

No. S 811**TOWN COUNCILS ACT 1988****TOWN COUNCIL OF WEST COAST-JURONG WEST
(PENALTIES AND ADMINISTRATIVE FEE FOR
LATE PAYMENT) BY-LAWS 2025****ARRANGEMENT OF BY-LAWS****By-law**

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In exercise of the powers conferred by section 28(2)(a) and (c) of the Town Councils Act 1988, the Town Council for West Coast-Jurong West makes the following By-laws:

Citation and commencement

1. These By-laws are the Town Council of West Coast-Jurong West (Penalties and Administrative Fee for Late Payment) By-laws 2025 and come into operation on 1 January 2026.

Definitions

2. In these By-laws —

“charge” means any conservancy and service charge (or any part of it);

“fee” means any licence fee (or any part of it);

“Town Council” means the Town Council for West Coast-Jurong West.

Calculation of penalties for charges and fees in arrears

3.—(1) The owner, tenant or licensee of any residential property or commercial property in respect of which there are arrears of any charge or fee payable by the owner, tenant or licensee (as the case may be) to the Town Council must pay the Town Council a penalty of the appropriate amount set out in the Schedule.

(2) A penalty determined in accordance with paragraph (1) is due and payable on the day following the expiry of the month in which the charge or fee is due and payable and will accumulate until payment is made by the owner, tenant or licensee, as the case may be.

Administrative fee

4.—(1) If any owner, tenant or licensee of any residential property or commercial property is in arrears consecutively for a period of 4 months or more (called the arrears period) for the payment of charges or fees to the Town Council, the owner, tenant or licensee (as the case may be) must pay the Town Council, in addition to the penalty imposed under by-law 3, a one-time administrative fee of \$40 in respect of the amount of charges or fees in arrears during the arrears period (called the outstanding amount).

(2) To avoid doubt, if the outstanding amount continues to be in arrears after the arrears period, no further administrative fee may be imposed under paragraph (1) in respect of that outstanding amount.

Recovery of moneys under licence agreement

5. Nothing in these By-laws affects any right of action or other remedy of the Town Council for the recovery of moneys due to the

Town Council under any licence agreement entered into between the Town Council and any person.

Application of payment

6. The Town Council may, in its discretion, apply any moneys paid by the owner, tenant or licensee under these By-laws —

- (a) first towards the payment of any penalty or administrative fee payable under these By-laws; and
- (b) thereafter (if any balance remains) towards the payment of any charge or fee that is in arrears.

Remission

7. The Town Council may, in its discretion, remit wholly or in part any penalty or administrative fee payable under these By-laws.

Revocation

8. Revoke the Town Council of West Coast (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws 2006 (G.N. No. S 473/2006).

Saving and transitional provision

9. Where a penalty has been imposed before 1 January 2026 —
- (a) under the revoked Town Council of West Coast (Penalties and Administrative Fee for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws 2006; or
 - (b) under the revoked Town Council of Jurong-Clementi (Penalties for Late Payment of Conservancy and Service Charges and Licence Fees) By-laws 2016 (G.N. No. S 39/2016) and relates to the transferred area described in item 9 of the Second Schedule to the Town Councils (Declaration) Order 2025 (G.N. No. S 336/2025),

and remains unpaid as at the end of 31 December 2025, that penalty is payable as from 1 January 2026 to the Town Council as if it had been imposed under these By-laws.

THE SCHEDULE

<i>First column</i>	<i>Second column</i>
<i>Type of property or licence</i>	<i>Penalty (per month)</i>
1. 1-room flat	\$0.50
2. 2-room flat	\$0.50
3. 3-room flat	\$1
4. 3-room Design-Build-and-Sell Scheme flat	\$1
5. 4-room flat	\$1
6. 4-room Design-Build-and-Sell Scheme flat	\$1
7. 5-room flat	\$2
8. 5-room Design-Build-and-Sell Scheme flat	\$2
9. 5-room (3-generation) flat	\$2
10. Executive apartment or maisonette	\$2
11. Commercial property including a kiosk, an office, a shop, shoplet or stall	\$15
12. Temporary occupation licence	\$2

Made on 12 December 2025.

HAMID RAZAK
Chairperson,
Town Council for
West Coast-Jurong West,
Singapore.

[A/WCTC L-1; AG/LEGIS/SL/329A/2025/14]