



13 September 2024
13 September 2024
P.U. (A) 240

WARTA KERAJAAN PERSEKUTUAN

*FEDERAL GOVERNMENT
GAZETTE*

PERATURAN-PERATURAN KESATUAN SEKERJA
(PINDAAN) 2024

TRADE UNIONS (AMENDMENT) REGULATIONS 2024

DISIARKAN OLEH/
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JABATAN PEGUAM NEGARA/
ATTORNEY GENERAL'S CHAMBERS

AKTA KESATUAN SEKERJA 1959

PERATURAN-PERATURAN KESATUAN SEKERJA (PINDAAN) 2024

PADA menjalankan kuasa yang diberikan oleh seksyen 58 Akta Kesatuan Sekerja 1959 [Akta 262], Menteri membuat peraturan-peraturan yang berikut:

Nama dan permulaan kuat kuasa

1. (1) Peraturan-peraturan ini bolehlah dinamakan **Peraturan-Peraturan Kesatuan Sekerja (Pindaan) 2024**.

(2) Peraturan-Peraturan ini mula berkuat kuasa pada 15 September 2024.

Pindaan peraturan 3

2. Peraturan-Peraturan Kesatuan Sekerja 1959 [P.U. (A) 390/1982], yang disebut “Peraturan-Peraturan ibu” dalam Peraturan-Peraturan ini, dipinda dalam peraturan 3 dengan memotong perkataan “substantially”.

Penggantian peraturan 4

3. Peraturan-Peraturan ibu dipinda dengan menggantikan peraturan 4 dengan peraturan yang berikut:

“Application for registration.	4. Every application made under subsection 10(1) of the Act for the registration of a trade union shall clearly indicate the scope of membership intended to be represented by such union and shall be in the Form B set out in the First Schedule hereto and shall be submitted to the Director General.”.
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Pindaan peraturan 5

4. Peraturan 5 Peraturan-Peraturan ibu dipinda—

(a) dalam subperaturan (1), dengan menggantikan perkataan “subscribed by the signature of” dengan perkataan “certified by”;

- (b)* dalam subperaturan (2), dengan menggantikan perkataan “initialled” dengan perkataan “certified”; dan
- (c)* dalam subperaturan (3), dengan menggantikan perkataan “initialled” dengan perkataan “certified”.

Pindaan peraturan 7

5. Peraturan 7 Peraturan-Peraturan ibu dipinda—

- (a)* dengan memasukkan selepas perkataan “section 13” perkataan “of the Act”; dan
- (b)* dengan memotong perkataan “substantially”.

Pemotongan peraturan 8

6. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 8.

Pindaan peraturan 10

7. Peraturan 10 Peraturan-Peraturan ibu dipinda—

- (a)* dalam nota birai, dengan memasukkan selepas perkataan “to cancel” perkataan “or withdraw”;
- (b)* dengan memasukkan selepas perkataan “to cancel” perkataan “or withdraw”; dan
- (c)* dengan menggantikan perkataan “section 15 (1) (b) or 15 (2) (a) cause a notice to be served on the trade union substantially” dengan perkataan “paragraph 15(1)(b) of the Act, cause a notice to be served on the trade union”.

Pindaan peraturan 11

8. Peraturan 11 Peraturan-Peraturan ibu dipinda dengan memasukkan selepas perkataan “cancelling” perkataan “or withdrawing”.

Pindaan peraturan 12

9. Subperaturan 12(1) Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 31 shall be given in duplicate substantially” dengan perkataan “section 31 of the Act shall be given”.

Pindaan peraturan 13

10. Peraturan 13 Peraturan-Peraturan ibu dipinda—

(a) dalam nota birai, dengan menggantikan perkataan “Notice of amalgamation.” dengan perkataan “Notice and registration of amalgamated unions.”;

(b) dengan menggantikan subperaturan (1) dengan subperaturan yang berikut:

“(1) Notice of every amalgamation of trade unions under section 32 of the Act shall be given in the Form H set out in the First Schedule together with the following:

(a) return of the ballot result on the resolution to amalgamate in Form U set out in the First Schedule;

(b) a printed copy of the rules of the amalgamated trade union in the national language;

(c) a copy of minutes of the meeting approving the intended rules to be adopted; and

- (d) certificate of registration of each trade union intended to be amalgamated.”; dan
- (c) dalam subperaturan (2)—
 - (i) dengan memotong nota birai kepada subperaturan itu; dan
 - (ii) dengan menggantikan perkataan “section 34 (4)” dengan perkataan “subsection 34(4) of the Act”.

Pindaan peraturan 14

11. Peraturan 14 Peraturan-Peraturan ibu dipinda—

- (a) dalam subperaturan (1)—
 - (i) dalam perenggan (a), dengan menggantikan perkataan “section 42 in triplicate substantially” dengan perkataan “section 42 of the Act”;
 - (ii) dalam perenggan (b), dengan memasukkan selepas perkataan “section 13” perkataan “of the Act”;
 - (iii) dalam perenggan (c), dengan menggantikan perkataan “two copies” dengan perkataan “a copy”; dan
 - (iv) dalam perenggan (d), dengan memotong perkataan “in duplicate”; dan
- (b) dalam subperaturan (2), dengan menggantikan perkataan “immediately before” dengan perkataan “of”.

Pindaan peraturan 15

12. Peraturan 15 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 37 (2) shall be given in duplicate substantially” dengan perkataan “subsection 37(2) of the Act shall be given”.

Pindaan peraturan 16

13. Peraturan 16 Peraturan-Peraturan ibu dipinda—

(a) dalam nota birai kepada subperaturan (1), dengan menggantikan perkataan “Notice of alteration of rules.” dengan perkataan “Notice and registration of alteration or amendment of rules.”;

(b) dalam subperaturan (1)—

(i) dengan menggantikan perkataan “section 38 (3) shall be made to the Director General in triplicate substantially” dengan perkataan “subsection 38(3) of the Act shall be made to the Director General”; dan

(ii) dengan memotong perkataan “The application shall be signed by the secretary of the trade union.”;

(c) dengan memotong nota birai kepada subperaturan (2); dan

(d) dalam subperaturan (2), dengan memotong perkataan “substantially”.

Pindaan peraturan 17

14. Peraturan 17 Peraturan-Peraturan ibu dipinda—

(a) dalam subperaturan (1), dengan menggantikan perkataan “section 41 shall be given in quadruplicate to the Director General substantially” dengan perkataan “section 41 of the Act shall be given to the Director General”;

- (b) dalam subperaturan (2), dengan menggantikan perkataan “in quadruplicate to the Director General substantially” dengan perkataan “to the Director General”; dan
- (c) dengan memasukkan selepas subperaturan (2) subperaturan yang berikut:

“(3) The Director General may, if he thinks necessary, require further information from such trade union in regards to such changes.”.

Pindaan peraturan 18

15. Peraturan 18 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 72 shall be given in substantially” dengan perkataan “section 72 of the Act shall be given”.

Pindaan peraturan 19

16. Peraturan 19 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 73 substantially” dengan perkataan “section 73 of the Act”.

Pindaan peraturan 20

17. Peraturan 20 Peraturan-Peraturan ibu dipinda dengan memotong perkataan “substantially”.

Pemotongan peraturan 21

18. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 21.

Pindaan peraturan 22

19. Peraturan 22 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 74 (2) shall be given substantially” dengan perkataan “subsection 74(2) of the Act shall be given”.

Pindaan peraturan 23

20. Peraturan 23 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “shall be given substantially” dengan perkataan “under subsection 74(1) of the Act shall be given”.

Pindaan peraturan 24

21. Peraturan 24 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 33 shall be given in duplicate substantially” dengan perkataan “section 33 of the Act shall be given”.

Pindaan peraturan 25

22. Peraturan 25 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 33 (2) shall be given in duplicate substantially” dengan perkataan “subsection 33(2) of the Act shall be given”.

Pindaan peraturan 26

23. Peraturan 26 Peraturan-Peraturan ibu dipinda—

(a) dengan memasukkan selepas perkataan “section 40” perkataan “of the Act”; dan

(b) dengan memotong perkataan “in triplicate substantially”.

Pindaan peraturan 27

24. Peraturan 27 Peraturan-Peraturan ibu dipinda—

(a) dengan menggantikan perkataan “section 55 shall be substantially” dengan perkataan “section 55 of the Act shall be”; dan

(b) dengan menggantikan perkataan “appended” dengan perkataan “attached”.

Pindaan peraturan 28

25. Peraturan 28 Peraturan-Peraturan ibu dipinda—

(a) dengan menggantikan perkataan “section 56 (1) shall be sent in duplicate to the Director General on or before the first day of October in each year and shall be substantially” dengan perkataan “subsection 56(1) of the Act shall be sent to the Director General before the first day of October in each year and shall be”; dan

(b) dengan menggantikan perkataan “appended” dengan perkataan “attached”.

Pindaan peraturan 29

26. Subperaturan 29(1) Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 55 (3), section 56 (1A), section 57 (3) or paragraph (1) of regulation 14” dengan perkataan “subsection 55(3), subsection 56(1A) or subsection 57(3) of the Act or subregulation 14(1)”.

Pindaan peraturan 30A

27. Peraturan 30A Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “section 71 shall be substantially” dengan perkataan “section 71 of the Act shall be”.

Pindaan peraturan 30B

28. Peraturan 30B Peraturan-Peraturan ibu dipinda—

(a) dengan menggantikan perkataan “section 76B (1)” dengan perkataan “subsection 76B(1) of the Act”;

(b) dengan memotong perkataan “substantially”; dan

(c) dengan memotong perkataan “in quadruplicate”.

Pindaan peraturan 32

29. Peraturan 32 Peraturan-Peraturan ibu dipinda dengan memasukkan selepas perkataan “section 7” dengan perkataan “of the Act”.

Pindaan peraturan 35

30. Subperaturan 35(2) Peraturan-Peraturan ibu dipinda dengan memotong perkataan “cheques or”.

Pindaan peraturan 36

31. Peraturan 36 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “affixed” dengan perkataan “by attaching a stamp certificate”.

Peraturan baharu 37A

32. Peraturan-Peraturan ibu dipinda dengan memasukkan selepas peraturan 37 peraturan yang berikut:

“Submission of application or notice.

37A. (1) Every application or notice required to be submitted under these Regulations may be submitted by way of electronic transmission or in person.

(2) Where an application or notice is submitted in person to the Director General, it shall be given in duplicate.”.

Pindaan peraturan 38

33. Peraturan 38 Peraturan-Peraturan ibu dipinda—

(a) dalam nota birai, dengan menggantikan perkataan “Official Assignee” dengan perkataan “Director General of Insolvency”;

(b) dalam perenggan (a), dengan memasukkan selepas perkataan “section 12” perkataan “of the Act”;

- (c) dalam perenggan (b), dengan menggantikan perkataan “paragraph (b) of subsection (1) or paragraph (a) of subsection (2) of section 15” dengan perkataan “paragraph 15(1)(b) of the Act”; dan
- (d) dengan menggantikan perkataan “Official Assignee in Bankruptcy” dengan perkataan “Director General of Insolvency”.

Pindaan peraturan 39

34. Peraturan 39 Peraturan-Peraturan ibu dipinda—

- (a) dalam nota birai, dengan menggantikan perkataan “Official Assignee” dengan perkataan “Director General of Insolvency”; dan
- (b) dengan menggantikan perkataan “Official Assignee in Bankruptcy” di mana-mana jua terdapat dengan perkataan “Director General of Insolvency”.

Pindaan peraturan 41

35. Peraturan 41 Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “Official Assignee in Bankruptcy” dengan perkataan “Director General of Insolvency”.

Pindaan peraturan 42

36. Peraturan 42 Peraturan-Peraturan ibu dipinda—

- (a) dalam nota birai dengan menggantikan perkataan “Official Assignee” dengan perkataan “Director General of Insolvency”;
- (b) dengan menggantikan perkataan “Official Assignee in Bankruptcy” dengan perkataan “Director General of Insolvency”; dan
- (c) dengan menggantikan perkataan “Official Assignee” dengan perkataan “Director General of Insolvency”.

Pindaan peraturan 50

37. Peraturan 50 Peraturan-Peraturan ibu dipinda—

- (a) dalam nota birai kepada subperaturan (1), dengan menggantikan perkataan “Application to be by letter.” dengan perkataan “Application for exemptions and power of the Minister.”;
- (b) dalam subperaturan (1), dengan memasukkan selepas perkataan “section 30” perkataan “of the Act”;
- (c) dengan memotong nota birai kepada subperaturan (2);
- (d) dengan memotong nota birai kepada subperaturan (3); dan
- (e) dalam subperaturan (4), dengan memasukkan selepas perkataan “section 67” perkataan “of the Act”.

Pindaan peraturan 54

38. Peraturan 54 Peraturan-Peraturan ibu dipinda—

- (a) dengan memotong perkataan “substantially” di mana-mana jua terdapat;
- (b) dalam perenggan (e), dengan menggantikan perkataan “in the form set out in Form AP. 3” dengan perkataan “in the Form AP. 3 set out”; dan
- (c) dalam perenggan (f), dengan menggantikan perkataan “in the form set out in Form AP. 4” dengan perkataan “in the Form AP. 4 set out”.

Pindaan peraturan 56

39. Subperaturan 56(2) Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “substantially in the form set out in Form AP. 5” dengan perkataan “in the Form AP. 5 set out”.

Pindaan peraturan 57

40. Peraturan 57 Peraturan-Peraturan ibu dipinda—

- (a) dengan menomborkan semula peraturan sedia ada sebagai subperaturan (1);
- (b) dalam subperaturan (1) yang dinomborkan semula, dengan menggantikan perkataan “or, where that is not practical, such entries shall be vouched for by an internal payments voucher substantially in the form set out in Form AP. 6 in the First Schedule hereto” dengan perkataan “and shall be vouched for by an internal payments voucher”; dan
- (c) dengan memasukkan selepas subperaturan (1) yang dinomborkan semula itu subperaturan yang berikut:

“(2) In a case where a receipt is impractical to be issued, such payment entries shall only be vouched for by an internal payments voucher.

(3) An internal payments voucher referred to in paragraph (1) and (2) shall be made in the Form AP. 6 set out in the First Schedule hereto.”.

Pindaan tajuk Bahagian VI

41. Tajuk Bahagian VI Peraturan-Peraturan ibu dipinda dengan menggantikan perkataan “MEMBERSHIP CHECK PURSUANT TO A CLAIM FOR RECOGNITION” dengan perkataan “MISCELLANEOUS”.

Pemotongan peraturan 62

42. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 62.

Pemotongan peraturan 63

43. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 63.

Pemotongan peraturan 64

44. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 64.

Pemotongan peraturan 65

45. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 65.

Pemotongan peraturan 66

46. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 66.

Pemotongan peraturan 67

47. Peraturan-Peraturan ibu dipinda dengan memotong peraturan 67.

Pindaan Jadual Pertama

48. Peraturan-Peraturan ibu dipinda dalam Jadual Pertama—

(a) dengan menggantikan Borang A dengan borang yang berikut:

“FORM A

TRADE UNIONS ACT 1959
(Subsection 7(1) and regulation 3)

REGISTER OF TRADE UNIONS

1. Registration number
2. Date of registration
3. (a) Names of the members making the application.
(b) Occupation of the members making the application.
4. Name of the trade union
5. Address of registered office
6. Date of establishment of the trade union

7. Officers of the trade union:
 Title
 Name
 Age
 NRIC No. / Passport No.
 Occupation
 Address
8. Name of Bank at which current account is kept
9. (a) Date of registration of trustees of the trade union.
 (b) Names and particulars of the trustees.
 (c) Date of registration of any change of trustees.
 (d) The names and particulars of the trustees as changed.
10. (a) Date of entry of affiliation with a federation of trade unions.
 (b) Name of the federation of trade unions.
 (c) Address of the federation of trade unions.
11. (a) Whether provision has been made in the rules for the creation of a benevolent or other lawful fund and if so from what date
 (b) Date on which Director General approved the rules governing the benevolent fund
 (c) Date on which Director General approved the rules governing other lawful fund specified
12. (a) Date of intimation of alteration of rules
 (b) Date of registration of alteration of rules and its notification to the Secretary of the trade union
13. (a) Date of registration of change of address of registered office
 (b) Address of the trade union as changed
14. (a) Date of registration of change of name.
 (b) Name of the trade union as changed.
15. (a) Date of registration of change of officers or the title of any officer.
 (b) The names of the officers or the title of any officer as changed.
16. (a) Date of registration of amalgamation.
 (b) Name of the amalgamated trade union.
 (c) Address of the amalgamated trade union.
 (d) Registration number of the amalgamated trade union.
17. (a) Date of giving notice of cancellation under paragraph 15(1)(b) of the Trade Unions Act 1959.
 (b) Date of issue of order cancelling registration.

18. (a) (1) Date of notice of dissolution.
 (2) Names of signatories of notice of dissolution.
 (3) Occupations of signatories of notice of dissolution.
 (4) Addresses of signatories of notice of dissolution.
 (b) Date of registration of dissolution and cancellation of certificate of registration.

NOTE—The particulars referred to above may be contained in one or more pages of the register allotted to each union.”;

(b) dengan menggantikan Borang B dengan borang yang berikut:

“FORM B

TRADE UNIONS ACT 1959
 (Subsection 10(1) and regulation 4)

APPLICATION FOR REGISTRATION OF A TRADE UNION

To the Director General,

Name of trade union

Address of registered office.....

.....

1. Particulars of the applicants are as per Schedule I.
2. The..... Union has been established on the.....
 of.....20.....
3. The Union is a Union of employers/workers engaged in the
 trade/occupation/industry/or
 (establishment) and has..... members.
4. A copy of the printed rules of the union is attached to this application.
5. The particulars stated in Schedule III refer to the provisions of the First Schedule in subsection 38(1) of the Trade Unions Act 1959.
6. We have been duly authorized by the trade union to make this application on its behalf, by way of*
7. We declare that the officers assuming office are those qualified under section 28 of the Trade Unions Act 1959.

Dated this day of 20

Signatures of the applicants: 1.
 2.
 3.
 4.
 5.
 6.
 7.

* State here whether the authority to make this application was made by a "resolution of a general meeting of the trade union" or, if not, in what other way it was given.

SCHEDULE I

STATEMENT OF PARTICULARS REFERRED TO IN SUBSECTION 10(2)

(a) The names, occupations and addresses of the members making the application are as follows:

No.	Names	NRIC No./ Passport No.	Occupation	Address
1.				
2.				
3.				
4.				
5.				
6.				
7.				

(b) (1) The proposed name of the trade union to be registered is
 (2) Address of registered office is

SCHEDULE II

(LIST OF OFFICERS OF THE TRADE UNION)

Title of Office	Name	NRIC No./ Passport No.	Age	Date of Birth	Nationality	Address	Occupation

SCHEDULE III
(Section 38)

REFERENCE TO RULES

The numbers of the rules making provision for the several matters detailed in column 1 are given in column 2 below:

(1)	(2)
<i>Matter</i>	<i>Number of Rule</i>
1. The name of the trade union and the place of meeting for the business of the trade union
2. The whole of the objects for which the trade union is to be established, the purposes for which the funds thereof shall be applicable, the conditions under which any member thereof may become entitled to any benefit assured thereby, and the fines and forfeiture to be imposed on any member thereof
3. The manner of making, altering, amending and rescinding rules
4. (a) The election of members of the executive of the trade union in accordance with the rules of the union
(b) Subject to the provisions of paragraph (a), the nomination, appointment or election and removal of an officer and of trustees and employees of the trade union
(c) The prohibition of the employment of all officers and employees of the trade union by any other trade union
5. The custody and investment of the funds of the trade union, the designation of the persons responsible therefor, and the annual or periodical audit of its accounts
6. The inspection of the books and names of members of the trade union by any person having an interest in the funds of the trade union
7. The manner of the dissolution of the trade union and the disposal of the funds thereof available at the time of such dissolution
8. Where applicable the manner of establishing and dissolving any branch of the trade union and the manner in which any such branch and the accounts thereof shall be administered
9. The taking of decisions by secret ballot on the following matters:	
(a) the election of delegates to a general meeting, if the rules of the union provide for meetings of delegates, or to a federation of trade unions
(b) the election of officers (other than trustees) by the members in accordance with the rules of the union

(1)	(2)
<i>Matter</i>	<i>Number of Rule</i>
<i>(c)</i> all matters relating to strikes or lock-outs
<i>(d)</i> the imposition of a levy
<i>(e)</i> dissolution of the trade union or federation of trade unions
<i>(f)</i> amendment of the rules where such amendments results in increasing the liability of the members to contribute or in decreasing the benefits to which members are entitled
<i>(g)</i> amalgamation with another trade union or transference of engagements to another trade union
10. The procedure for holding ballots, the securing of the secrecy of secret ballots and the preservation of ballot papers for the prescribed period
11. The manner in which disputes referred to in Part VI of the Trade Unions Act 1959, shall be decided”;

(c) dengan menggantikan Borang BB dengan borang yang berikut:

“FORM BB

TRADE UNIONS ACT 1959
(Section 73 and regulation 19)

APPLICATION FOR REGISTRATION OF FEDERATION OF TRADE UNIONS

To the Director General,

Name of federation of trade unions

Address of registered office of the federation of trade unions

.....

1. This application is made by the Secretary and seven members of each union whose names are subscribed hereunder.
2. The unions came into existence on the of 20.....
3. The federation of trade unions is a federation of unions of employers/workers engaged in the.....trade/occupation/industry.

SCHEDULE II

REFERENCE TO RULES

The numbers of rules making provisions for the several matters detailed in column 1 are given in column 2 below:

1	2
<i>Matter</i>	<i>Number of Rule</i>
1. The name of the federation of trade unions and the place of meeting for the business of the federation
2. The whole of the objects for which the federation is to be established, the purposes for which the funds thereof shall be applicable, the conditions under which any member thereof may become entitled to any benefit assured thereby, and the fines and forfeiture to be imposed on any member thereof
3. The manner of making, altering, amending and rescinding rules
4. (a) The election of members of the executive of the federation in accordance with the rules of the federation
(b) Subject to the provisions of paragraph (a), the nomination, appointment or election and removal of an officer and of trustees and employees of the federation
5. The custody and investment of the funds of the federation, the designation of the persons responsible therefor, and the annual or periodical audit of its accounts
6. The inspection of the books and names of members of the federation by any person having an interest in the funds of the federation
7. The manner of the dissolution of the federation and the disposal of the funds thereof available at the time of such dissolution
8. The taking of decisions by secret ballot on the following matters:	
(a) the election of officers (other than trustees) by the affiliates in accordance with the rules of the federation
(b) all matters relating to strikes or lock-outs
(c) the imposition of a levy
(d) dissolution of the federation of trade unions
(e) amendments of rules where such amendment results in increasing the liability of the affiliates to contribute or in decreasing the benefits to which the affiliates are entitled
9. The procedure for holding ballots, the securing of the secrecy of the secret ballots and the preservation of the ballot papers for the prescribed period
10. The manner in which disputes referred to in Part VI of the Trade Unions Act 1959, shall be decided";

(d) dengan menggantikan Borang D dengan borang yang berikut:

“FORM D

TRADE UNIONS ACT 1959
(Section 13 and regulation 7)

CERTIFICATE OF REGISTRATION

It is hereby certified that the
has this day been registered as a trade union under subsection 12 (1) of the Trade Unions Act 1959, and that its registration number is

Dated thisday of..... 20.....

.....
Director General ”;

(e) dengan menggantikan Borang DD dengan borang yang berikut:

“FORM DD

TRADE UNIONS ACT 1959
(Subsection 73 (3) and regulation 20)

CERTIFICATE OF REGISTRATION OF A FEDERATION OF TRADE UNION

It is hereby certified that the
has this day been registered as a trade union under subsection 73(3) of the Trade Unions Act 1959, and that its registration number is

Dated thisday of 20.....

.....
Director General ”;

(f) dengan memotong Borang E;

(g) dengan menggantikan Borang F dengan borang yang berikut:

“FORM F

TRADE UNIONS ACT 1959
(Subsection 15(2A) and regulation 10)

Office of the Director General

..... 20.....

**NOTICE BEFORE CANCELLATION OR WITHDRAWAL OF CERTIFICATE OF
REGISTRATION UNDER PARAGRAPH 15(1)(b) OF THE TRADE UNIONS ACT 1959**

Name of trade union.....
Registration No.

Notice is hereby given under subsection 15(2A) of the Trade Unions Act 1959, to the above-mentioned trade union that it is the intention of the Director General to proceed on the* day of 20..... to cancel/ withdraw ** the certificate of registration of the trade union unless cause be shown to the contrary in the meantime, under the provisions of paragraph 15(1)(b) of the Trade Unions Act 1959 that is to say:

The ground of such proposed cancellation or withdrawal** is:†
The grounds upon which the Director General proposes to act as aforesaid are:

.....
Director General

The Secretary of
(Here enter name of trade union)

Address of registered office-.....

*The date entered herein shall not be less than thirty days from the date of notice.
†The facts should be briefly specified where practicable.
**Delete whichever is not applicable ”;

(h) dengan menggantikan Borang G dengan borang yang berikut:

“FORM G

TRADE UNIONS ACT 1959
(Subsection 34(1) and subregulation 12(1))

NOTICE OF CHANGE OF NAME


Name of registered trade union
Registration number
Address of registered office
Dated this day of 20.....
To the Director General,

Notice is hereby given in terms of subsection 34 (1) of the Trade Unions Act 1959, that the name of the above-mentioned trade union has been changed to

The consent of the members was obtained by †

The certificate of registration No. is forwarded herewith for necessary amendment.

Name

Signature of Secretary :	1.
Signatures of Members :		2.
		3.
		4.
		5.
		6.
		7.
		8.

† i.e. by referendum, resolution of a general meeting, etc., if procedure followed is covered by rule quote number of the rule.”;

(i) dengan menggantikan Borang H dengan borang yang berikut:

“FORM H

TRADE UNIONS ACT 1959
(Section 34 and subregulation 13(1))

NOTICE OF AMALGAMATION OF TRADE UNIONS

- A. Name of registered trade union.....
Registration number.....
Address of registered office
- B. Name of registered trade union.....
Registration number.....
Address of registered office.....
(and so on if more than two)

Dated this day of 20

To the Director General,

Notice is hereby given that in accordance with the requirements of section 34 of the above-mentioned Act the members of each of the above-mentioned trade unions have resolved to become amalgamated together as one trade union.

- 2. The following are the terms of the said amalgamation
- 3. It is intended that the amalgamated trade union shall henceforth be called
- 4. The address of the registered office of the amalgamated trade union is
- 5. The consent of the members of the union was obtained by secret ballot and the return of the ballot for each registered union in respect of the resolution passed is attached.
- 6. Accompanying this notice is a copy of the rules intended to be henceforth adopted by the amalgamated trade union which are the rules (if so) of the union.

.....
Name of Trade Union

.....
Name of Trade Union

Signature of Secretary: ‡	1.....	1.....
Signatures of Members: {	2.....	2.....
	3.....	3.....
	4.....	4.....
	5.....	5.....
	6.....	6.....
	7.....	7.....
	8.....	8.....

‡To be signed by seven members and the Secretary of each trade union.”;

(j) dengan menggantikan Borang I dengan borang yang berikut:

“FORM I

TRADE UNIONS ACT 1959
(Paragraph 15(1)(a), section 42 and subregulation 14(1))

NOTICE OF DISSOLUTION OF TRADE UNION

Name of registered trade union
Registration number
Address of registered office

Dated this..... day of20.....

To the Director General,

Notice is hereby given that the above-mentioned trade union was dissolved in pursuance of the rules thereof on the day of..... 20.....

We have been duly authorized by the.....Union to forward this notice on its behalf, such authorization consisting of a resolution passed at a general meeting/delegates conference on the.....day of.....20.....

The certificate of registration No. is returned herewith.

We therefore request that the certificate of registration under the Trade Unions Act 1959, to be cancelled.

Name and Address

Signature of Secretary: 1.....

Signatures of Members: { 2.....
 3.....
 4.....
 5.....
 6.....
 7.....
 8.....”;

(k) dengan menggantikan Borang J dengan borang yang berikut:

“FORM J

TRADE UNIONS ACT 1959
(Subsection 37(2) and regulation 15)

NOTICE OF CHANGE OF OFFICE OF A REGISTERED TRADE UNION

Name of registered trade union
Registration number

Dated thisday of 20.....

To the Director General,

Notice is hereby given that the registered office of the above-mentioned trade union has been removed from..... and is now situated at.....

The consent of the Executive was obtained at a..... meeting held on.....

.....
Name of President

.....
Name of Treasurer

.....
Name of Secretary”;

(l) dengan menggantikan Borang K dengan borang yang berikut:

“N.B. – The application should be sent to the Director General within 30 days of the making of the new rules or of the alteration of rules.

FORM K

TRADE UNIONS ACT 1959
(Subsection 38(3) and regulation 16)

Name of registered trade union
Registration number.....
Address of registered office
To the Director General.....

APPLICATION FOR THE REGISTRATION OF NEW RULES OR ALTERATION OF RULES

I, the Secretary of the above mentioned trade union apply for the registration of the new rule / rules / alteration / alterations of the rules* of the union, a copy of which are attached hereto.

2. I also attach a printed copy of the registered rules marked to show where and in what manner they are altered.

3. I have been duly authorised by the trade union to make this application on its behalf, such authorisation consisting of a resolution *taken by secret ballot (A return of the ballot in respect of the resolution passed is attached) / passed at a general meeting/delegates' conference* on theday of 20.....

4. I declare that in making the amendments, the existing rules of the union have been complied with.

Name of Secretary

Dated this.....day of..... 20.....

*Delete whichever is not applicable.”;

(m) dalam Borang K (1)—

- (i) dalam tajuk borang, borang dengan menggantikan perkataan “Regulation 16 (2)” dengan perkataan “Subregulation 16(2)”;
- (ii) dengan menggantikan perkataan “This.....day of.....19.....” dengan perkataan “Dated this.....day of.....20.....”; dan
- (iii) dengan menggantikan perkataan “*Director General of Trade Unions*” dengan perkataan “*Director General*”;

(n) dengan menggantikan Borang L dengan borang yang berikut:

“N.B. – This notice should be sent to the Director General of the area in which the registered office of the registered trade union or the branch union, as the case may be, is situated by the secretary of the trade union within fourteen days after the change of officers or of the title of officers.

FORM L

TRADE UNIONS ACT 1959
(Section 41 and subregulation 17(1))

NOTICE OF CHANGE OF OFFICERS OR OF THE TITLE OF OFFICERS

Name of registered trade union.....

Registration number.....

Address of registered office

Name and address of branch, where applicable.....

.....

To the Director General

Notice is hereby given that the following changes of officers have taken place in the above named Union/Branch*:

OFFICERS RELINQUISHING OFFICE

Name	Title of office	Date of relinquishing office

OFFICERS ASSUMING OFFICE

Title of Office	Name	N.R.I.C. No./ Passport No.	Date of Birth	Home Address	Occupation/ Occupational Grade	Nationality	Date of assuming Office

2. I have been duly authorised by the trade union to forward this notice on its behalf, such authorisation consisting of a resolution passed at the General Meeting/ Delegates' Conference/Executive Committee Meeting* on the.....day of.....20..... (a copy of minutes concerned is attached to this notice)

.....
*Name of Secretary***

CERTIFICATE

We declare that these officers are entitled to hold office under section 28 of the Trade Unions Act 1959.

Name of President**

Name of Secretary**

Name of Treasurer**

Dated this.....day of.....20.....

*Delete whichever is not applicable.

** In respect of a branch of a trade union, the name of principal officers of the union shall be subscribed in the notice.”;

(o) dengan menggantikan Borang L (1) dengan borang yang berikut:

“N.B. – This notice should be sent to the Director General of the area in which the registered office of the registered trade union or the branch union, as the case may be, is situated by the secretary of the trade union within fourteen days after the change of employees or of the title of any employee.

FORM L (1)

TRADE UNIONS ACT 1959
(Section 41 and subregulation 17(2))

NOTICE OF CHANGE OF EMPLOYEES OF TRADE UNION

Name of registered trade union

Registration number

Address of registered office

Name and address of branch, where applicable

.....

To the Director General*

Notice is hereby given that the following changes of employees have taken place in the above named Union/Branch*.

EMPLOYEES RELINQUISHING APPOINTMENT

Name	Date of Appointment	Appointment	Date of relinquishment

EMPLOYEES APPOINTED

Name	N.R.I.C. No./ Passport No.	Date of Birth	Home Address	Appointment	Nationality	Date of appointment

2. I have been duly authorised by the.....
trade union to forward this notice on its behalf, such authorisation consisting of
a resolution passed at the General Meeting/Delegates' Conference/Executive Committee
Meeting* on the.....day of.....20.....
(a copy of minutes concerned is attached to this notice).

.....
*Name of Secretary***

CERTIFICATE

We declare that the employees appointed above are entitled to hold office under
section 29 of the Trade Unions Act 1959.

Name of President**

Name of Secretary**

Name of Treasurer**

Dated this.....day of.....20.....

* Delete whichever is not applicable.

**In respect of a branch of a trade union, the name of principal officers of the union shall be subscribed in
the notice.”;

(p) dalam Borang M—

- (i) dalam tajuk borang, dengan menggantikan perkataan “Regulation 27” dengan perkataan “regulation 27”;
- (ii) dengan menggantikan perkataan “\$” di mana-mana jua terdapat dengan perkataan “RM”;
- (iii) dengan menggantikan perkataan “c.” di mana-mana jua terdapat dengan perkataan “cent”;

- (iv) dengan menggantikan perkataan “STATEMENT OF ASSETS AND LIABILITIES ON THE DAY OF19” dengan perkataan “STATEMENT OF ASSETS AND LIABILITIES ON THE DAY OF20”;
 - (v) dengan menggantikan perkataan “this day of 19.....” dengan perkataan “this.....day of.....20.....”;
 - (vi) dengan menggantikan perkataan “Magistrate” dengan perkataan “Commissioner for Oaths”; dan
 - (vii) dengan menggantikan perkataan “Strike out unnecessary words.” dengan perkataan “Delete whichever is not applicable.”;
- (q) dengan menggantikan Borang N dengan borang yang berikut :

“FORM N

TRADE UNIONS ACT 1959
(Subsection 56 (1) and regulation 28)

**ANNUAL RETURN PRESCRIBED UNDER SUBSECTION 56(1) OF THE
TRADE UNIONS ACT AND REGULATION 28 FOR THE YEAR ENDING
MARCH 31, 20.....**

Name of the registered trade union.....
 Address of registered office
 Registration number
 Year for which the return is furnished.....

- 1. Number of members on books at the beginning of the year
- Number of members admitted during the year
- Number of members who left during the year
- Number of members on the books at the end of the year
- Males :
- Females:

CLASSIFICATION OF MEMBERS IN BENEFIT BY RACE AND GENDER

	<i>Malays</i>	<i>Chinese</i>	<i>Indians</i>	<i>Others</i>	<i>Total</i>
Males ..					
Females ..					
Total ..	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

CLASSIFICATION OF MEMBERS IN BENEFIT BY NATIONALITY

Nationality	Males	Females	Total

2. A general statement audited in the prescribed manner of all receipts and payments during the period of 12 months ending on March 31, 20..... or and of the assets and liabilities of the trade union as on such date, together with the auditor's report is attached as Statement 1.
3. A copy of the rules of the Trade Union corrected up to the date of despatch of this return is attached together with a copy of all alterations or amendments of rules and of all new rules that were passed by the trade union during the course of the year.
4. A statement of all changes of officers during the course of the year is attached as Statement 2.

Dated..... 20.....

.....
Signature of Secretary

STATEMENT "1"

(i) STATEMENT OF RECEIPTS AND PAYMENTS

<i>Receipts</i>	RM cent	<i>Payments</i>	RM cent
Balance at beginning of the year		Salaries, allowances and expenses of Officers	
Entrance fee		Salaries, allowances and expenses of establishment	
Subscription from members .. .		Auditor's fees	
Donations		Legal expenses	
Sales of periodicals, books, rules, etc.		Expenses in conducting trade disputes	
Interest on investments		Compensation paid to members for loss arising out of trade disputes	
Income from miscellaneous sources (to be specified).. ..		Funeral, old age, sickness, unemployment benefits, etc.	
		Educational, social and religious benefits	
		Cost of publishing periodicals	
		Rents, rates and taxes	
		Stationery, printing and postage	
		Other expenses (to be specified)	
		Balance at end of year	
Total		Total	

.....
Signature of Treasurer

(ii) STATEMENT OF ASSETS AND LIABILITIES ON THE
31st DAY OF MARCH 20

<i>Liabilities</i>	RM cent	<i>Assets</i>	RM cent
Amount of general fund ...		Cash—	
Loans from ...		In the hands of Treasurer	
Debts due to ...		In the hands of Secretary	
Other liabilities (to be specified)		In the hands of	
		In the Bank	
		In the Bank	
		Securities as per list below (attached)	
		Unpaid subscriptions due	
		Loans to	
		Immovable property ...	
		Goods and furniture ...	
		Other assets (to be specified)	
Total Liabilities...	_____	Total Assets...	_____

STATEMENT "2"

CHANGES OF OFFICERS MADE DURING THE YEAR

(i) OFFICERS RELINQUISHING OFFICE

Name	Title of Office	Date of relinquishing office

(ii) OFFICERS APPOINTED

1	2	3	4	5	6
Name	Date of birth	Home address	Occupation/ Occupational Grade	Title of office held in union	Date on which appointment in column 5 was taken up

.....
Signature of Secretary

AUDITOR'S DECLARATION

Name of registered trade union.....
Registration number.....

The under signed having had access to all the books and accounts of the trade union, and having examined the foregoing statements and verified the same with the account vouchers relating thereto, now sign the same as found to be correct, duly vouched in accordance with law, subject to the following remarks.

.....
Signature of Auditors

LIST OF SECURITIES

Particulars	Face value	Cost price	Market price at date on which accounts have been made up	In hands of

I,* Treasurer of the
Officer in-charge of accounts
.....trade union, do solemnly declare that
the above statement of accounts of the union is true and correct to the best of my
knowledge and belief, and I make this solemn declaration conscientiously believing the
same to be true and by virtue of the provisions of the Statutory Declarations Act 1960.

Subscribed and solemnly declared by the above-named
at.....in the State of
this..... day of..... 20.....

Before me,

.....
Commissioner for Oaths

.....
* Delete whichever is not applicable.”;

(r) dengan menggantikan Borang O dengan borang yang berikut:

“FORM O

TRADE UNIONS ACT 1959
(Section 72 and regulation 18)

NOTICE OF INTENTION TO FORM A FEDERATION OF TRADE UNIONS

Name of the trade union.....
Registration number
Address of registered office.....

To:

The Director General,

Notice is hereby given that it is the intention of the above-mentioned trade union to
join with

1.
2.
3.
4.

to form a federation of trade unions.

2. The proposed name of the federation of the trade unions is

3. A vote of the members of this trade union will be taken at a general meeting/a delegates' conference * on

.....
Secretary

Dated thisday of 20.....

*Delete whichever is not applicable.”;

(s) dengan memotong Borang P;

(t) dengan menggantikan Borang Q dengan borang yang berikut:

“FORM Q

TRADE UNIONS ACT 1959
(Subsection 74(2) and regulation 22)

NOTICE OF RESOLUTION TO AFFILIATE WITH A FEDERATION OF TRADE UNIONS

Name of registered trade union
Registration number
Address of registered office

Notice is hereby given that the above-mentioned trade union has resolved to affiliate with the a federation of trade unions, registered under registration number

The consent of the members was obtained by a majority vote taken at a general meeting/a delegates' conference* on the day of20

A copy of the minutes authorising such affiliation is attached.

Name of President
Name of Secretary
Name of Treasurer

Dated this day of20.....

*Delete whichever is not applicable.”;

- (u) dalam Borang R—
- (i) dalam tajuk borang, dengan menggantikan perkataan “Section 74 (1) and Regulation 23” dengan perkataan “Subsection 74(1) and regulation 23”;
 - (ii) dengan menggantikan perkataan “Registered address of head office” dengan perkataan “Address of registered office”;
 - (iii) dengan menggantikan perkataan “certificate of registration number” dengan perkataan “registration number”;
 - (iv) dengan memotong perkataan “Signature”;
 - (v) dengan menggantikan perkataan “President” dengan perkataan “Name of President”;
 - (vi) dengan menggantikan perkataan “Secretary” dengan perkataan “Name of Secretary”;
 - (vii) dengan menggantikan perkataan “Treasurer” dengan perkataan “Name of Treasurer”; dan
 - (viii) dengan menggantikan perkataan “Dated this day of 19.....” dengan perkataan “Dated this day of 20.....”;

(v) dengan menggantikan Borang S dengan borang yang berikut:

“FORM S

TRADE UNIONS ACT 1959
(Section 33 and regulation 24)

NOTICE OF TRANSFER OF ENGAGEMENTS

The Director General.

Name of trade union }
transferring its }
engagements }

Name of trade union }
accepting transfer of }
engagements }

1. Notice is hereby given that at a general meeting convened for the purpose and held pursuant to section 33 of the Trade Unions Act 1959, on the day of 20, the first-named trade union by special resolution passed by not less than two-thirds of the members of the union present and entitled to vote or by not less than two-thirds of the delegates present at the meeting, as the case may be resolved to transfer its engagements to the second-named trade union in accordance with the instrument of transfer a copy of which, signed by the secretaries of both trade unions is attached to this notice.

2. The number of members of the first-named trade union is
The number of members who consented to the transfer is
The written consents to the transfer of members are attached hereto.

3. The second-named trade union has (state in what manner) undertaken to fulfil the engagements of the first-named trade union in accordance with the instrument of transfer as testified by the signatures of the President, the Secretary and the Trustees.

Dated thisday of 20.....

Name

Signature

Chairman of the
meeting of the union
transferring its
engagements

.....

.....

	<i>Name</i>	<i>Signature</i>
Secretary of the union transferring its engagements
President of the union undertaking to fulfil the engagements
Secretary of the union undertaking to fulfil the engagements
Trustees of the union undertaking to fulfil the engagements	1.
	2.
	3.
Name and address to which registered copy is to be sent	}	
	}	

(w) dengan menggantikan Borang T dengan borang yang berikut:

"FORM T

TRADE UNIONS ACT 1959
(Paragraph 33 (2)(b) and regulation 25)

CERTIFICATE OF TRANSFER OF ENGAGEMENTS

Name of the trade union

Registration number

We, the undersigned
of the above - named trade union, do hereby certify that in the transfer of the engagements of the said trade union to the
notice of which is attached to this certificate, the provisions of section 33 of the Trade Unions Act 1959, in respect of transfers of engagements have been duly complied with.

Chairman of the meeting Signature
(Name)

Secretary of the union transferring its engagement Signature
(Name)

TRADE UNIONS ACT 1959

Name of the trade union
Registration number

We, the undersigned
of the above - named trade union, do hereby certify that by a majority decision of the
Executive Council held on the said trade union has
undertaken to fulfil the engagements of the “.....”,
registration No. on the terms set out in para. 1 of the Notice of
Transfer of Engagements, dated

(a copy of minutes concerned is attached to this certificate).

	<i>Signatures</i>	<i>Names</i>
President of the union undertaking to fulfil the engagements
Secretary of the union undertaking to fulfill the engagements
Trustees of the union undertaking to fulfil the engagements	1.....
	2.....
	3.....”;

(x) dengan menggantikan Borang U dengan borang yang berikut:

“FORM U

TRADE UNIONS ACT 1959
(Section 40 and regulation 26)

Name of registered trade union
Address of registered office
Name and address of branch, where applicable
.....

RETURN OF RESULT OF BALLOT

Resolution
.....
.....

We certify that a secret ballot was duly taken on the above resolution/election of officers*
on 20.....

The result was as follows:

Total number of members entitled to vote
Total number of ballot papers issued
Total number of ballot papers returned
Votes rejected (as per schedule)**

*In case of resolution:

Percentage votes:

$$\frac{\text{Votes for}}{\text{Total number of votes returned}} = \% \left. \vphantom{\frac{\text{Votes for}}{\text{Total number of votes returned}}} \right\} \begin{array}{l} \text{Only applicable in case of} \\ \text{resolution in matters relating to} \\ \text{paragraphs 40(1) (c), (d), (f) and (g).} \end{array}$$

$$\frac{\text{Votes for}}{\text{Total number of members entitled to votes}} = \% \left. \vphantom{\frac{\text{Votes for}}{\text{Total number of members entitled to votes}}} \right\} \begin{array}{l} \text{Only applicable in case of} \\ \text{resolution in matters relating to} \\ \text{paragraphs 40(1)(e)} \end{array}$$

The Resolution was therefore: carried*
lost

*In case of election of officers:

A statement is attached showing the names of all nominees and the votes cast in respect of each person against his name.

	<i>Names</i>	<i>Signatures</i>
Scrutineers***:	1
	2
	3
	4
	5
President
Secretary
Treasurer

Date.....

* Delete whichever is not applicable.

** If any votes were rejected, a schedule must be attached by the scrutineers, stating the reasons for which they were respectively rejected and the number of votes rejected for each of such reasons.

*** In respect of a branch of a trade union, the name of principal officers of the union and the scrutineers of the head office shall be subscribed in the notice.”;

(y) dengan menggantikan Borang V dengan borang yang berikut:

“FORM V

TRADE UNIONS ACT 1959
(Section 71 and regulation 30A)

IN THE STATE OF

SUMMONS

To..... residing (or having his place of business or employed) at

WHEREAS I have reason to believe that you are able to give information as to the existence/operation/activities of the trade union/suspected trade union by the name of

YOU ARE HEREBY summoned to appear before me at
..... ata.m./p.m. on the
20 to give any information referred to above.

YOU are also required to produce all documents in your custody, possession or power relating to such trade union/suspected trade union.

AND take notice that if you fail to comply with this summons you shall be guilty of an offence and shall, on conviction be liable, to a fine not exceeding five thousand ringgit, pursuant to subsection 71(4) of the Trade Unions Act 1959.

Dated thisday of 20.....

.....
Director General ”;

(z) dalam Borang W—

- (i) dalam tajuk borang, dengan menggantikan perkataan “Section 76B (1) and Regulation 30B” dengan perkataan “Subsection 76B(1) and regulation 30B”;
- (ii) dengan menggantikan perkataan “To the Director General of Trade Unions, Kuala Lumpur.” dengan perkataan “To the Director General.”;
- (iii) dengan menggantikan perkataan “Address of head office” dengan perkataan “Address of registered office”;
- (iv) dengan menggantikan perkataan “Address of its head office” dengan perkataan “Address of the consultative/similar body*”;
- (v) dengan menggantikan perkataan “section 76B (2) (c)” dengan perkataan “paragraph 76B(2)(c)”;
- (vi) dengan menggantikan perkataan “Dated the19.....” dengan perkataan “Dated the.....20.....”; dan
- (vii) dengan menggantikan perkataan “*Names (in block letters)*” dengan perkataan “*Names*”.

(za) dalam Borang AP. 1—

- (i) dalam tajuk borang, dengan menggantikan perkataan “Regulation 54(a)” dengan perkataan “Paragraph 54(a)”;
- (ii) dengan menggantikan perkataan “\$” di mana-mana jua terdapat dengan perkataan “RM”;
- (iii) dengan menggantikan perkataan “c.” di mana-mana jua terdapat dengan perkataan “cent”;
- (iv) dengan menggantikan perkataan “Sal., Allce. Exps. of officers” dengan perkataan “Salary, Allowance and Expenses of Officers”;
- (v) dengan menggantikan perkataan “Sal., Allce. Exps. of Establishment” dengan perkataan “Salary, Allowance, Expenses of Establishment”; dan
- (vi) dengan menggantikan perkataan “Exps. Conducting Trade Disputes” perkataan “Expenses Conducting Trade Disputes”.

(zb) dalam tajuk Borang AP. 2, dengan menggantikan perkataan “Regulation 54 (d)” dengan perkataan “Paragraph 54(d)”;

(zc) dalam Borang AP. 3—

- (i) dalam tajuk borang, dengan menggantikan perkataan “Regulation 54(e)” dengan perkataan “Paragraph 54(e)”;
- (ii) dengan menggantikan perkataan “Age” dengan perkataan “NRIC. No./ Passport No.”;
- (iii) dengan menggantikan perkataan “Sex” dengan perkataan “Gender”;

- (iv) dengan menggantikan perkataan “Address” dengan perkataan “Home Address”;
 - (v) dengan menggantikan perkataan “\$” di mana-mana jua terdapat dengan perkataan “RM”; dan
 - (vi) dengan menggantikan perkataan “c.” di mana-mana jua terdapat dengan perkataan “cent”;
- (zd) dalam tajuk Borang AP. 4, dengan menggantikan perkataan “Regulation 54 (f)” dengan perkataan “Paragraph 54(f)”;
- (ze) dalam Borang AP. 5—
- (i) dalam tajuk borang, dengan menggantikan perkataan “Regulation 56 (2) and 56 (3)” dengan perkataan “Subregulations 56(2) and 56(3)”;
 - (ii) dengan menggantikan perkataan “Registration Certificate No.” di mana-mana jua terdapat dengan perkataan “Registration Number”;
 - (iii) dengan menggantikan perkataan “sen” di mana-mana jua terdapat dengan perkataan “cent”; dan
 - (iv) dengan menggantikan perkataan “\$” di mana-mana jua terdapat dengan perkataan “RM”;

(zf) dengan menggantikan Borang AP. 6 dengan borang yang berikut:

“FORM AP. 6

INTERNAL PAYMENTS VOUCHERS
(Regulation 57)

Name of Trade Union

Date

Voucher No.

PARTICULARS OF PAYMENTS

Amount
RM cent

Payment authorized by

Payments made by

.....
President

.....
Treasurer

.....
Secretary

.....
Signature of Recipient

Date
(Received)

”; dan

(zg) dalam Borang AP.7, dengan menggantikan perkataan “*Hon. Treasurer*” dengan perkataan “*Treasurer*”.

Pindaan Jadual Kedua

49. Jadual Kedua Peraturan-Peraturan ibu dipinda dalam dengan menggantikan perkataan “\$ *sen*” dengan perkataan “RM”.

Dibuat 11 September 2024
[KSM/PUU(S)600-1/2/6/1(2); PN(PU2)249/V]

SIM CHEE KEONG
Menteri Sumber Manusia

*[Akan dibentangkan di Dewan Rakyat menurut subseksyen 58(4)
Akta Kesatuan Sekerja 1959]*

TRADE UNIONS ACT 1959

TRADE UNIONS (AMENDMENT) REGULATIONS 2024

IN exercise of the powers conferred by section 58 of the Trade Unions Act 1959 [Act 262], the Minister makes the following regulations:

Citation and commencement

1. (1) These regulations may be cited as the **Trade Unions (Amendment) Regulations 2024**.

(2) These Regulations come into operation on 15 September 2024.

Amendment of regulation 3

2. The Trade Unions Regulations 1959 [*P.U. (A) 390/1982*], which are referred to as the “principal Regulations” in these Regulations, are amended in regulation 3 by deleting the word “substantially”.

Substitution of regulation 4

3. The principal Regulations are amended by substituting for regulation 4 the following regulation:

“Application for registration. 4. Every application made under subsection 10(1) of the Act for the registration of a trade union shall clearly indicate the scope of membership intended to be represented by such union and shall be in the Form B set out in the First Schedule hereto and shall be submitted to the Director General.”.

Amendment of regulation 5

4. Regulation 5 of the principal Regulations is amended—

(a) in subregulation (1), by substituting for the words “subscribed by the signature of” the words “certified by”;

(b) in subregulation (2), by substituting for the word “initialled” the word “certified”; and

(c) in subregulation (3), by substituting for the word “initialled” the word “certified”.

Amendment of regulation 7

5. Regulation 7 of the principal Regulations is amended—

(a) by inserting after the word “section 13” the words “of the Act”; and

(b) by deleting the word “substantially”.

Deletion of regulation 8

6. The principal Regulations are amended by deleting regulation 8.

Amendment of regulation 10

7. Regulation 10 of the principal Regulations is amended—

(a) in the marginal note, by inserting after the words “to cancel” the words “or withdraw”;

(b) by inserting after the words “to cancel” the words “or withdraw”; and

(c) by substituting for the words “section 15 (1) (b) or 15 (2) (a) cause a notice to be served on the trade union substantially” the words “paragraph 15(1)(b) of the Act, cause a notice to be served on the trade union”.

Amendment of regulation 11

8. Regulation 11 of the principal Regulations is amended by inserting after the word “cancelling” the words “or withdrawing”.

Amendment of regulation 12

9. Subregulation 12(1) of the principal Regulations is amended by substituting for the words “section 31 shall be given in duplicate substantially” the words “section 31 of the Act shall be given”.

Amendment of regulation 13

10. Regulation 13 of the principal Regulations is amended—

(a) in the marginal note, by substituting for the words “Notice of amalgamation.” the words “Notice and registration of amalgamated unions.”;

(b) by substituting for subregulation (1) the following subregulation:

“(1) Notice of every amalgamation of trade unions under section 32 of the Act shall be given in the Form H set out in the First Schedule together with the following:

(a) return of the ballot result on the resolution to amalgamate in Form U set out in the First Schedule;

(b) a printed copy of the rules of the amalgamated trade union in the national language;

(c) a copy of minutes of the meeting approving the intended rules to be adopted; and

(d) certificate of registration of each trade union intended to be amalgamated.”; and

- (c) in subregulation (2)—
 - (i) by deleting the marginal note to the subregulation; and
 - (ii) by substituting for the words “section 34 (4)” the words “subsection 34(4) of the Act”.

Amendment of regulation 14

11. Regulation 14 of the principal Regulations is amended—

- (a) in subregulation (1)—
 - (i) in paragraph (a), by substituting for the words “section 42 in triplicate substantially” the words “section 42 of the Act”;
 - (ii) in paragraph (b), by inserting after the words “section 13” the words “of the Act”;
 - (iii) in paragraph (c), by substituting for the words “two copies” the words “a copy”; and
 - (iv) in paragraph (d), by deleting the words “in duplicate”; and
- (b) in subregulation (2), by substituting for the words “immediately before” the word “of”.

Amendment of regulation 15

12. Regulation 15 of the principal Regulations is amended by deleting the words “section 37 (2) shall be given in duplicate substantially” the words “subsection 37(2) of the Act shall be given”.

Amendment of regulation 16

13. Regulation 16 of the principal Regulations is amended—

- (a)* in the marginal note to subregulation (1), by substituting for the words “Notice of alteration of rules.” the words “Notice and registration of alteration or amendment of rules.”;
- (b)* in subregulation (1)—
 - (i)* by substituting for the words “section 38 (3) shall be made to the Director General in triplicate substantially” the words “subsection 38(3) of the Act shall be made to the Director General”; and
 - (ii)* by deleting the words “The application shall be signed by the secretary of the trade union.”;
- (c)* by deleting the marginal note to subregulation (2); and
- (d)* in subregulation (2), by deleting the word “substantially”.

Amendment of regulation 17

14. Regulation 17 of the principal Regulations is amended—

- (a)* in subregulation (1), by substituting for the words “section 41 shall be given in quadruplicate to the Director General substantially” the words “section 41 of the Act shall be given to the Director General”;
- (b)* in subregulation (2), by substituting for the words “in quadruplicate to the Director General substantially” the words “to the Director General”; dan

(c) by inserting after subregulation (2) the following subregulation:

“(3) The Director General may, if he thinks necessary, require further information in regards to such changes.”.

Amendment of regulation 18

15. Regulation 18 of the principal Regulations is amended by substituting for the words “section 72 shall be given in substantially” the words “section 72 of the Act shall be given”.

Amendment of regulation 19

16. Regulation 19 of the principal Regulations is amended by substituting for the words “section 73 substantially” the words “section 73 of the Act”.

Amendment of regulation 20

17. Regulation 20 of the principal Regulations is amended by deleting the word “substantially”.

Deletion of regulation 21

18. The principal Regulations are amended by deleting regulation 21.

Amendment of regulation 22

19. Regulation 22 of the principal Regulations is amended by substituting for the words “section 74 (2) shall be given substantially” the words “subsection 74(2) of the Act shall be given”.

Amendment of regulation 23

20. Regulation 23 of the principal Regulations is amended by substituting for the words “shall be given substantially” the words “under subsection 74(1) of the Act shall be given”.

Amendment of regulation 24

21. Regulation 24 of the principal Regulations is amended by substituting for the words “section 33 shall be given in duplicate substantially” the words “section 33 of the Act shall be given”.

Amendment of regulation 25

22. Regulation 25 of the principal Regulations is amended by substituting for the words “section 33 (2) shall be given in duplicate substantially” the words “subsection 33(2) of the Act shall be given”.

Amendment of regulation 26

23. Regulation 26 of the principal Regulations is amended—

(a) by inserting after the words “section 40” the words “of the Act”; and

(b) by deleting the words “in triplicate substantially”.

Amendment of regulation 27

24. Regulation 27 of the principal Regulations is amended—

(a) by substituting for the words “section 55 shall be substantially” the words “section 55 of the Act shall be”; and

(b) by substituting for the word “appended” the word “attached”.

Amendment of regulation 28

25. Regulation 28 of the principal Regulations is amended—

(a) by substituting for the words “section 56 (1) shall be sent in duplicate to the Director General on or before the first day of October in each year and shall be substantially” the words “subsection 56(1) of the Act shall be sent to the Director General before the first day of October in each year and shall be”; and

(b) by substituting for the words “appended” the word “attached”.

Amendment of regulation 29

26. Subregulation 29(1) of the principal Regulations is amended by substituting for the words “section 55 (3), section 56 (1A), section 57 (3) or paragraph (1) of regulation 14” the words “subsection 55(3), subsection 56(1A) or subsection 57(3) of the Act or subregulation 14(1)”.

Amendment of regulation 30A

27. Regulation 30A of the principal Regulations is amended by substituting for the words “section 71 shall be substantially” the words “section 71 of the Act shall be”.

Amendment of regulation 30B

28. Regulation 30B of the principal Regulations is amended—

(a) by substituting for the words “section 76B (1)” the words “subsection 76B(1) of the Act”;

(b) by deleting the word “substantially”; and

(c) by deleting the words “in quadruplicate”.

Amendment of regulation 32

29. Regulation 32 of the principal Regulations is amended by inserting after the words “section 7” the words “of the Act”.

Amendment of regulation 35

30. Subregulation 35(2) of the principal Regulations is amended by deleting the words “cheques or”.

Amendment of regulation 36

31. Regulation 36 of the principal Regulations is amended by substituting for the words “affixed” the words “by attaching a stamp certificate”.

New regulation 37A

32. The principal Regulations are amended by inserting after regulation 37 the following regulation:

“Submission of application or notice. 37A. (1) Every application or notice required to be submitted under these Regulations may be submitted by way of electronic transmission or in person.

(2) Where an application or notice is submitted in person to the Director General, it shall be given in duplicate.”.

Amendment of regulation 38

33. Regulation 38 of the principal Regulations is amended—

- (a) in the marginal note, by substituting for the words “Official Assignee” the words “Director General of Insolvency”;
- (b) in paragraph (a), by inserting after the words “section 12” the words “of the Act”;
- (c) in paragraph (b), by substituting the words “paragraph (b) of subsection (1) or paragraph (a) of subsection (2) of section 15” the words “paragraph 15(1)(b) of the Act”; and
- (d) by substituting for the words “Official Assignee in Bankruptcy” the words “Director General of Insolvency”.

Amendment of regulation 39

34. Regulation 39 of the principal Regulations is amended—

- (a) in the marginal note, by substituting for the words “Official Assignee” the words “Director General of Insolvency”; and

- (b) by substituting for the words “Official Assignee in Bankruptcy” wherever appearing the words “Director General of Insolvency”.

Amendment of regulation 41

35. Regulation 41 of the principal Regulations is amended by substituting for the words “Official Assignee in Bankruptcy” the words “Director General of Insolvency”.

Amendment of regulation 42

36. Regulation 42 of the principal Regulations is amended—

- (a) in the marginal note by substituting for the words “Official Assignee” the words “Director General of Insolvency”;
- (b) by substituting for the words “Official Assignee in Bankruptcy” the words “Director General of Insolvency”; and
- (c) by substituting for the words “Official Assignee” the words “Director General of Insolvency”.

Amendment of regulation 50

37. Regulation 50 of the principal Regulations is amended—

- (a) in the marginal note to subregulation (1), by substituting for the words “Application to be by letter.” the words “Application for exemptions and power of the Minister.”;
- (b) in subregulation (1), by inserting after the words “section 30” the words “of the Act”;
- (c) by deleting the marginal note to subregulation (2);
- (d) by deleting the marginal note to subregulation (3); and

- (e) in subregulation (4), by inserting after the words “section 67” the words “of the Act”.

Amendment of regulation 54

38. Regulation 54 of the principal Regulations is amended —

- (a) by deleting the word “substantially” wherever appearing;
- (b) in paragraph (e), by substituting for the words “in the form set out in Form AP. 3” the words “in the Form AP. 3 set out”; and
- (c) in paragraph (f), by substituting for the words “in the form set out in Form AP. 4” the words “in the Form AP. 4 set out”.

Amendment of regulation 56

39. Subregulation 56(2) of the principal Regulations is amended by substituting for the words “substantially in the form set out in Form AP. 5” the words “in the Form AP. 5 set out”.

Amendment of regulation 57

40. Regulation 57 of the principal Regulations is amended—

- (a) by renumbering the existing regulation as subregulation (1);
- (b) in subregulation (1) as renumbered, by substituting for the words “or, where that is not practical, such, entries shall be vouched for by an internal payments voucher substantially in the form set out in Form AP. 6 in the First Schedule hereto” the words “and shall be vouched for by an internal payments voucher”; and
- (c) by inserting after the renumbered subregulation (1) the following subregulations:

“(2) In a case where a receipt is impractical to be issued, such payment entries shall only be vouched for by an internal payments voucher.

(3) An internal payments voucher referred to in paragraph (1) and (2) shall be made in the Form AP. 6 set out in the First Schedule hereto.”.

Amendment of heading of Part VI

41. The heading of Part IV of the principal Regulations is amended by substituting for the words “MEMBERSHIP CHECK PURSUANT TO A CLAIM FOR RECOGNITION” the words “MISCELLANEOUS”.

Deletion of regulation 62

42. The principal Regulations are amended by deleting regulation 62.

Deletion of regulation 63

43. The principal Regulations are amended by deleting regulation 63.

Deletion of regulation 64

44. The principal Regulations are amended by deleting regulation 64.

Deletion of regulation 65

45. The principal Regulations are amended by deleting regulation 65.

Deletion of regulation 66

46. The principal Regulations are amended by deleting regulation 66.

Deletion of regulation 67

47. The principal Regulations are amended by deleting regulation 67.

Amendment of First Schedule

48. The principal Regulations are amended in First Schedule—

(a) by substituting for Form A the following form:

“FORM A

TRADE UNIONS ACT 1959
(Subsection 7(1) and regulation 3)

REGISTER OF TRADE UNIONS

1. Registration number.....
2. Date of registration.....
3. (a) Names of the members making the application.
(b) Occupation of the members making the application.
4. Name of the trade union
5. Address of registered office
6. Date of establishment of the trade union
7. Officers of the trade union:
 Title
- Name
- Age
- NRIC No. / Passport No.
- Occupation
- Address
8. Name of Bank at which current account is kept
9. (a) Date of registration of trustees of the trade union.
(b) Names and particulars of the trustees.
(c) Date of registration of any change of trustees.
(d) The names and particulars of the trustees as changed.
10. (a) Date of entry of affiliation with a federation of trade unions.
(b) Name of the federation of trade unions.
(c) Address of the federation of trade unions.

11. (a) Whether provision has been made in the rules for the creation of a benevolent or other lawful fund and if so from what date
- (b) Date on which Director General approved the rules governing the benevolent fund
- (c) Date on which Director General approved the rules governing other lawful fund specified
12. (a) Date of intimation of alteration of rules
- (b) Date of registration of alteration of rules and its notification to the Secretary of the trade union
13. (a) Date of registration of change of address of registered office.....
- (b) Address of the trade union as changed
14. (a) Date of registration of change of name.
- (b) Name of the trade union as changed.
15. (a) Date of registration of change of officers or the title of any officer.
- (b) The names of the officers or the title of any officer as changed.
16. (a) Date of registration of amalgamation.
- (b) Name of the amalgamated trade union.
- (c) Address of the amalgamated trade union.
- (d) Registration number of the amalgamated trade union.
17. (a) Date of giving notice of cancellation under paragraph 15(1)(b) of the Trade Unions Act 1959.
- (b) Date of issue of order cancelling registration.
18. (a) (1) Date of notice of dissolution.
- (2) Names of signatories of notice of dissolution.
- (3) Occupations of signatories of notice of dissolution.
- (4) Addresses of signatories of notice of dissolution.
- (b) Date of registration of dissolution and cancellation of certificate of registration.

NOTE—The particulars referred to above may be contained in one or more pages of the register allotted to each union.”;

(b) by substituting for Form B the following form:

“FORM B

TRADE UNIONS ACT 1959
(Subsection 10(1) and regulation 4)

APPLICATION FOR REGISTRATION OF A TRADE UNION

To the Director General,

Name of trade union

Address of registered office

.....

1. Particulars of the applicants are as per Schedule I.
2. The Union has been established on the of 20.....
3. The Union is a Union of employers/workers engaged in the trade/occupation/industry/or (establishment) and has members.
4. A copy of the printed rules of the union is attached to this application.
5. The particulars stated in Schedule III refer to the provisions of the First Schedule in subsection 38(1) of the Trade Unions Act 1959.
6. We have been duly authorized by the trade union to make this application on its behalf, by way of*.....
7. We declare that the officers assuming office are those qualified under section 28 of the Trade Unions Act 1959.

Dated this day of 20.....

Signatures of the applicants: 1.
 2.
 3.
 4.
 5.
 6.
 7.

* State here whether the authority to make this application was made by a "resolution of a general meeting of the trade union" or, if not, in what other way it was given.

SCHEDULE I

STATEMENT OF PARTICULARS REFERRED TO IN SUBSECTION 10(2)

(a) The names, occupations and addresses of the members making the application are as follows:

No.	Names	NRIC No./ Passport No.	Occupation	Address
1.				
2.				
3.				
4.				
5.				
6.				
7.				

(b) (1) The proposed name of the trade union to be registered is

(2) Address of registered office is

.....

SCHEDULE II

(LIST OF OFFICERS OF THE TRADE UNION)

Title of Office	Name	NRIC No./ Passport No.	Age	Date of Birth	Nationality	Address	Occupation

SCHEDULE III
(Section 38)

REFERENCE TO RULES

The numbers of the rules making provision for the several matters detailed in column 1 are given in column 2 below:

(1)	(2)
<i>Matter</i>	<i>Number of Rule</i>
1. The name of the trade union and the place of meeting for the business of the trade union
2. The whole of the objects for which the trade union is to be established, the purposes for which the funds thereof shall be applicable, the conditions under which any member thereof may become entitled to any benefit assured thereby, and the fines and forfeiture to be imposed on any member thereof
3. The manner of making, altering, amending and rescinding rules
4. (a) The election of members of the executive of the trade union in accordance with the rules of the union
(b) Subject to the provisions of paragraph (a), the nomination, appointment or election and removal of an officer and of trustees and employees of the trade union
(c) The prohibition of the employment of all officers and employees of the trade union by any other trade union
5. The custody and investment of the funds of the trade union, the designation of the persons responsible therefor, and the annual or periodical audit of its accounts
6. The inspection of the books and names of members of the trade union by any person having an interest in the funds of the trade union
7. The manner of the dissolution of the trade union and the disposal of the funds thereof available at the time of such dissolution
8. Where applicable the manner of establishing and dissolving any branch of the trade union and the manner in which any such branch and the accounts thereof shall be administered
9. The taking of decisions by secret ballot on the following matters:	
(a) the election of delegates to a general meeting, if the rules of the union provide for meetings of delegates, or to a federation of trade unions
(b) the election of officers (other than trustees) by the members in accordance with the rules of the union

(1)	(2)
<i>Matter</i>	<i>Number of Rule</i>
(c) all matters relating to strikes or lock-outs
(d) the imposition of a levy
(e) dissolution of the trade union or federation of trade unions
(f) amendment of the rules where such amendments results in increasing the liability of the members to contribute or in decreasing the benefits to which members are entitled
(g) amalgamation with another trade union or transference of engagements to another trade union
10. The procedure for holding ballots, the securing of the secrecy of secret ballots and the preservation of ballot papers for the prescribed period
11. The manner in which disputes referred to in Part VI of the Trade Unions Act 1959, shall be decided”;

(c) by substituting for Form BB the following form:

“FORM BB

TRADE UNIONS ACT 1959
(Section 73 and regulation 19)

APPLICATION FOR REGISTRATION OF FEDERATION OF TRADE UNIONS

To the Director General,

Name of federation of trade unions

Address of registered office of the federation of trade unions

.....

1. This application is made by the Secretary and seven members of each union whose names are subscribed hereunder.
2. The unions came into existence on the of 20.....
3. The federation of trade unions is a federation of unions of employers/workers engaged in the.....trade/occupation/industry.
4. A copy of the rules of the federation is attached to this application.

SCHEDULE II

REFERENCE TO RULES

The numbers of rules making provisions for the several matters detailed in column 1 are given in column 2 below:

1	2
<i>Matter</i>	<i>Number of Rule</i>
1. The name of the federation of trade unions and the place of meeting for the business of the federation
2. The whole of the objects for which the federation is to be established, the purposes for which the funds thereof shall be applicable, the conditions under which any member thereof may become entitled to any benefit assured thereby, and the fines and forfeiture to be imposed on any member thereof
3. The manner of making, altering, amending and rescinding rules
4. (a) The election of members of the executive of the federation in accordance with the rules of the federation
(b) Subject to the provisions of paragraph (a), the nomination, appointment or election and removal of an officer and of trustees and employees of the federation
5. The custody and investment of the funds of the federation, the designation of the persons responsible therefor, and the annual or periodical audit of its accounts
6. The inspection of the books and names of members of the federation by any person having an interest in the funds of the federation
7. The manner of the dissolution of the federation and the disposal of the funds thereof available at the time of such dissolution
8. The taking of decisions by secret ballot on the following matters:	
(a) the election of officers (other than trustees) by the affiliates in accordance with the rules of the federation
(b) all matters relating to strikes or lock-outs
(c) the imposition of a levy
(d) dissolution of the federation of trade unions
(e) amendments of rules where such amendment results in increasing the liability of the affiliates to contribute or in decreasing the benefits to which the affiliates are entitled
9. The procedure for holding ballots, the securing of the secrecy of the secret ballots and the preservation of the ballot papers for the prescribed period
10. The manner in which disputes referred to in Part VI of the Trade Unions Act 1959, shall be decided”;

(d) by substituting for Form D the following form:

“FORM D

TRADE UNIONS ACT 1959
(Section 13 and regulation 7)

CERTIFICATE OF REGISTRATION

It is hereby certified that the
has this day been registered as a trade union under subsection 12 (1) of the Trade Unions Act 1959, and that its registration number is

Dated thisday of..... 20.....

.....
Director General ”;

(e) by substituting for Form DD the following form:

“FORM DD

TRADE UNIONS ACT 1959
(Subsection 73(3) and regulation 20)

CERTIFICATE OF REGISTRATION OF A FEDERATION OF TRADE UNION

It is hereby certified that the
has this day been registered as a trade union under subsection 73(3) of the Trade Unions Act 1959, and that its registration number is

Dated thisday of.....20.....

.....
Director General ”;

(f) by deleting Form E;

(g) by substituting for Form F the following form:

“FORM F

TRADE UNIONS ACT 1959
(Subsection 15(2A) and regulation 10)

Office of the Director General

..... 20.....

**NOTICE BEFORE CANCELLATION OR WITHDRAWAL OF CERTIFICATE OF
REGISTRATION UNDER PARAGRAPH 15(1)(b) OF THE TRADE UNIONS ACT 1959**

Name of trade union.....

Registration No.

Notice is hereby given under subsection 15(2A) of the Trade Unions Act 1959, to the above-mentioned trade union that it is the intention of the Director General to proceed on the* day of 20 to cancel/ withdraw ** the certificate of registration of the trade union unless cause be shown to the contrary in the meantime, under the provisions of paragraph 15(1)(b) of the Trade Unions Act 1959 that is to say:

The ground of such proposed cancellation or withdrawal** is:†

The grounds upon which the Director General proposes to act as aforesaid are:

.....
Director General

The Secretary of

(Here enter name of trade union)

Address of registered office

*The date entered herein shall not be less than thirty days from the date of notice.

†The facts should be briefly specified where practicable.

**Delete whichever is not applicable ”;

(h) by substituting for Form G the following form:

“FORM G

TRADE UNIONS ACT 1959
(Subsection 34(1) and subregulation 12(1))

NOTICE OF CHANGE OF NAME

Name of registered trade union
Registration number
Address of registered office
Dated this day of 20.....
To the Director General,

Notice is hereby given in terms of subsection 34 (1) of the Trade Unions Act 1959, that the name of the above-mentioned trade union has been changed to

The consent of the members was obtained by †.....

The certificate of registration No. is forwarded herewith for necessary amendment.

		<i>Name</i>
Signature of Secretary :	1.
Signatures of Members :	2.
	3.
	4.
	5.
	6.
	7.
	8.

† i.e. by referendum, resolution of a general meeting, etc., if procedure followed is covered by rule quote number of the rule.”;

(i) by substituting for Form H the following form:

“FORM H

TRADE UNIONS ACT 1959
(Section 34 and subregulation 13(1))

NOTICE OF AMALGAMATION OF TRADE UNIONS

A. Name of registered trade union
Registration number
Address of registered office

B. Name of registered trade union
Registration number
Address of registered office
(and so on if more than two)

Dated this day of 20

To the Director General,

Notice is hereby given that in accordance with the requirements of section 34 of the above-mentioned Act the members of each of the above-mentioned trade unions have resolved to become amalgamated together as one trade union.

2. The following are the terms of the said amalgamation

3. It is intended that the amalgamated trade union shall henceforth be called

4. The address of the registered office of the amalgamated trade union is

5. The consent of the members of the union was obtained by secret ballot and the return of the ballot for each registered union in respect of the resolution passed is attached.

6. Accompanying this notice is a copy of the rules intended to be henceforth adopted by the amalgamated trade union which are the rules (if so) of the..... union.

.....
Name of Trade Union

.....
Name of Trade Union

Signature of Secretary: ‡ 1..... 1.....
 2..... 2.....
 Signatures of Members: { 3..... 3.....
 4..... 4.....
 5..... 5.....
 6..... 6.....
 7..... 7.....
 8..... 8.....

‡To be signed by seven members and the Secretary of each trade union.”;

(j) by substituting for Form I the following form:

“FORM I

TRADE UNIONS ACT 1959
(Paragraph 15(1)(a), section 42 and subregulation 14(1))

NOTICE OF DISSOLUTION OF TRADE UNION

Name of registered trade union
Registration number
Address of registered office

Dated this..... day of20.....

To the Director General,.....

Notice is hereby given that the above-mentioned trade union was dissolved in pursuance of the rules thereof on the day of..... 20.....

We have been duly authorized by the.....Union to forward this notice on its behalf, such authorization consisting of a resolution passed at a general meeting/delegates conference on the.....day of.....20.....

The certificate of registration No. is returned herewith.

We therefore request that the certificate of registration under the Trade Unions Act 1959, to be cancelled.

Name and Address

Signature of Secretary: 1.....

Signatures of Members: { 2.....
 3.....
 4.....
 5.....
 6.....
 7.....
 8.....“;

(k) by substituting for Form J the following form:

“FORM J

TRADE UNIONS ACT 1959
(Subsection 37(2) and regulation 15)

NOTICE OF CHANGE OF OFFICE OF A REGISTERED TRADE UNION

Name of registered trade union
Registration number

Dated this day of 20.....

To the Director General,

Notice is hereby given that the registered office of the above-mentioned trade union has been removed from..... and is now situated at.....

The consent of the Executive was obtained at a..... meeting held on.....

.....
Name of President

.....
Name of Treasurer

.....
Name of Secretary”;

(l) by substituting for Form K the following form:

“N.B. – The application should be sent to the Director General within 30 days of the making of the new rules or of the alteration of rules.

FORM K

TRADE UNIONS ACT 1959
(Subsection 38(3) and regulation 16)

Name of registered trade union
Registration number.....
Address of registered office
To the Director General.....

APPLICATION FOR THE REGISTRATION OF NEW RULES OR ALTERATION OF RULES

I, the Secretary of the above mentioned trade union apply for the registration of the new rule / rules / alteration / alterations of the rules* of the union, a copy of which are attached hereto.

2. I also attach a printed copy of the registered rules marked to show where and in what manner they are altered.

3. I have been duly authorised by the trade union to make this application on its behalf, such authorisation consisting of a resolution *taken by secret ballot (A return of the ballot in respect of the resolution passed is attached) / passed at a general meeting/delegates’ conference* on theday of 20.....

4. I declare that in making the amendments, the existing rules of the union have been complied with.

Name of Secretary

Dated this.....day of..... 20.....

*Delete whichever is not applicable.”;

(m) in Form K (1)—

(i) in the heading of the form, by substituting for the words “Regulation 16 (2)” the words “Subregulation 16(2)”;

(ii) by substituting for the words “This.....day of.....19.....” the words “Dated this.....day of.....20.....”; and

(iii) by substituting for the words “*Director General of Trade Unions*” the words “*Director General*”;

(n) by substituting for Form L the following form:

“N.B. – This notice should be sent to the Director General of the area in which the registered office of the registered trade union or the branch union, as the case may be, is situated by the secretary of the trade union within fourteen days after the change of officers or of the title of officers.

FORM L

TRADE UNIONS ACT 1959
(Section 41 and subregulation 17(1))

NOTICE OF CHANGE OF OFFICERS OR OF THE TITLE OF OFFICERS

Name of registered trade union.....
 Registration number.....
 Address of registered office.....
 Name and address of branch, where applicable.....

To the Director General

Notice is hereby given that the following changes of officers have taken place in the above named Union/Branch*:

OFFICERS RELINQUISHING OFFICE

Name	Title of office	Date of relinquishing office

OFFICERS ASSUMING OFFICE

Title of Office	Name	N.R.I.C. No./ Passport No.	Date of Birth	Home Address	Occupation / Occupational Grade	Nationality	Date of assuming Office

2. I have been duly authorised by the trade union to forward this notice on its behalf, such authorisation consisting of a resolution passed at the General Meeting/Delegates' Conference /Executive Committee Meeting* on the day of 20 (a copy of minutes concerned is attached to this notice)

.....
*Name of Secretary***

CERTIFICATE

We declare that these officers are entitled to hold office under section 28 of the Trade Unions Act 1959.

Name of President**

Name of Secretary**

Name of Treasurer**

Dated this.....day of.....20.....

*Delete whichever is not applicable.

** In respect of a branch of a trade union, the name of principal officers of the union shall be subscribed in the notice.”;

(o) by substituting for Form L (1) the following form:

“N.B. – This notice should be sent to the Director General of the area in which the registered office of the registered trade union or the branch union, as the case may be, is situated by the secretary of the trade union within fourteen days after the change of employees or of the title of any employee.

FORM L (1)

TRADE UNIONS ACT 1959
(Section 41 and subregulation 17(2))

NOTICE OF CHANGE OF EMPLOYEES OF TRADE UNION

Name of registered trade union

Registration number

Address of registered office

Name and address of branch, where applicable

.....

To the Director General*

Notice is hereby given that the following changes of employees have taken place in the above named Union/Branch*.

EMPLOYEES RELINQUISHING APPOINTMENT

Name	Date of Appointment	Appointment	Date of relinquishment

EMPLOYEES APPOINTED

Name	N.R.I.C. No./ Passport No.	Date of Birth	Home Address	Appointment	Nationality	Date of appointment

2. I have been duly authorised by the.....
trade union to forward this notice on its behalf, such authorisation consisting of a solution passed at the General Meeting/Delegates' Conference/Executive Committee Meeting* on the.....day of.....20.....
(a copy of minutes concerned is attached to this notice).

.....
*Name of Secretary***

CERTIFICATE

We declare that the employees appointed above are entitled to hold office under section 29 of the Trade Unions Act 1959.

Name of President**

Name of Secretary**

Name of Treasurer**

Dated this.....day of.....20.....

* Delete whichever is not applicable.

** In respect of a branch of a trade union, the name of principal officers of the union shall be subscribed in the notice.”;

(p) in Form M—

- (i) in the heading of the form, by substituting for the words “Regulation 27” the words “regulation 27”;
- (ii) by substituting for the word “\$” wherever appearing the word “RM”;
- (iii) by substituting for the word “c.” wherever appearing the word “cent”;
- (iv) by substituting for the words “STATEMENT OF ASSETS AND LIABILITIES ON THE DAY OF19” the words “STATEMENT OF ASSETS AND LIABILITIES ON THE DAY OF20”;
- (v) by substituting for the words “this day of 19.....” the words “this.....day of.....20.....”;

(vi) by substituting for the word “Magistrate” the words “Commissioner for Oaths”; and

(vii) by substituting for the words “Strike out unnecessary words.” the words “Delete whichever is not applicable.”;

(q) by substituting for Form N the following form:

“FORM N

TRADE UNIONS ACT 1959
(Subsection 56 (1) and regulation 28)

**ANNUAL RETURN PRESCRIBED UNDER SUBSECTION 56(1) OF THE
TRADE UNIONS ACT AND REGULATION 28 FOR THE YEAR ENDING
MARCH 31, 20.....**

Name of the registered trade union.....
Address of registered office
Registration number
Year for which the return is furnished.....

1. Number of members on books at the beginning of the year
- Number of members admitted during the year
- Number of members who left during the year
- Number of members on the books at the end of the year
- Males :
- Females:

CLASSIFICATION OF MEMBERS IN BENEFIT BY RACE AND GENDER

	<i>Malays</i>	<i>Chinese</i>	<i>Indians</i>	<i>Others</i>	<i>Total</i>
Males ..					
Females ..					
Total ..	_____	_____	_____	_____	_____
	_____	_____	_____	_____	_____

CLASSIFICATION OF MEMBERS IN BENEFIT BY NATIONALITY

Nationality	Males	Females	Total

2. A general statement audited in the prescribed manner of all receipts and payments during the period of 12 months ending on March 31, 20..... or..... and of the assets and liabilities of the trade union as on such date, together with the auditor's report is attached as Statement 1.
3. A copy of the rules of the Trade Union corrected up to the date of despatch of this return is attached together with a copy of all alterations or amendments of rules and of all new rules that were passed by the trade union during the course of the year.
4. A statement of all changes of officers during the course of the year is attached as Statement 2.

Dated..... 20.....

.....
Signature of Secretary

STATEMENT "1"

(i) STATEMENT OF RECEIPTS AND PAYMENTS

<i>Receipts</i>	RM cent	<i>Payments</i>	RM cent
Balance at beginning of the year		Salaries, allowances and expenses of Officers	
Entrance fee		Salaries, allowances and expenses of establishment	
Subscription from members .. .		Auditor's fees	
Donations		Legal expenses	
Sales of periodicals, books, rules, etc.		Expenses in conducting trade disputes	
Interest on investments		Compensation paid to members for loss arising out of trade disputes	

<i>Receipts</i>	<i>Payments</i>
Income from miscellaneous sources (to be specified).. ..	Funeral, old age, sickness, unemployment benefits, etc.
	Educational, social and religious benefits
	Cost of publishing periodicals
	Rents, rates and taxes
	Stationery, printing and postage
	Other expenses (to be specified)
	Balance at end of year
Total	Total

.....
Signature of Treasurer

(ii) STATEMENT OF ASSETS AND LIABILITIES ON THE
31st DAY OF MARCH 20

<i>Liabilities</i>	<i>Assets</i>
RM cent	RM cent
Amount of general fund ...	Cash—
Loans from ...	In the hands of Treasurer
Debts due to ...	In the hands of Secretary
Other liabilities (to be specified)	In the hands of

<i>Liabilities</i>	<i>Assets</i>
	In the Bank
	In the Bank
	Securities as per list below (attached)
	Unpaid subscriptions due
	Loans to
	Immovable property ...
	Goods and furniture ...
	Other assets (to be specified)
_____	_____
Total Liabilities...	Total Assets...

STATEMENT "2"

CHANGES OF OFFICERS MADE DURING THE YEAR

(i) OFFICERS RELINQUISHING OFFICE

Name	Title of Office	Date of relinquishing office

(ii) OFFICERS APPOINTED

1	2	3	4	5	6
Name	Date of birth	Home address	Occupation/ Occupational Grade	Title of office held in union	Date on which appointment in column 5 was taken up

.....
Signature of Secretary

AUDITOR'S DECLARATION

Name of registered trade union.....
Registration number.....

The under signed having had access to all the books and accounts of the trade union, and having examined the foregoing statements and verified the same with the account vouchers relating thereto, now sign the same as found to be correct, duly vouched in accordance with law, subject to the following remarks.

.....
Signature of Auditors

LIST OF SECURITIES

Particulars	Face value	Cost price	Market price at date on which accounts have been made up	In hands of

I,* Treasurer of the
Officer in-charge of accounts

.....trade union, do solemnly declare that
the above statement of accounts of the union is true and correct to the best of my
knowledge and belief, and I make this solemn declaration conscientiously believing the
same to be true and by virtue of the provisions of the Statutory Declarations Act 1960.

Subscribed and solemnly declared by the above-named
at.....in the State of.....
this..... day of..... 20.....

Before me,

.....
Commissioner for Oaths

.....
* Delete whichever is not applicable.”;

(r) by substituting for Form O the following form:

“FORM O

TRADE UNIONS ACT 1959
(Section 72 and regulation 18)

NOTICE OF INTENTION TO FORM A FEDERATION OF TRADE UNIONS

Name of the trade union
Registration number
Address of registered office

To:

The Director General,

Notice is hereby given that it is the intention of the above-mentioned trade union
to join with

1.
2.
3.
4.

to form a federation of trade unions.

- 2. The proposed name of the federation of the trade unions is
- 3. A vote of the members of this trade union will be taken at a general meeting/a delegates' conference * on

.....
Secretary

Dated thisday of 20.....

*Delete whichever is not applicable. ”;

(s) by deleting Form P;

(t) by substituting for Form Q the following form:

“FORM Q

TRADE UNIONS ACT 1959
(Subsection 74(2) and regulation 22)

NOTICE OF RESOLUTION TO AFFILIATE WITH A FEDERATION OF TRADE UNIONS

Name of registered trade union
Registration number
Address of registered office

Notice is hereby given that the above-mentioned trade union has resolved to affiliate with the a federation of trade unions, registered under registration number

The consent of the members was obtained by a majority vote taken at a general meeting / a delegates' conference* on the day of20.....

A copy of the minutes authorising such affiliation is attached.

Name of President

Name of Secretary

Name of Treasurer

Dated this day of20.....

*Delete whichever is not applicable.”;

- (u) in Form R—
- (i) in the heading of the form, by substituting for the words “Section 74 (1) and Regulation 23” the words “Subsection 74(1) and regulation 23”;
 - (ii) by substituting for the words “Registered address of registered head office” the words “Address of registered office”;
 - (iii) by substituting for the words “certificate of registration number” the words “registration number”;
 - (iv) by deleting the word “Signature”;
 - (v) by substituting for the word “President” the words “Name of President”;
 - (vi) by substituting for the word “Secretary” the words “Name of Secretary”;
 - (vii) by substituting for the word “Treasurer” dengan perkataan “Name of Treasurer”; and
 - (viii) by substituting for the words “Dated thisday of 19.....” the words “Dated thisday of 20.....”;

(v) by substituting for Form S the following form:

“FORM S

TRADE UNIONS ACT 1959
(Section 33 and regulation 24)

NOTICE OF TRANSFER OF ENGAGEMENTS

The Director General.

Name of trade union }
transferring its }
engagements }

Name of trade union }
accepting transfer of }
engagements }

1. Notice is hereby given that at a general meeting convened for the purpose and held pursuant to section 33 of the Trade Unions Act 1959, on theday of20, the first-named trade union by special resolution passed by not less than two-thirds of the members of the union present and entitled to vote or by not less than two-thirds of the delegates present at the meeting, as the case may be resolved to transfer its engagements to the second-named trade union in accordance with the instrument of transfer a copy of which, signed by the secretaries of both trade unions is attached to this notice.

2. The number of members of the first-named trade union is
The number of members who consented to the transfer is
The written consents to the transfer ofmembers are attached hereto.

3. The second-named trade union has (state in what manner) undertaken to fulfil the engagements of the first-named trade union in accordance with the instrument of transfer as testified by the signatures of the President, the Secretary and the Trustees.

Dated thisday of 20.....

Name

Signature

Chairman of the
meeting of the union
transferring its
engagements

.....

.....

Secretary of the union
transferring its
engagements

.....

.....

TRADE UNIONS ACT 1959

Name of the trade union

Registration number

We, the undersigned
of the above - named trade union, do hereby certify that by a majority decision of the
Executive Council held on the said trade union has
undertaken to fulfil the engagements of the “.....”,
registration No. on the terms set out in para. 1 of the Notice of
Transfer of Engagements, dated

(a copy of minutes concerned is attached to this certificate).

	<i>Signatures</i>	<i>Names</i>
President of the union undertaking to fulfil the engagements
Secretary of the union undertaking to fulfill the engagements
Trustees of the union undertaking to fulfil the engagements	1.....
	2.....
	3.....”;

(x) by substituting for Form U the following form:

“FORM U

TRADE UNIONS ACT 1959
(Section 40 and regulation 26)

Name of registered trade union

Address of registered office

Name and address of branch, where applicable

.....

RETURN OF RESULT OF BALLOT

Resolution
.....
.....

We certify that a secret ballot was duly taken on the above resolution/election of officers*
on 20.....

The result was as follows:

Total number of members entitled to vote
Total number of ballot papers issued
Total number of ballot papers returned
Votes rejected (as per schedule)**

*In case of resolution:

Percentage votes:

$\frac{\text{Votes for}}{\text{Total number of votes returned}} = \%$	}	Only applicable in case of resolution in matters relating to paragraphs 40(1) (c), (d), (f) and (g).
$\frac{\text{Votes for}}{\text{Total number of members entitled to votes}} = \%$	}	Only applicable in case of resolution in matters relating to paragraphs 40(1) (e)

The Resolution was therefore: carried*
lost

*In case of election of officers:

A statement is attached showing the names of all nominees and the votes cast in respect of each person against his name.

	<i>Names</i>	<i>Signatures</i>
Scrutineers***:	1.....
	2.....
	3.....
	4.....
	5.....
President
Secretary
Treasurer”

Date

* Delete whichever is not applicable.
 **If any votes were rejected, a schedule must be attached by the scrutineers, stating the reasons for which they were respectively rejected and the number of votes rejected for each of such reasons.
 *** In respect of a branch of a trade union, the name of principal officers of the union and the scrutineers of the head office shall be subscribed in the notice. ”;

(y) by substituting for Form V the following form:

“FORM V
 TRADE UNIONS ACT 1959
 (Section 71 and regulation 30A)
 IN THE STATE OF

SUMMONS

To..... residing (or having his place of business or employed) at

WHEREAS I have reason to believe that you are able to give information as to the existence / operation/ activities of the trade union/suspected trade union by the name of

YOU ARE HEREBY summoned to appear before me at.....
 ata.m./p.m. on the.....
 20.....to give any information referred to above.

YOU are also required to produce all documents in your custody, possession or power relating to such trade union/suspected trade union.

AND take notice that if you fail to comply with this summons you shall be guilty of an offence and shall, on conviction be liable, to a fine not exceeding five thousand ringgit, pursuant to subsection 71(4) of the Trade Unions Act 1959.

Dated thisday of 20.....

.....
Director General ”;

(z) in Form W—

- (i) in the heading of the form, by substituting for the words “Section 76B (1) and Regulation 30B” the words “Subsection 76B (1) and regulation 30B”;
- (ii) by substituting for the words “To the Director General of Trade Unions, Kuala Lumpur.” the words “To the Director General.”;
- (iii) by substituting for the words “Address of head office” the words “Address of registered office”;
- (iv) by substituting for the words “Address of its head office” the words “Address of the consultative/similar body*”;
- (v) by substituting for the words “section 76B(2)(c)” the words “paragraph 76B(2)(c)”;
- (vi) by substituting for the words “Dated the 19.....” the words “Dated the.....20.....”; and
- (vii) by substituting for the words “Names (in block letters)” the word “Names”;

(za) in Form AP. 1—

- (i) in heading of the form, by substituting for the words “Regulation 54 (a)” the words “Paragraph 54(a)”;
- (ii) by substituting for the word “\$” wherever appearing the word “RM”;
- (iii) by substituting for the word “c.” wherever appearing the word “cent”;
- (iv) by substituting for the words “Sal., Allce. Exps. of officers” the words “Salary, Allowance and Expenses of Officers”;
- (v) by substituting for the words “Sal., Allce. Exps. of Establishment” the words “Salary, Allowance, Expenses of Establishment”; and
- (vi) by substituting for the words “Exps.” the words ““Exps. Conducting Trade Disputes” perkataan “Expenses Conducting Trade Disputes”;

(zb) in heading of Form AP. 2, by substituting for the words “Regulation 54 (d)” the words “Paragraph 54(d)”;

(zc) in Form AP. 3—

- (i) in heading of the form, by substituting for the words “Regulation 54 (e)” the words “Paragraph 54(e)”;
- (ii) by substituting for the word “Age” the words “NRIC. No./ Passport No.”;
- (iii) by substituting for the word “Sex” the word “Gender”;

- (iv) by substituting for the word “Address” the words “Home Address”;
 - (v) by substituting for the word “\$” wherever appearing the word “RM”;
and
 - (vi) by substituting for the word “c.” wherever appearing the word
“cent”;
- (zd) in the heading of Form AP. 4, by substituting for the words
“Regulation 54 (f)” the words “Paragraph 54(f)”;
- (ze) in Form AP. 5—
- (i) in heading of the form, by substituting for the words
“Regulation 56 (2) and 56 (3)” the words “Subregulations 56(2)
and 56(3)”;
 - (ii) by substituting for the words “Registration Certificate No.”
wherever appearing the words “Registration Number”;
 - (iii) by substituting for the word “sen” wherever appearing the word
“cent; and
 - (iv) by substituting for the word “\$” wherever appearing the word “RM”;

(zf) by substituting for Form AP. 6 the following form:

“FORM AP. 6

INTERNAL PAYMENTS VOUCHERS
(Regulation 57)

Name of Trade Union.....

Date

Voucher No.

PARTICULARS OF PAYMENTS

Amount
RM cent

Payment authorized by

Payments made by

.....
President

.....
Treasurer

.....
Secretary

.....
Signature of Recipient

Date
(Received)

..... ”; and

(zg) in Form AP. 7, by substituting for the words “*Hon. Treasurer*” for the word “*Treasurer*”.

Amendment of Second Schedule

49. The principal Regulations are amended in Second Schedule by substituting for the words “\$ sen” the word “RM”.

Made 11 September 2024
[KSM/PUU(S)600-1/2/6/1(2); PN(PU2)249/V]

SIM CHEE KEONG
Minister of Human Resources

[To be laid before the Dewan Rakyat pursuant to subsection 58(4) of the Trade Unions Act 1959]