



1 Jun 2018
1 June 2018
P.U. (A) 127

WARTA KERAJAAN PERSEKUTUAN

*FEDERAL GOVERNMENT
GAZETTE*

KAEDAH-KAEDAH PENILAIAN DAN
PERKHIDMATAN HARTA (PINDAAN) 2018

*VALUATION AND PROPERTY SERVICES
(AMENDMENT) RULES 2018*

DISIARKAN OLEH/
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AKTA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN PENGURUS HARTA 1981
KAEDAH-KAEDAH PENILAIAN DAN PERKHIDMATAN HARTA (PINDAAN) 2018

PADA menjalankan kuasa yang diberikan oleh seksyen 8 Akta Penilai, Pentaksir, Ejen Harta Tanah dan Pengurus Harta 1981 [*Akta 242*], Menteri membuat kaedah-kaedah yang berikut:

Nama dan permulaan kuat kuasa

1. (1) Kaedah-kaedah ini bolehlah dinamakan **Kaedah-Kaedah Penilaian dan Perkhidmatan Harta (Pindaan) 2018**.

(2) Kaedah-Kaedah ini mula berkuat kuasa pada 2 Jun 2018.

Pindaan kaedah 5

2. Kaedah-Kaedah Penilaian dan Perkhidmatan Harta 1999 [*P.U. (A) 382/1999*], yang disebut “Kaedah-Kaedah ibu” dalam Kaedah-Kaedah ini, dipinda dengan memotong subkaedah 5(2).

Pindaan Jadual Pertama

3. Jadual Pertama kepada Kaedah-Kaedah ibu dipinda—

(a) dalam butiran (b), dengan menggantikan perkataan “Pengarah” dengan perkataan “Ketua Pengarah”;

(b) dalam butiran (g), dengan menggantikan perkataan “Ketua Pengarah, Jabatan Perangkaan Malaysia” dengan perkataan “Ketua Perangkawan, Jabatan Perangkaan Malaysia”;

(c) dalam butiran (i), dengan menggantikan perkataan “Kementerian Kebudayaan, Kesenian dan Pelancongan” dengan perkataan “Kementerian Pelancongan dan Kebudayaan”; dan

- (d) dalam butiran (m), dengan menggantikan perkataan “Ketua Pengarah, Lembaga Kemajuan Perindustrian Malaysia” dengan perkataan “Ketua Pegawai Eksekutif, Lembaga Pembangunan Pelaburan Malaysia.

Pindaan Jadual Kedua

4. Jadual Kedua kepada Kaedah-Kaedah ibu dipinda dengan menggantikan Borang B, C, D, E, F, H, I, J, K, L, M, N, O, P dan Q dengan borang yang berikut:

“BORANG B

[Kaedah 2]

PENYATA PEMAJU/PEMILIK HARTA: MAKLUMAT PENJUALAN HARTA

(Borang ini hendaklah dikemukakan bersama dengan Lampiran B1 atau B2, mengikut mana-mana yang berkenaan, kepada Ketua Pengarah dalam tempoh empat belas hari dari tarikh pelancaran atau sebelum dua puluh lima Mac, Jun, September dan Disember)

Rujukan JPPH *1: _____
(Untuk Kegunaan Dalaman Sahaja)

Tahun :

Suku :	Q1: Januari – Mac		Q2: April- Jun	
	Q3: Julai – September		Q4: Oktober - Disember	

(Sila tanda (√) pada kotak yang berkenaan)

Bahagian A: Butir-Butir Pemaju

- A1 Nama Syarikat/ Pemilik:
(Huruf Besar)
- A2 Alamat Perniagaan:
(Huruf Besar)
- A3 Poskod:
- A4 Negeri:
- A5 No. Telefon:
- A6 No. Faks:
- A7 Alamat E-mel:
- A8 No. Pendaftaran Syarikat:
- A9 No. Lesen Pemaju Perumahan:

A10 Status Syarikat/Pemilik:

Bumiputera

Bukan Bumiputera

A11 Alamat Surat Menyurat:
(Jika berlainan daripada alamat perniagaan)

Bahagian B: Butir-Butir Pembangunan

B1 Nama Projek:

B2 Alamat Projek:

Sila isi maklumat yang berikut:

No	Subsektor: 1-Kediaman 2-Komersil 3- Industri	Bil. / Nama Fasa	Permit Iklan dan Penjualan		Tarikh Pelanca- -ran (Jualan)	Jumlah Unit Dilancarkan		% Kemaju- an Pembana- ngunan	Harga Jualan (RM)	Diskaun Bumi- putera (%)	Tarikh Dijangka Siap
			No. Permit	Tarikh Kelulusan		Lot Bumi- putera	Lot Bukan Bumi- putera				
01	02	03	04	05	06	07	08	09	10	11	12

Nota:

- Sila isikan Lampiran B1 bagi maklumat penjualan harta kediaman, kedai dan industri.
- Sila isikan Lampiran B2 bagi maklumat penjualan unit perniagaan/pejabat di bangunan pejabat binaan khas dan kompleks membeli belah.

Saya mengesahkan bahawa maklumat/butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

NOTA:

MANA-MANA ORANG YANG ENGGAN MENGEMUKAKAN MAKLUMAT YANG DIKEHENDAKI DALAM TEMPOH YANG DITETAPKAN ATAU BERSENGAJA MEMBERI APA-APA MAKLUMAT PALSU ADALAH MELAKUKAN SUATU KESALAHAN DI BAWAH SUBSEKSYEN 6(3) AKTA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN PENGURUS HARTA 1981 DAN BOLEH, APABILA DISABITKAN, DIDENDA TIDAK MELEBIHI SEPULUH RIBU RINGGIT ATAU DIPENJARAKAN SELAMA TEMPOH TIDAK MELEBIHI TIGA BULAN ATAU KEDUA-DUANYA. ;

Maklumat Penjualan [Sila tanda (√) pada kotak yang berkenaan]

<input type="checkbox"/>	Kediaman
<input type="checkbox"/>	Kedai
<input type="checkbox"/>	Industri

No.	No./Nama Fasa	No. Unit	No. Lot/ No. Plot/ No. PT *1	No. Hakmilik	Jenis Harta Tanah/ Bangunan *2	Bil. Tingkat	Harga Jualan (RM)	Tarikh Perjanjian	Pembeli mengikut Kumpulan Etnik 1 - Bumiputera 2 - Cina 3 - India 4 - *Warga Asing 5 - Lain-lain	Negara Asal (Pembeli Warga Asing Sahaja)	Unit Bumiputera (Sila tanda (√))
01	02	03	04	05	06	07	08	09	10	11	12

Nota *1: Sila senaraikan semua lot/plot dalam pembangunan berkenaan

*2: Ter = Teres, SD = Berkembar, Det = Sesebuah, TH = Rumah Bandar, CL= Berkelompok, Flat = Rumah Pangsa, Apt= Pangsapuri, Condo = Kondominium, SA = Pangsapuri Perkhidmatan, SOHO = SOHO, Whs = Gudang

BORANG C

[Kaedah 2]

PENYATA EJEN HARTA TANAH

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah dalam tempoh empat belas hari selepas tandatangan perjanjian jual beli)

Bahagian A : Butir-Butir Firma Ejen Harta Tanah

A1 Firma Ejen Harta Tanah:

A2 Alamat :

A3 Poskod : A4 Negeri:

A5 No. Pendaftaran Lembaga Penilai, Pentaksir & Ejen Harta Tanah:

A6 No. Telefon:

A7 No. Telefon Bimbit:

A8 No Faks :

A9 Alamat E-mel :

Bahagian B : Butir-Butir Penjualan Harta

B1 Nama Skim:

B2 Sektor Harta Tanah: Kediaman Komersil Industri
(Sila tanda (√) pada kotak yang berkenaan)

B3 Jenis Harta: B4 Nama Bangunan:

B5 No Lot: B6 No Unit:

B7 No. Petak B8 Jalan Utama:
(Blok/Tingkat/Unit) (Sila nyatakan untuk Pejabat Binaan Khas, Perniagaan, Hotel & Pangsapuri)

B9 Alamat: B10 Kegunaan Bangunan :

B11 Keluasan Tanah: m.p. B12 Keluasan Lantai Kasar: m.p.

B13 Keluasan Lantai Bersih: m.p. B14 Harga Balasan : RM

B15 Penjual:

B16 Status Penjual: [Sila tanda (√) pada kotak yang berkenaan]

Bumiputera Bukan Bumiputera Pemaju

Syarikat Tempatan Syarikat Asing Individu Asing

Persatuan/ Koperasi Agensi Kerajaan / Badan Berkanun

B17 Pembeli :

B18 Status Pembeli : [Sila tanda (√) pada kotak yang berkenaan]

Bumiputera

Bukan Bumiputera

Pemaju

Syarikat Tempatan

Syarikat Asing

Individu Asing

Persatuan/ Koperasi Agensi Kerajaan/ Badan Berkanun

B19 Tarikh Tandatanganan Perjanjian Jual Beli:
(DD/ MM/ YYYY)

Bahagian C : Butir-Butir Penyewaan
(Untuk unit kediaman, kedai dan kilang)

C1 Nama Skim :

C2 Jenis Harta Tanah: C3 Nama Harta Tanah:

C4 No. Lot: C5 No. Unit :

C5(i) No. Sub-unit :

C6 Paras Tingkat : C7 No. Petak :
(Blok/Tingkat/Unit)

C8 Jalan :

C9 Kegunaan bangunan:

C10 Keluasan Tanah : m.p. C11 Luas Lantai Kasar: m.p.

C12 Sewa Sebulan : RM..... C13 Perabot: Tiada Perabot
Berperabot
Berperabot Sepenuhnya
[Sila tanda (√) pada kotak yang berkenaan]

C14 Tempoh Penyewaan: Tahun Bulan

C15 Tarikh Mula Penyewaan:

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatanganan :

Nama Ejen Harta Tanah :

Jawatan :

Tarikh :

Cop Rasmi :

NOTA:

MANA-MANA ORANG YANG ENGGAN MENGEMUKAKAN MAKLUMAT YANG DIKEHENDAKI DALAM TEMPOH YANG DITETAPKAN ATAU BERSENGAJA MEMBERI APA-APA MAKLUMAT PALSU ADALAH MELAKUKAN SUATU KESALAHAN DI BAWAH SUBSEKSYEN 6(3) AKTA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN PENGURUS HARTA 1981 DAN BOLEH, APABILA DISABITKAN DIDENDA TIDAK MELEBIHI SEPULUH RIBU RINGGIT ATAU DIPENJARAKAN SELAMA TEMPOH TIDAK MELEBIHI TIGA BULAN ATAU KEDUA-DUANYA. ;

BORANG D

[Kaedah 2]

PENYATA PENGURUS HARTA

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah setiap suku tahun sebelum dua puluh lima hari bulan Mac, Jun, September dan Disember setiap tahun)

Rujukan JPPH :

(Untuk Kegunaan Dalaman Sahaja)

Tahun:

Suku :	Q1: Januari - Mac		Q2: April - Jun	
	Q3: Julai - September		Q4: Oktober - Disember	

(Sila tanda (√) pada kotak yang berkenaan)

Bahagian A : Maklumat Pembekal Data

- A1 Nama Pengurus Harta / Pemilik:
- A2 Alamat:
- A3 Bandar:
- A4 Poskod:
- A5 Negeri:
- A6 Nama Pegawai:
- A7 No. Tel.:
- A8 No. Faks:
- A9 Alamat E-mel:

Bahagian B : Alamat Harta

- B1 Nama Projek/ Skim:
- B2 No. Lot:
- B3 No. Hakmilik:
- B4 Nama Bangunan:
- B5 Blok:
- B6 Alamat:
- B7 Poskod:
- B8 Daerah:
- B9 Negeri:

Bahagian C : Butir – Butir Harta Tanah

C1

Kegunaan Harta: Pejabat Binaan Khas Kompleks Perniagaan
 [Sila tanda (√) pada kotak yang berkenaan]

Jenis harta (Sila tanda (√) pada kotak yang berkenaan)

Subsektor	Pemilik Harta Tanah	Jenis Harta Tanah
Pejabat Binaan Khas	Milik Swasta	Sesebuah
	Kerajaan : Persekutuan	Berkembar
	Kerajaan : Negeri	Teres
	Kerajaan : Pihak Berkuasa Tempatan	Kompleks Bertingkat
	Badan Berkanun	
Kompleks Perniagaan	Milik Swasta	Arked
	Kerajaan : Persekutuan	Pusat Perniagaan
	Kerajaan : Negeri	Pasaraya Besar
	Kerajaan : Pihak Berkuasa Tempatan	
	Badan Berkanun	

- (i) Nama Blok:
- (ii) Bilangan Aras:
- (iii) Tarikh Siap:
- (iv) Jumlah Keluasan Lantai Kasar:.....m.p.
- (v) Jumlah Keluasan Lantai Bersih:.....m.p.
- (vi) Bilangan Tingkat Bawah Tanah:
- (vii) Unit Syer: Ya Tidak [jika ya, terus ke (viii)]
- (viii) Unit Strata: (a) Diuruskan Sendiri:.....unit (b) Pengurus Harta:.....unit

C2

Perbelanjaan

- (i) Insurans : RM setahun
- (ii) Cukai Tanah : RM.....setahun
- (iii) Cukai Pintu : RM.....setahun
- (iv) Pembaikan & Penyelenggaraan : RM.....setahun
- (v) Lain-lain : RM.....setahun

C3

Butir-Butir Parkir

- (i) Bilangan Parkir :unit (ii) Parkir Percuma:unit
- (iii) Parkir Bulanan:unit Kadar/sebulan : RM
- (iv) Parkir Harian:unit Kadar :RM...../ sehari
 RM...../ sejam
 RM:...../ sekali masuk
- (v) Lokasi Parkir
 Bawah Tanah :unit Ruang Terbuka :unit
 Bumbung :unit Bertingkat :unit

<input type="checkbox"/> C4	Status Bangunan		
(i)	Bangunan Hijau	<input type="checkbox"/> Ya	<input type="checkbox"/> Tidak
(ii)	Status MSC	<input type="checkbox"/> Ya	<input type="checkbox"/> Tidak

Bahagian D: Butir-butir Penyewaan															
Tingkat	Unit	Nama Penghuni/ Penyewa	Jenis Perniagaan	Kegunaan Ruang	Keluasan Lantai Bersih (m.p.)	Sewa Bulanan				Caj Perkhidmatan Bulanan	Tempoh Penyewaan			Kemudahan Tempat Letak Kereta	
						Kadar (RM/m.p.)	Sewaan Termasuk (Sila tandakan (√) pada kotak yang berkenaan)				RM (s.m.p.)	Mula (TT/BB/TT)	Tamat (TT/BB/TT)	Tempoh Kajian Semula Sewaan	Percuma (Unit)
							Elektrik	Air	Penyaman Udara						
(01)	(02)	(03)	(04)	(05)	(06)	(07)	(08)	(09)	(10)	(11)	(12)	(13)	(14)	(15)	(16)
Jumlah Ruang Dihuni/ Disewa: meter persegi/%															
Jumlah Ruang Kosong: meter persegi/%															

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

NOTA:

MANA-MANA ORANG YANG ENGGAN MENGEMUKAKAN MAKLUMAT YANG DIKEHENDAKI DALAM TEMPOH YANG DITETAPKAN ATAU BERSENGAJA MEMBERI APA-APA MAKLUMAT PALSU ADALAH MELAKUKAN SUATU KESALAHAN DI BAWAH SUBSEKSYEN 6(3) AKTA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN PENGURUS HARTA 1981 DAN BOLEH, APABILA DISABITKAN, DIDENDA TIDAK MELEBIHI SEPULUH RIBU RINGGIT ATAU DIPENJARAKAN SELAMA TEMPOH TIDAK MELEBIHI TIGA BULAN ATAU KEDUA-DUANYA. ;

BORANG E

[Kaedah 2]

PENYATA PEMILIK/ PENGUSAHA HOTEL / RUMAH REHAT/ HOSTEL

(Maklumat dalam borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum atau pada lima belas hari bulan berikutnya)

Rujukan JPPH :

(Untuk kegunaan dalaman sahaja *1)

Tahun :

Bulan :

Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian A: Butir-Butir Hotel/Rumah Rehat/ Hostel

A1 Nama dan Alamat Berdaftar

(i) Nama berdaftar Hotel/ Rumah Rehat:

(ii) Alamat:

(iii) Poskod:

(iv) Daerah:

(v) Negeri:

A2 No. Pendaftaran Syarikat:

A3 No. Pendaftaran:

<input type="checkbox"/>	MOTOUR	_____
<input type="checkbox"/>	MAH	_____
<input type="checkbox"/>	MBHA	_____
<input type="checkbox"/>	MAHO	_____
<input type="checkbox"/>	Tidak Berdaftar	

[Sila tanda (√) pada kotak yang berkenaan]

A4 Syarikat Induk

(i) Nama Syarikat Induk Pengusaha Hotel/Rumah Rehat (jika berlainan daripada di atas):
.....

(ii) Alamat:

(iii) Poskod:

(iv) Daerah:

(v) Negeri:

(vi) Kategori Pengusaha:

Bumiputera	<input type="checkbox"/>
Bukan Bumiputera	<input type="checkbox"/>
Asing	<input type="checkbox"/>

[Sila tanda (√) pada kotak yang berkaitan]

A5 Nama Pemilik Bangunan Berdaftar:

A6 Jenis Harta Tanah:

A7 Maklumat Hotel

	Hotel	Nama Pengurusan Hotel
No. Telefon	:
No. Faks	:
Alamat E-mel	:
Alamat Web	:

A8 Butir-butir Harta Tanah

No. Lot/ PT/Plot *	No. Hakmilik	Jenis Hakmilik	Negeri	Daerah/ Bahagian	Mukim	Seksyen/ Blok *	Keluasan Tanah (Hek/m.p.) *
(01)	(02)	(03)	(04)	(05)	(06)	(07)	(08)

(*Sila pilih mana-mana yang berkenaan)

A9 Lokasi Hotel

Bandar / Pekan	Pantai	Bukit	Lain-lain

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian B: Pengkelasan

B1 Pengkelasan sebagaimana diluluskan oleh Kementerian Pelancongan Malaysia

(i) Pengkelasan

Hotel Bertaraf Bintang					Hotel Bertaraf Orkid			Hotel Tidak Bertaraf
5	4	3	2	1	3	2	1	

Hotel Apartment Bertaraf Bintang			Hotel Apartment Tidak Bertaraf	Rumah Rehat	Asrama
5	4	3			

(ii) Hotel berkonsep Bangunan Hijau: Ya Tidak

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian C: Penginapan dan Kemudahan Hotel/Rumah Rehat

C1 Jumlah Bilik (Untuk Hotel dan Rumah Rehat)

Jenis Penginapan		Jumlah Bilik
Bilik Bujang Seorang		
Bilik Kelamin Standard		
Bilik Bujang Mewah		
Bilik Kelamin Mewah		
Bilik Bujang Superior		
Bilik Kelamin Superior		
Bilik Bujang Suit		
Bilik Mewah Suit		
Bilik Suit Eksekutif		
<i>Chalet</i>		
Kotej		
Kabin		
Lain-lain :	(a)	
	(b)	
	(c)	
Jumlah Keseluruhan		

C2 Kemudahan-kemudahan
[Sila (√) pada kotak yang berkenaan]

Kemudahan Dalam Bilik

Penghawa Dingin	
Telefon	
Muzik Dalaman	
Televisyen Warna	
Video Dalaman	
Kabel / TV Satelit (eg. Astro)	
Mini Bar / Peti Sejuk	
Alat Pemancuh Kopi / Cerek	
Peti Deposit Simpanan	
Air Panas / Sejuk	
Tub Mandi	
Air Pancuran	
Katil Bayi	
Kemudahan untuk Orang Kurang Upaya	
Kemudahan (eg. jubah mandi, selipar)	
Bilik dan Tingkat Merokok / Tidak Merokok	
Arah Kiblat	
Wi-fi / Jalur Lebar	
Pengering Rambut	
Seterika / Papan Seterika	
Elemen Batik	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	

Makanan dan Minuman

Restoran	
Kedai Kopi	
Bar / Ruang Koktel	
Kerusi Bayi	
Sijil Halal	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	

Rekreasi

Kolam Renang	
Gelanggang Tenis	
Gelanggang Squasy	
Pusat Kesihatan	
Sukan Air	
Padang Golf	
Gelanggang Boling	
Kemudahan Ekuestrian	
Permainan Dalaman	
Disko	
Karaoke	
Spa	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	

Kemudahan Lain

Bilik Persidangan/ Bilik Fungsi	
Dewan Banquet	
Arked Perniagaan	
Salon Kecantikan/ Rambut	
Pusat Perniagaan	
Kemudahan Kad Kredit	
Kemudahan Tukaran Wang Asing	
Pusat Informasi Pelancong	
Perkhidmatan Sewa Kereta/ Limosin	
Dobi	
Perkhidmatan Pos/ Kiriman	
Perkhidmatan Bilik 24 Jam	
Kawalan Keselamatan 24 Jam	
Tempat Letak Kereta	
Kemudahan untuk Orang Kelainan Upaya	
Wifi / Jalur Lebar	
Kemudahan Perubatan (Doktor Dalaman)	
Surau Lelaki	
Surau Perempuan	
Telefon Awam	
Meja Pelawat	
Informasi Rak Pelancong	
Internet/ Laman Sesawang	
Pakej Perkahwinan	
Pusat Penjagaan Kanak-kanak	
Kemudahan Tempahan Dalam Talian	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	
Lain-lain (Sila Nyatakan):	

Bahagian D: Kadar Rasmi (Ringgit Malaysia)**D1** Tarif Bilik

- (i) Kadar bersih termasuk caj perkhidmatan dan cukai kerajaan

Jenis Penginapan	Biasa	Promosi
	(RM)	(RM)
Bilik Bujang Standard		
Bilik Kelamin Standard		
Bilik Bujang Mewah		
Bilik Kelamin Mewah		
Bilik Bujang Superior		
Bilik Mewah Superior		
Bilik Bujang Suit		
Bilik Kelamin Suit		
Bilik Suit Eksekutif		

Jenis Penginapan	Biasa	Promosi
	(RM)	(RM)
Chalet		
Kabin		
Kotej		
Lain-lain (Sila Nyatakan):		
(a)		
(b)		
(c)		

Bahagian E: Penginapan Hotel/Rumah Rehat**E1** Penginapan Hotel

Bilangan	Bulan												
	Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis	
Bilangan Bilik yang Didaftarkan Masuk oleh Tetamu Domestik													
Bilangan Bilik yang Didaftarkan Masuk oleh Tetamu Asing													
Bilangan Bilik Sekali Inap oleh Penginap Domestik													
Bilangan Bilik Sekali Inap oleh Tetamu Asing													

E2 Bilangan Penginap

(i) Bilangan Penginap Domestik Mengikut Negeri

Negeri		Bil. Penginap	Negeri		Bil. Penginap
(1)			(8)		
(2)			(9)		
(3)			(10)		
(4)			(11)		
(5)			(12)		
(6)			(13)		
(7)			(14)		
Jumlah					

(ii) Bilangan Penginap Asing Mengikut Negara Residen

Negeri		Bil. Penginap	Negeri		Bil. Penginap
(1)			(8)		
(2)			(9)		
(3)			(10)		
(4)			(11)		
(5)			(12)		
(6)			(13)		
(7)			(14)		
Jumlah					

Bahagian F: Segmen Pasaran

F1	Bilangan Penginap Berdasarkan Tujuan Menginap di Hotel/Rumah Rehat
----	--

Kategori		Domestik	Asing
Pengembara Bebas			
	1. Riadah		
	2. Perniagaan		
	3. Konvensyen		
MICE – Kerajaan			
	1. Mesyuarat		
	2. Insentif		
	3. Konvensyen		
	4. Pameran		
MICE – Korporat			
	1. Mesyuarat		
	2. Insentif		
	3. Konvensyen		
	4. Pameran		
Pengembara Niaga			
Pakej Pelancongan			
Jumlah			

Bahagian G: Hasil, Perbelanjaan dan Bilangan Pekerja

(Bahagian G & H untuk Kegunaan Jabatan Perangkaan Negara)

		Bulan											
		Jan	Feb	Mac	Apr	Mei	Jun	Julai	Ogos	Sept	Okt	Nov	Dis
1.	HASIL												
1.1	Hasil Kendalian / Perolehan / Jualan 1_/	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.2	Pendapatan Lain	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.3	Jumlah Hasil [1.1 + 1.2]	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.4	Jika jumlah hasil yang dilaporkan untuk bulan ini meningkat atau menurun sekurang-kurangnya 30% berbanding bulan sebelumnya, sila nyatakan												

	sebab berlakunya perbezaan tersebut												
2.	PERBELANJAAN												
2.1	Perbelanjaan kendalian/kos jualan 2_/_	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
2.2	Perbelanjaan lain	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
2.3	Jumlah Gaji & Upah 3_/_	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
2.4	JUMLAH PERBELANJAAN [2.1 + 2.2 + 2.3]	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
3.	Jumlah pekerja pada akhir tahun												
	Jumlah Pekerja 4_/_												

Bahagian H : Perbelanjaan Modal

(Sila lengkapkan jadual di bawah sekiranya pertubuhan ini ada membuat pembelian/jualan harta pada bulan semasa)

Butiran			TAHUN :			
			BULAN :			
			Belian (RM)			
			Baharu*	Terpakai	Membuat/ Membina Sendiri	Harta yang dijual/ ditamatkan
			01	02	03	04
(a)	Tanah	01				
(b)	Bangunan dan pembinaan lain	02				
(c)	Pembangunan tanah	03				
(d)	Alat Pengangkutan	04				
(e)	Komputer (termasuk perkakasan dan perisian)	05				
(f)	Jentera dan kelengkapan	06				
(g)	Perabot dan pemasangan	07				
(h)	Harta-harta lain (cth:paten, muhibah, kerja dalam proses, dll)	08				
Jumlah (a hingga h)		99				

- Merujuk kepada perolehan aset baru termasuk aset tetap yang diimport, sama ada baru atau terpakai

Bahagian I: Sumber Manusia *2

I1 Pekerja Warganegara Malaysia

(i) Bilangan Kakitangan Tetap

Etnik	Pengurusan Tertinggi		Eksekutif / Penyelia		Kakitangan Bahagian Hadapan		Kakitangan Bahagian Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	
Melayu									
Cina									
India									
Bumiputera Sabah									
Bumiputera Sarawak									
Bumiputera Lain									
Bukan Bumiputera Lain									
JUMLAH KESELURUHAN									

(ii) Bilangan Kakitangan Kontrak

Etnik	Pengurusan Tertinggi		Eksekutif/ Penyelia		Kakitangan Bahagian Hadapan		Kakitangan Bahagian Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	
Melayu									
Cina									
India									
Bumiputera Sabah									
Bumiputera Sarawak									
Bumiputera Lain									
Bukan Bumiputera Lain									
JUMLAH KESELURUHAN									

(iii) Bilangan Kakitangan Separuh Masa

Etnik	Pengurusan Tertinggi		Eksekutif/ Penyelia		Kakitangan Bahagian Hadapan		Kakitangan Bahagian Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	
Melayu									
Cina									
India									
Bumiputera Sabah									
Bumiputera Sarawak									
Bumiputera Lain									
Bukan Bumiputera Lain									
JUMLAH KESELURUHAN									

I2 Pekerja Asing

(i) Bilangan Kakitangan Tetap

Negara	Pengurusan Tertinggi		Eksekutif/ Penyelia		Kakitangan Bahagian Hadapan		Kakitangan Bahagian Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	

(ii) Bilangan Kakitangan Kontrak

Negara	Pengurusan Tertinggi		Eksekutif/ Penyelia		Kakitangan Barisan Hadapan		Kakitangan Barisan Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	

(iii) Bilangan Kakitangan Separuh Masa

Negara	Pengurusan Tertinggi		Eksekutif / Penyelia		Kakitangan Barisan Hadapan		Kakitangan Barisan Belakang		Jumlah
	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	Lelaki	Wanita	

Saya mengesahkan bahawa maklumat/butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

NOTA:

MANA-MANA ORANG YANG ENGGAN MENGEMUKAKAN MAKLUMAT YANG DIKEHENDAKI DALAM TEMPOH YANG DITETAPKAN ATAU BERSENGAJA MEMBERI APA-APA MAKLUMAT PALSU ADALAH MELAKUKAN SUATU KESALAHAN DI BAWAH SUBSEKSYEN 6(3) AKTA PENILAI, PENTAKSIR, EJEN HARTA TANAH DAN PENGURUS HARTA 1981 DAN BOLEH, APABILA DISABITKAN, DIDENDA TIDAK MELEBIHI SEPULUH RIBU RINGGIT ATAU DIPENJARAKAN SELAMA TEMPOH TIDAK MELEBIHI TIGA BULAN ATAU KEDUA-DUANYA.

CATATAN:

- *1 Kod JPPH adalah Pengenalan Pengguna yang akan dibekalkan kepada pembekal data NAPIC.
- *2 Keterangan mengenai Sumber Manusia adalah seperti berikut:

Pengurusan Tertinggi (Pembuat keputusan)	Eksekutif/ Penyelia (Staf Pengoperasian)	Kakitangan Barisan Hadapan (Berhubung secara langsung dengan penginap)	Kakitangan Barisan Belakang (Staf Sokongan)
Pemilik	Semua Pengurus	Kakitangan Jualan	Restoran
Lembaga Pengarah	Semua Eksekutif	Pegawai Perkhidmatan Pelanggan	Pengurus Rumah
Pengurus-Pengurus Besar	Semua Penyelia	Penyambut Tetamu	Kerani
Pengurus Residen/ Pengurus Eksekutif Perakaunan/ Pengurus Tempat Peranginan	Jurumasak Kedua	Pekerja Rencam	Tukang Cuci
Pengarah Kewangan/ Pengawal Kewangan	Jurumasak Pusat	Meja Hadapan	Pengawal Keselamatan
Ketua Perakaunan	Jurumasak Bahagian	Juruwang	Tukang Cat
Semua Pengarah Bahagian	Ketua Makanan & Minuman	Penjaga Pintu	Juruelektrik
Tukang Masak Eksekutif		Tungkat Angkat	Pembantu
Semua Ketua Bahagian		Pelayan Lelaki/ Pelayan Wanita	Tukang Masak Pastrri
		Pembantu Pelayan Lelaki/ Pembantu Pelayan Wanita	Tukang Kebun
		Pelayan Bar	Pelayan
		Penjaga Pintu	Pembantu Dobi
		Servis Bilik	Pemandu
			Setiausaha
			Pengemas Bilik
			Tukang Paip
			Tukang Kayu

Nota Penjelasan untuk Bahagian G:

- 1_/ Tidak termasuk perkara-perkara seperti pendapatan daripada faedah, dividen, subsidi, geran kerajaan, derma, pajakan kewangan, pemulihan hutang lapuk, tuntutan insurans, keuntungan dari jualan harta dan transaksi pertukaran wang asing. Item-item tersebut perlu dilaporkan di bawah perkara 1.2.
- 2_/ Termasuk perkara-perkara seperti kos bahan untuk pembaikan dan penyelenggaraan, barang-barang yang dibekalkan secara percuma (cth: gula, kopi, surat khabar dll), perbelanjaan sewa, utiliti, iklan dan perjalanan, bayaran guaman, bayaran professional dsbnya. Tidak termasuk susut nilai, faedah dan sukai, hutang lapuk, kerugian tukaran wang asing dan lain-lain perbelanjaan kewangan yang perlu dilaporkan di bawah perkara 2.2. Tidak termasuk juga gaji dan upah yang telah dilapor secara berasingan di bawah perkara 2.3.
- 3_/ Meliputi bayaran yang diterima oleh pekerja sama ada dalam tunai atau berbentuk benda dan sebelum potongan PERKESO, KWSP, cukai dan lain-lain. Termasuk juga di sini adalah bayaran lebih masa, bonus, elaun, gaji semasa cuti, upah pengarah dibayar oleh majikan dan kos minima atau percuma kepada pekerja untuk makanan dan tempat tinggal.
- 4_/ Termasuk pemilik dan rakan niaga yang aktif, pekerja keluarga tidak bergaji, pekerja sepenuh masa atau pekerja sambilan.

;

BORANG H

[Kaedah 2]

PENYATA PERBADANAN KEMAJUAN NEGERI: MAKLUMAT MENGENAI PENJUALAN HARTA

(Borang ini hendaklah dikemukakan bersama dengan Lampiran H1 atau H2, mengikut mana-mana yang berkenaan, kepada Ketua Pengarah dalam tempoh empat belas hari dari tarikh pelancaran atau sebelum dua puluh lima hari bulan Mac, Jun, September dan Disember)

Rujukan JPPH *1: _____

(Untuk kegunaan dalaman sahaja)

Tahun :

Suku :	Q1: Januari – Mac		Q2: April – Jun	
	Q3: Julai - September		Q4: Oktober – Disember	

[Sila tanda (√) pada kotak yang berkaitan]

Bahagian A: Butir-Butir Pemaju

A1 Nama Syarikat/ Pemilik:

A2 Alamat Perniagaan:

A3 Poskod:

A4 Negeri:

A5 No. Telefon:

A6 No. Faks:

A7 Alamat E-mel:

A8 No. Pendaftaran Syarikat:

A9 No. Lesen Pemaju Perumahan:

A10 Alamat Surat Menyurat :
(Jika berlaianan daripada alamat perniagaan)**Bahagian B: Butir-Butir Pembangunan**

B1 Nama Projek:

B2 Alamat Projek:

Sila isi maklumat di bawah:

No	Subsektor: 1-Kediaman 2-Komersil 3- Industri	Bil. / Nama Fasa	Permit Iklan dan Penjualan		Tarikh Pelancaran (Jualan)	Jumlah Unit Dilancarkan		% Kemajuan Pemba ngunan	Harga Jualan (RM)	Diskaun Bumi- putera (%)	Tarikh Dijangka Siap
			No. Permit	Tarikh Kelulusan		Lot Bumi- putera	Lot Bukan Bumi- putera				
01	02	03	04	05	06	07	08	09	10	11	12

Nota:

- Sila isikan Lampiran H1 bagi maklumat penjualan harta kediaman, kedai dan industri.
- Sila isikan Lampiran H2 bagi maklumat penjualan unit perniagaan/ pejabat di bangunan pejabat binaan khas dan kompleks membeli belah.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

Maklumat Penjualan Unit Perniagaan/Pejabat [Sila tanda (√) pada kotak yang berkenaan]

Lampiran H2

Pejabat Binaan Khas

Kompleks Membeli Belah

No.	No. / Nama Fasa	No. / Nama Blok	Tingkat	No. Unit *1	Keluasan Lantai (m.p.)	Harga Jualan (RM)	Tarikh Perjanjian	Pembeli mengikut Kumpulan Etnik	Negara Asal (Pembeli Warga Asing Sahaja)
01	02	03	04	05	06	07	08	09	10
								1 - Bumiputera 2 - Cina 3 - India 4 - *Warga Asing 5 - Lain-lain	

Nota *1: Sila senaraikan semua unit;

BORANG I

[Kaedah 2]

PENYATA BANK NEGARA MALAYSIA

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah selepas empat belas hari laporan berkenaan dikeluarkan. Sila nyatakan tempoh bagi maklumat yang dikemukakan dalam borang ini.)

Tahun :

Suku :

Q1: Januari - Mac		Q2: April - Jun	
Q3: Julai - September		Q4: Oktober - Disember	

(Sila tanda (√) pada kotak yang berkenaan)

Seksyen A: Pembiayaan untuk Sektor Pembinaan		
	Bank Komersial (RM Juta)	Bank Saudagar (RM Juta)
Kejuruteraan Awam		
Bangunan Kilang dan Perusahaan		
Infrastruktur		
Kompleks Perniagaan		
Harta Kediaman		
Lain-lain		

Seksyen B: Pembelian Harta Kediaman		
	Bank Komersial (RM Juta)	Bank Saudagar (RM Juta)
≤ 25K		
>25K to 60K		
>60K to 100K		
>100K to 150K		
>150K to 250K		
>250K		

Seksyen C: Pembelian Harta Bukan Kediaman		
	Bank Komersial (RM Juta)	Bank Saudagar (RM Juta)
Bangunan Kilang dan Perusahaan		
Tanah		
Kompleks Perniagaan		
Kedai		
Lain-lain		

Seksyen D: Pembiayaan Sektor Harta Tanah		
	Bank Komersial (RM Juta)	Bank Saudagar (RM Juta)
Harta Tanah		

Seksyen E: Pinjaman Mengikut Sektor		
	Bank Komersial (RM Juta)	Bank Saudagar (RM Juta)
Jumlah Pinjaman Semua Sektor		
Jumlah Pinjaman Semua Sektor Harta		
Jumlah Pinjaman Sektor Bukan Harta		
Pinjaman Perumahan Yang Dijual kepada Cagamas		

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

BORANG J

[Kaedah 2]

PENYATA PIHAK BERKUASA TEMPATAN: KELULUSAN PERANCANGAN

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH: _____

(Untuk kegunaan jabatan)

Tahun :

Bulan :	Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

(Sila tanda (√) pada kotak yang berkenaan)

Bahagian A: Butir-Butir Pembekal Data

A1 Nama Pihak Berkuasa Tempatan:

A2 Alamat:

A3 Bandar:

- A4 Poskod:
- A5 Negeri:
- A6 Nama Pegawai:
- A7 No. Telefon:
- A8 No. Faks:
- A9 Alamat E-mel:

Bahagian B: Butir-Butir Projek

- B1 Nama Projek:
- B2 Nama Permohon:
- B3 Alamat Berdaftar:
- B4 Poskod:
- B5 Bandar/ Mukim/ Seksyen:
- B6 Daerah:
- B7 Negeri:
- B8 Rujukan Pihak Berkuasa Tempatan/ Kerajaan Negeri:

Bahagian C: Butir-Butir Pemaju

- C1 Nama Syarikat Pemaju:
- C2 Alamat:
- C3 Poskod:
- C4 Negeri:
- C5 No. Telefon:
- C6 No Faks:
- C7 Alamat E-mel:
- C8 No. Pendaftaran Perniagaan:
- C9 No. Lesen Pemaju Perumahan:

Bahagian D: Lot Asal

- D1 Jenis Hakmilik:

- D2 No. Hakmilik:
- D3 Jenis Lot:
- D4 No Lot/PT/Plot:
- D5 Mukim/ Bandar/ Seksyen:
- D6 Daerah:
- D7 Negeri:
- D8 Luas Tanah: (hek/m.p.)
- D9 Pemilik Tanah Berdaftar:

Bahagian E: Cadangan Pembangunan

- E1 Sub-sektor:
- Kediaman Komersil Industri Lain-lain
- E2 Jenis Harta:
- E3 Bilangan Unit/ Plot:
- E4 Bilangan Tingkat:
- E5 Nisbah Plot/ Densiti:
- E6 Tarikh Kelulusan Perancangan:

Nota:

- (1) Sila lampirkan keterangan sekiranya pembangunan ini melibatkan lebih dari satu projek.
- (2) Sila lampirkan satu salinan pelan susun atur yang diluluskan dan perintah pembangunan untuk setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan

Nama

Jawatan

Tarikh

Cop Rasmi

BORANG K

[Kaedah 2]

PENYATA PIHAK BERKUASA TEMPATAN: KELULUSAN PELAN BANGUNAN BAHARU

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH *1: _____

(Untuk kegunaan dalaman sahaja)

Tahun:

Bulan :	Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

(Sila tanda (√) pada kotak yang berkenaan)

Seksyen A: Butir-Butir Pihak Berkuasa Tempatan

- A1 Nama Pihak Berkuasa Tempatan:
- A2 Alamat:
- A3 Bandar:
- A4 Poskod:
- A5 Negeri:
- A6 No. Telefon:
- A7 No. Faks:
- A8 Alamat E-mel:
- A9 Nama Pegawai:

Seksyen B: Butir-Butir Pemaju

- B1 Nama Syarikat/Pemilik:
- B2 Alamat:
- B3 Poskod:
- B4 Negeri:
- B5 No. Telefon:
- B6 No. Faks:
- B7 Alamat E-mel:
- B8 No. Pendaftaran Perniagaan:
- B9 No. Lesen Pemaju Perumahan:

Seksyen C: Butir-Butir Projek

- C1 Nama Projek:
- C2 Nama Fasa:
- C3 Nama Syarikat/ Pemohon:
- C4 Alamat Berdaftar:
- C5 Poskod:
- C6 Negeri:
- C7 Daerah:
- C8 Mukim/ Bandar/ Seksyen:
- C9 Rujukan Pihak Berkuasa Tempatan:
- C10 Tarikh Kelulusan Pelan Bangunan Baru:

Seksyen D: Butir-Butir Lot Asal

- D1 Jenis Lot:
- D2 No. Lot:
- D3 Jenis Hakmilik:
- D4 No.Hakmilik:
- D5 Jenis Pegangan:
- D6 Tempoh Pegangan:
- D7 Tarikh Luput Pegangan:
- D8 Negeri:
- D9 Daerah:
- D10 Mukim/ Bandar/Seksyen:
- D11 Luas Tanah (m.p./hektar):

Seksyen E: Butir-Butir Sublot Harta Tanah

E1. Kediaman

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Tanah (meter)	Panjang Tanah (meter)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta Tanah	Kegunaan Bangunan	Bil. Tingkat	Jenis Binaan	Tarikh Kelulusan Pelan Bangunan	Tarikh Pelancaran	Tarikh Permit Jualan atau Iklan	No. Permit Jualan

Bil. Bilik Tidur	Bil. Bilik Air	Luas Kasar Bangunan (s.m.)	Strata				
			Nama Bangunan	Bilangan Tingkat Atas Tanah	Bil. Tingkat Bawah Tanah	Bil. Zon Lif	Luas Kasar Bangunan (s.m.)

E2. Perniagaan (Kedai/ Kompleks Membeli Belah/ Pejabat Binaan Khas)

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Jenis Struktur	Tarikh Kelulusan Pelan Bangunan	Tarikh Pelancaran	Pemilikan (Kerajaan/ Badan Berkanun/ Swasta) untuk Pejabat Binaan Khas

Luas Kasar Bangunan (s.m.)	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Zon Lif	Luas Lantai Bersih Boleh Disewakan (m.p.)

Kemudahan Stesen Minyak (Untuk Stesen Minyak Sahaja)		
1.	Bil. Nozel Petrol unit
2.	Bil. Nozel Diesel unit
3.	Bil Nozel Gas LNG unit
4.	Kapasiti Tangki Petrol Liter
5.	Kapasiti Tangki Diesel Liter
6.	Kapasiti Tangki Gas LNG Liter
7.	Pusat Cucian Kenderaan	Ya / Tidak
8.	Bengkel	Ya / Tidak
9.	Kedai Serbaneka	Ya / Tidak
10.	Restoran Makanan Segera	Ya / Tidak
11.	24 jam	Ya / Tidak
12.	Lain-lain (Sila nyatakan)	

E3. Industri

Bil.	Lot Bilik	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Tanah (meter)	Panjang Tanah (meter)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Tarikh Kelulusan Pelan Bangunan	Tarikh Pelancaran

Span (meter)	Panjang (meter)	Luas Kasar Bangunan (s.m.)	Strata					Luas Kasar Bangunan (s.m.)
			Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Zon Lif	Bilangan Lif Pemunggang	

E4. Harta Riadah

Bil.	Jenis Lot	No. Lot	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Jenis Struktur	Tarikh Kelulusan Pelan Bangunan	Tarikh Pelancaran

Luas Kasar Bangunan (m.p.)	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Strata				Golf	
			Penarafan Hotel	Jumlah Bilangan Bilik	Jumlah Bilangan Bilik Mengikut Jenis Bilik		Lokasi Hotel	Bilangan Lubang
					Jenis Bilik	Bilangan Bilik		

Nota:

Sila sertakan Salinan Kelulusan Pelan Bangunan bagi setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi :

;

BORANG L

[Kaedah 2]

PENYATA PIHAK BERKUASA TEMPATAN: KELULUSAN MEMULAKAN KERJA

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH *1: _____
 (Untuk kegunaan dalaman sahaja)

Tahun:

Bulan :	Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

[Sila tanda (√) pada kotak yang berkenaan]

Seksyen A: Butir-Butir Pihak Berkuasa Tempatan

- A1 Nama Pihak Berkuasa Tempatan:
- A2 Alamat:
- A3 Bandar:
- A4 Poskod:
- A5 Negeri:
- A6 No. Telefon:
- A7 No. Faks:
- A8 Alamat E-mel:
- A9 Nama Pegawai:

Seksyen B: Butir-Butir Pemaju

- B1** Nama Syarikat/Pemilik:
- B2** Alamat:
- B3** Poskod:
- B4** Negeri:
- B5** No. Telefon:
- B6** No. Faks:
- B7** Alamat E-mel:
- B8** No. Pendaftaran Perniagaan:
- B9** No. Lesen Pemaju Perumahan:

Seksyen C: Butir-Butir Projek

- C1** Nama Projek:
- C2** Nama Fasa:
- C3** Nama Syarikat/Pemohon:
- C4** Alamat Berdaftar:
- C5** Poskod:
- C6** Negeri:
- C7** Daerah:
- C8** Mukim/ Bandar/ Seksyen:
- C9** Rujukan Pihak Berkuasa Tempatan:

Seksyen D: Butir-Butir Lot Asal

- D1** Jenis Lot:
- D2** No. Lot:
- D3** Jenis Hakmilik:
- D4** No Hakmilik:
- D5** Jenis Pegangan:

- D6 Tempoh Pegangan:
- D7 Tarikh Luput Pegangan:
- D8 Negeri:
- D9 Daerah:
- D10 Mukim/ Bandar/ Seksyen:
- D11 Luas Tanah (mp/hektar):(hek / m.p.)

Seksyen E: Butir-Butir Sublot Harta Tanah

E1. Kediaman

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen Kepentingan	Alamat	Luas Tanah (s.m.)	Lebar Tanah (meter)	Panjang Tanah (meter)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta Tanah	Kegunaan Bangunan	Bil. Tingkat	Jenis Struktur	Tarikh Kelulusan Bangunan	Tarikh Memulakan Kerja	Tarikh Pelancaran	Tarikh Permit Jualan dan Iklan	No. Permit Jualan

Bilangan Bilik Tidur	Bilangan Bilik Mandi	Luas Kasar Bangunan (s.m.)	Strata				
			Nama Blok/ Bangunan	Bilangan Aras Atas Tanah	Bilangan Aras Bawah Tanah	Bilangan Zon Lif	Luas Kasar Bangunan (s.m.)

E2. Perniagaan (Kedai/ Kompleks Membeli Belah/ Pejabat Binaan Khas)

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Jenis Struktur	Tarikh Kelulusan Pelan Bangunan	Tarikh Pelancaran	Pemilikan (Kerajaan/ Badan Berkanun/ Swasta) * untuk Pejabat Binaan Khas

Luas Kasar Bangunan (s.m.)	Strata					
	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Lif Pemungkah	Bilangan Zon Lif	Luas Lantai Bersih Boleh Disewakan (m.p.)

Kemudahan Stesen Minyak (Untuk Stesen Minyak Sahaja)		
1.	Bil. Nozel Petrol unit
2.	Bil. Nozel Diesel unit
3.	Bil. Nozel Gas LNG unit
4.	Kapasiti Tangki Petrol Liter
5.	Kapasiti Tangki Diesel Liter
6.	Kapasiti Tangki Gas LNG Liter
7.	Pusat Cucian Kenderaan	Ya / Tidak
8.	Bengkel	Ya / Tidak
9.	Kedai Serbaneka	Ya / Tidak
10.	Restoran Makanan Segera	Ya / Tidak
11.	24 jam	Ya / Tidak
12.	Lain-lain (Sila nyatakan)	

E3. Industri

Bil.	Jenis Lot	No. Lot	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Lot (meter)	Panjang Lot (meter)	Sekatan Kepentingan	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan/ Blok	Tarikh Kelulusan Pelan Bangunan	Tarikh Memulakan Kerja	Tarikh Pelancaran

Span (meter)	Tinggi (meter)	Luas Kasar Bangunan (s.m.)	Strata					Luas Kasar Bangunan (s.m.)
			Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Zon Lif	Bilangan Lif Pemungkah	

E4. Riadah

Bil.	Jenis Lot	No. Lot	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Jenis Struktur	Tarikh Kelulusan Pelan Bangunan	Tarikh Memulakan Kerja	Tarikh Pelancaran

Luas Kasar Bangunan (m.p.)	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Butir-Butir Hotel/ Pangsapuri Perkhidmatan				Golf	
			Penarafan Bintang	Jumlah Bilangan Bilik	Bilangan Bilik Mengikut Jenis Bilik		Lokasi Hotel	Bilangan Lubang
					Jenis Bilik	Bilangan Bilik		

Nota: Sila sertakan 50ring50 Surat Memulakan Kerja bagi setiap pembangunan yang dinyatakan dalam 50ring.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi :

BORANG M

[Kaedah 2]

PENYATA PIHAK BERKUASA TEMPATAN: PENGELUARAN SIJIL LAYAK MENDUDUKI

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH *1: _____
 (Untuk kegunaan dalaman sahaja)

Tahun :

Bulan :

Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian A: Butir-Butir Pihak Berkuasa Tempatan

- A1 Nama Pihak Berkuasa Tempatan:
- A2 Alamat:
- A3 Bandar:
- A4 Poskod:
- A5 Negeri:
- A6 No. Telefon:
- A7 No. Faks:
- A8 Alamat E-mel:
- A9 Nama Pegawai:

Bahagian B: Butir-butir Pemaju

- B1 Nama Syarikat/Pemilik:
- B2 Alamat:
- B3 Poskod:

- B4 Negeri:
- B5 No. Telefon:
- B6 No. Faks:
- B7 Alamat E-mel:
- B8 No.Pendaftaran Perniagaan:
- B9 No. Lesen Pemaju Perumahan:

Bahagian C: Butir-Butir Projek

- C1 Nama Projek:
- C2 Nama Fasa:
- C3 Nama Syarikat/Pemohon:
- C4 Alamat Berdaftar:
- C5 Poskod:
- C6 Negeri:
- C7 Daerah:
- C8 Mukim/ Bandar/ Seksyen:
- C9 Rujukan Pihak Berkuasa Tempatan:

Bahagian D: Butir-Butir Lot Asal

- D1 Jenis Lot:
- D2 No. Lot:
- D3 Jenis Hakmilik:
- D4 No.Hakmilik:
- D5 Jenis Pegangan:
- D6 Tempoh Pegangan:
- D7 Tarikh Luput Pegangan:

- | | |
|-----|------------------------------|
| D8 | Negeri: |
| D9 | Daerah: |
| D10 | Mukim/Bandar/Seksyen: |
| D11 | Luas Tanah:(hek/m. p.) |

Seksyen E: Butir-Butir Sublot Harta Tanah

E1. Kediaman

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Tanah (meter)	Panjang Tanah (meter)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta Tanah	Kegunaan Bangunan	Bilangan Tingkat	Jenis Binaan	Tahun Siap	Keadaan Bangunan	Tarikh Kelulusan Plan Bangunan	Tarikh Memulakan Kerja	Tarikh CCC/ CCF Dikeluarkan	Jenis CCC/CF Yang Dikeluarkan	Tarikh Pelancaran	Tarikh Permit Jualan dan Iklan	No. Permit Jualan

Bilangan Bilik Tidur	Bilangan Bilik Air	Luas Kasar Bangunan (s.m.)	Strata						
			Nama Blok/ Bangunan	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Zon Lif	Luas Kasar Bangunan (m.p.)	

E2. Perniagaan (Kedai/ Kompleks Membeli Belah/ Pejabat Binaan Khas)

Bil.	Jenis Lot	No. Lot.	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan/ Blok	Jenis Struktur	Tahun Siap	Keadaan Bangunan	Tarikh Kelulusan Pelan Bangunan	Tarikh Memulakan Kerja	Jenis CCC/ CF Yang Dikeluarkan	Tarikh Pelancaran	Pemilikan (Kerajaan/ Badan Berkanun/ Swasta) untuk Pejabat Binaan Khas

Luas Kasar Bangunan (s.m.)	Strata						
	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Lif Pemungkah	Bilangan Zon Lif	Luas Lantai Bersih Boleh Disewakan (m.p.)	Luas Kasar Bangunan (m.p.)

Kemudahan Stesen Minyak (Untuk Stesen Minyak Sahaja)		
1.	Bil. Nozel Petrolunit
2.	Bil. Nozel Dieselunit
3.	Bil. Nozel Gas LNGunit
4.	Kapasiti Tangki Petrol Liter
5.	Kapasiti Tangki Diesel	Liter
6.	Kapasiti Tangki Gas LNG	Liter
7.	Basuh Kereta	Ya/Tidak
8.	Bengkel	Ya/Tidak
9.	Kedai Serbaneka	Ya/Tidak
10.	Restoran Makanan Segera	Ya/Tidak
11.	24 Jam	Ya/Tidak
12.	Lain-lain (Sila Nyatakan)	

E3. Industri

Bil.	Jenis Lot	No. Lot	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Lot (meter)	Panjang Lot (meter)	Sekatan Kepentingan	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta Tanah	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan/ Blok	Jenis Struktur	Tahun Siap	Keadaan Bangunan	Tarikh Pelan Bangunan Diluluskan	Tarikh Memulakan Kerja	Tarikh CCC/ CF Dikeluarkan	Jenis CCC/CF Yang Dikeluarkan	Tarikh Pelancaran

Span (meter)	Tinggi (meter)	Luas Kasar Bangunan (s.m.)	Strata					Luas Kasar Bangunan (s.m.)
			Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Bilangan Lif	Bilangan Zon Lif	Bilangan Lif Pemunggal	

E4. Riadah

Bil.	Jenis Lot	No. Lot	Jenis Hakmilik	No. Hakmilik	No. Blok	No. Unit	Negeri	Daerah	Mukim/ Bandar	Seksyen	Alamat	Luas Tanah (s.m.)	Lebar Lot (meter)	Panjang Lot (meter)	Sekatan Tanah	Jenis Pegangan	Harga Jualan (RM)

Jenis Harta	Kegunaan Bangunan	Bilangan Tingkat	Nama Bangunan	Jenis Struktur	Tahun Siap	Keadaan Bangunan	Tarikh Kelulusan Pelan Bangunan	Tarikh Memulakan Kerja	Tarikh CCC/CF Dikeluarkan	Jenis CCC/CF Yang Dikeluarkan	Tarikh Pelancaran

Luas Kasar Bangunan (m.p.)	Bilangan Tingkat Atas Tanah	Bilangan Tingkat Bawah Tanah	Butir-Butir Hotel/ Pangsapuri Perkhidmatan				Golf	
			Penarafan Bintang	Bilangan Bilik	Bilangan Bilik Mengikut Jenis Bilik		Lokasi Hotel	Bilangan Lubang
					Jenis Bilik	Bilangan Bilik		

Nota : Sila sertakan salinan Surat Kelulusan CCC/CF untuk setiap pembangunan yang dinyatakan dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi : ;

BORANG N

[Kaedah 2]

PENYATA KETUA PENGARAH TANAH DAN GALIAN/ PEJABAT TANAH: KELULUSAN UNTUK MENUKAR KATEGORI KEGUNAAN TANAH

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH: _____

(Untuk kegunaan jabatan)

Tahun :

Bulan :

Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Sila tandakan (√) pada kotak yang berkenaan]

Bahagian A: Butir-Butir Pembekal Data

- Nama Pejabat Tanah:
- Alamat:
- Bandar:
- Poskod:
- Negeri:
- Nama Pegawai:
- No. Telefon:
- No. Faks:
- Alamat E-mel:

Bahagian B: Butir-Butir Projek

- Nama Projek:

- B2 Nama Permohon:
- B3 Alamat Berdaftar:
- B4 Poskod:
- B5 Mukim/ Bandar/ Seksyen:
- B6 Daerah:
- B7 Negeri:
- B8 Rujukan Pejabat Tanah:

Bahagian C: Butir-Butir Lot Asal

- C1 Jenis Hakmilik:
- C2 No. Hakmilik:
- C3 Jenis Lot:
- C4 No Lot / PT/ Plot:
- C5 Mukim/ Bandar/ Seksyen:
- C6 Daerah:
- C7 Negeri:
- C8 Luas Tanah:(hek/ m.p.)
- C9 Pemilik Tanah Berdaftar:

Bahagian D: Penukaran Kategori Kegunaan Tanah

- D1 Kategori Kegunaan Sedia Ada:
- D2 Kategori Kegunaan Baru:

Nota:

- (1) Sila lampirkan keterangan projek sekiranya pembangunan ini melibatkan lebih dari satu projek.
- (2) Sila lampirkan satu salinan pelan susun atur yang diluluskan dan perintah pembangunan untuk setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi : ;

BORANG O

[Kaedah 2]

PENYATA KETUA PENGARAH TANAH DAN GALIAN/PEJABAT TANAH: KELULUSAN UNTUK MENUKAR SYARAT NYATA

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan. Borang ini terpakai untuk kategori kegunaan tanah yang berhubungan dengan Bangunan dan Industri sahaja)

Rujukan JPPH: _____
 (Untuk kegunaan dalaman sahaja)
 Tahun :

Bulan :

Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian A: Maklumat Pembekal Data

- Nama Pejabat Tanah:
- Alamat:
- Bandar:
- Poskod:
- Negeri:
- Nama Pegawai:
- No. Telefon:
- No. Faks:
- Alamat Emel:

Bahagian B: Butir-Butir Projek

- Nama Projek:
- Nama Pemohon:

- B3** Alamat Berdaftar:
- B4** Poskod:
- B5** Mukim/ Bandar/ Seksyen:
- B6** Daerah:
- B7** Negeri:
- B8** Rujukan Pejabat Tanah:

Bahagian C: Butir-Butir Lot Asal

- C1** Jenis Hakmilik:
- C2** No. Hakmilik:
- C3** Jenis Lot:
- C4** No Lot/ PT/ Plot:
- C5** Mukim / Bandar/ Seksyen:
- C6** Daerah:
- C7** Negeri:
- C8** Luas Tanah:(hek/m.p.)
- C9** Pemilik Tanah Berdaftar:

Bahagian D: Penukaran Syarat Nyata

- D1** Syarat Nyata Sedia Ada:
- D2** Jenis Harta Tanah Sedia Ada:
- D3** Syarat Nyata Baru:
- D4** Jenis Harta Tanah Baru:

Nota:

- (1) Sila lampirkan keterangan projek sekiranya pembangunan ini melibatkan lebih dari satu projek.
- (2) Sila lampirkan satu salinan pelan susun atur yang diluluskan dan perintah pembangunan untuk setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi :

;

BORANG P

[Kaedah 2]

PENYATA KETUA PENGARAH TANAH DAN GALIAN/ PEJABAT TANAH: KELULUSAN UNTUK PECAH
 SEMPADAN TANAH

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan. Borang ini terpakai untuk kegunaan kategori kegunaan tanah yang berhubungan dengan Bangunan dan Industri sahaja)

Rujukan JPPH: _____

(Untuk kegunaan dalaman sahaja)

Tahun:

Bulan:	Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian A: Maklumat Pembekal Data

- A1 Nama Pejabat Tanah:
- A2 Alamat:
- A3 Bandar:
- A4 Poskod:
- A5 Negeri:
- A6 Nama Pegawai:
- A7 No. Telefon:
- A8 No. Faks:
- A9 Alamat E-mel:

Bahagian B: Butir-Butir Projek

- B1 Nama Projek:

- B2** Nama Pemohon:
- B3** Alamat Berdaftar:
- B4** Poskod:
- B5** Mukim/ Bandar/ Seksyen:
- B6** Daerah:
- B7** Negeri:
- B8** Rujukan Pihak Berkuasa Tempatan:

Bahagian C: Butir-Butir Lot Asal

- C1** Jenis Hakmilik:
- C2** No. Hakmilik:
- C3** Jenis Lot:
- C4** No Lot/ PT/ Plot:
- C5** Mukim/ Bandar/ Seksyen:
- C6** Daerah:
- C7** Negeri:
- C8** Luas Tanah:(hek/m.p.)
- C9** Pemilik Tanah Berdaftar:

Bahagian D: Pecah Sempadan

- D1** Kategori Kegunaan Tanah:
- D2** Jenis Harta:
- D3** Bilangan Unit/Blok:
- D4** Jumlah Luas:(hek/m.p.)

Nota :

- (1) Sila lampirkan keterangan projek sekiranya pembangunan ini melibatkan lebih dari satu projek.
- (2) Sila lampirkan satu salinan pelan susun atur yang diluluskan dan perintah pembangunan untuk setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :
 Nama :
 Jawatan :
 Tarikh :
 Cop Rasmi :

; dan

BORANG Q

[Kaedah 2]

**PENYATA KETUA PENGARAH TANAH DAN GALIAN/ PEJABAT TANAH:
 KELULUSAN UNTUK SERAH BALIK TANAH DAN BERI MILIK SEMULA TANAH**

(Borang ini hendaklah dikemukakan kepada Ketua Pengarah sebelum dua puluh lima hari bulan setiap bulan)

Rujukan JPPH: _____
 (Untuk kegunaan dalaman sahaja)
 Tahun :

Bulan :

Jan	Feb	Mac	Apr	Mei	Jun	Jul	Ogos	Sep	Okt	Nov	Dis

[Sila tanda (√) pada kotak yang berkenaan]

Bahagian A: Maklumat Pembekal Data

- Nama Pejabat Tanah:
- Alamat:
- Bandar:
- Poskod:
- Negeri:
- Nama Pegawai:
- No. Telefon :
- No. Faks:
- Alamat E-mel:

Bahagian B: Butir-Butir Projek

- Nama Projek:
- Nama Pemohon:
- Alamat Berdaftar:

- B4** Poskod:
- B5** Mukim/ Bandar/ Seksyen:
- B6** Daerah:
- B7** Negeri:
- B8** Rujukan Pihak Berkuasa Tempatan:

Bahagian C: Butir-Butir Lot Asal

- C1** Jenis Hakmilik:
- C2** No. Hakmilik:
- C3** Jenis Lot:
- C4** No Lot/ PT/ Plot:
- C6** Daerah:
- C7** Negeri:
- C8** Luas Tanah: (hek/m.p.)
- C9** Pemilik Tanah Berdaftar:

Bahagian D: Butir-Butir Bermilik Semula Tanah

- D1** Kategori Kegunaan Tanah:
- D2** Jenis Harta:
- D3** Bilangan Unit/Blok:
- D4** Jumlah Luas: (hek/m.p.)

Nota:

- (1) Sila lampirkan keterangan projek sekiranya pembangunan ini melibatkan lebih dari satu projek.
- (2) Sila lampirkan satu salinan pelan susun atur yang diluluskan dan perintah pembangunan untuk setiap pembangunan yang dinyatakan di dalam borang ini.

Saya mengesahkan bahawa maklumat/ butir-butir di atas adalah betul.

Tandatangan :

Nama :

Jawatan :

Tarikh :

Cop Rasmi :

”.

Dibuat 31 Mei 2018

[JPPH: IP BP175/493/1/1; MOF(S)100-1/2/17; PN(PU2)379/VIII]

LIM GUAN ENG
Menteri Kewangan

VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS ACT 1981

VALUATION AND PROPERTY SERVICES (AMENDMENT) RULES 2018

IN exercise of the powers conferred by section 8 of the Valuers, Appraisers, Estate Agents and Property Managers Act 1981 [Act 242], the Minister makes the following rules:

Citation and commencement

1. (1) These rules may be cited as the **Valuation and Property Services (Amendment) Rules 2018**.

(2) These Rules come into operation on 2 June 2018.

Amendment of rule 5

2. The Valuation and Property Services Rules 1999 [*P.U. (A) 382/1999*], which are referred to as the “principal Rules” in these Rules, are amended by deleting subrule 5(2).

Amendment of First Schedule

3. The First Schedule to the principal Rules is amended—

(a) in item (b), by substituting for the word “Director” the words “Director General”;

(b) in item (g), by substituting for the words “Director General, Malaysian Statistics Department” the words “ Chief Statistician, Department of Statistics Malaysia”;

(c) in item (i), by substituting for the words “Ministry of Culture, Arts and Tourism” the words “Ministry of Tourism and Culture”; and

(d) in item (m), by substituting for the words “Director General, Malaysia Industrial Development Authority” the words “Chief Executive Officer, Malaysia Investment Development Authority”.

Amendment of Second Schedule

4. The Second Schedule to the principal Rules is amended by substituting for Forms B, C, D, E, F H, I, J, K, L, M, N, O, P and Q the following forms:

“FORM B

[Rule 2]

RETURN OF THE PROPERTY DEVELOPER/OWNER: INFORMATION ON SALE OF PROPERTY

(This form is to be submitted together with Appendix B1 or B2, as the case may be, to the Director General within fourteen days of launching or before twenty fifth March, June, September and December)

JPPH Reference *1 : _____

(For Internal Use Only)

Year :

Quarter :	Q1: January – March		Q2: April – June	
	Q3: July – September		Q4: October – December	

[Please tick (√) in the appropriate box]

Section A: Details of Developer

- Name of Company/ Owner:
(Block Letters)
- Business Address:
(Block Letters)
- Postcode:
- State:
- Telephone No.:
- Fax No.:
- Email Address:
- Business Registration No.:
- Housing Developer’s License No.:

A10 Company/Owner Status:

Bumiputera

Non-Bumiputera

A11 Correspondence Address:
(If different from business address)

Section B: Details of Development

B1 Name of Project:

B2 Project's Address:

Please fill in the following information:

No	Subsector: 1 - Residential 2-Commercial 3- Industrial	Phase Number/ Name	Permit of Advertisement and Sales		Date of Launching (Sales)	Total Unit Launched		% Of Develop ment Progress	Selling Price (RM)	Bumiputera Discount (%)	Expected Date of Completion
			Permit No.	Approval Date		Bumi- putera Lots	Non- Bumi- putera Lots				
01	02	03	04	05	06	07	08	09	10	11	12

Note:

- Fill in Appendix B1 for information on sale of residential, shops and industrial properties.
- Fill in Appendix B2 for information on sale of retail/office units in purpose-built office building and shopping complex.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

NOTE:

ANY PERSON WHO REFUSES TO SUBMIT THE REQUIRED INFORMATION WITHIN THE PRESCRIBED PERIOD OR WILFULLY SUPPLIES ANY FALSE INFORMATION COMMITS AN OFFENCE UNDER SUBSECTION 6(3) OF THE VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS ACT 1981 AND SHALL, ON CONVICTION, BE LIABLE TO A FINE NOT EXCEEDING TEN THOUSAND RINGGIT OR TO IMPRISONMENT FOR A TERM NOT EXCEEDING THREE MONTHS OR TO BOTH. ;

Information [Please tick (√) in the appropriate box]

Residential

Shop

Industry

No.	Phase No. /Name	Unit No.	Lot No./ Plot No./ PT No. *1	Title No.	Property/ Building Type *2	No. of Storey	Selling Price (RM)	Date of Agreement	Purchasers by Ethnic Group 1 - Bumputera 2 - Chinese 3 - Indian 4 - Foreigner 5 - Others	Country of Origin (Foreign Purchaser Only)	Bumiputera Unit (Please tick (√))
01	02	03	04	05	06	07	08	09	10	11	12

Note *1: List all the lots/ plots in the development

*2: Ter = Terrace, SD = Semi Detach, Det = Detach, TH = Townhouse, CL = Cluster, Flat = Apt, Apt = Apartment, Condo = Condominium, SA = Service Apartment, SOHO = SOHO, Whs = Warehouse

Sale Information of Retail [Please tick (√) in the appropriate box]

Purpose-Built Office

Shopping Complex

No.	Phase No. / Name	Block No. / Name	Floor/ Level No.	Unit No. *1	Floor Area (s.m.)	Selling Price (RM)	Date of Agreement	Purchasers by Ethnic Group 1 - Bumputera 2 - Chinese 3 - Indian 4 - Foreigner 5 - Others	Country of Origin (Foreign Purchaser Only)
01	02	03	04	05	06	07	08	09	10

Note *1: List all the lots

FORM C

[Rule 2]

RETURN OF THE ESTATE AGENT

(This form is to be submitted to the Director General within fourteen days upon the signing of the Sale and Purchase Agreement)

Section A : Details of Estate Agent's Firm

Estate Agent Firm:

Address:

Postcode: State:

Board of Valuers, Appraisers & Estate Agents Registration No.:

Telephone No.:

Handphone No.:

Fax No.:

E-mail Address:

Section B : Details of Sale of Property

Scheme Name:

Property Sub-sector : Residential Commercial Industrial
[Please tick (√) whichever is appropriate]

Property Type : Property Name:

Lot No: Unit No:

Parcel No.
(Block/Floor Level/Unit) Name of Main Road:
(Please state for Purpose-Built Office, Retail, Hotel & Serviced Apartment)

Address: Building Use :

Land Area: s.m. Gross Floor Area : s.m.

Net Lettable Area: s.m. Price Consideration: RM.....

Name of Transferor :

Transferor Status : [Please (√) whichever is appropriate]

Bumiputera Non-Bumiputera Developer

Local Company Foreign Company Foreigner

Association/ Cooperation Government Agency/ Statutory Bodies

Name of Transferee:

B18 Transferee Status : [Please tick (√) whichever is appropriate]

<input type="checkbox"/> Bumiputera	<input type="checkbox"/> Non-Bumiputera	<input type="checkbox"/> Developer
<input type="checkbox"/> Local Company	<input type="checkbox"/> Foreign Company	<input type="checkbox"/> Foreigner
<input type="checkbox"/> Association/ Cooperation	<input type="checkbox"/> Government Agency/ Statutory Bodies	

B19 Date of Signing:
Sales & Purchase Agreement (DD/ MM/ YYYY)

Section C: Details of Rental
(For residential, shop and industrial units)

C1 Scheme Name:

C2 Property Type: **C3** Property Name:

C4 Lot No.: **C5** Unit No.:

C5 (i) Sub-unit No. :

C6 Floor Level : **C7** Parcel No.:
(Block/ Floor Level/ Unit)

C8 Street:

C9 Building Use:

C10 Land Area: s.m. **C11** Gross Floor Area: s.m.

C12 Monthly Rental : RM..... **C13** Furnishes: Non-Furnished
Semi-Furnished
Fully-Furnished

[Please tick (√) whichever is appropriate]

C14 Tenancy Period : Year Month

C15 Date of Commencement of Tenancy:

I certify that the above information/details are correct.

Signature :
Name of Estate Agent :
Designation :
Date :
Official Company Stamp/ :

NOTE:

ANY PERSON WHO REFUSES TO SUBMIT THE REQUIRED INFORMATION WITHIN THE PRESCRIBED PERIOD OR WILFULLY SUPPLIES ANY FALSE INFORMATION COMMITS AN OFFENCE UNDER SUBSECTION 6(3) OF THE VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS ACT 1981 AND SHALL, ON CONVICTION, BE LIABLE TO A FINE NOT EXCEEDING TEN THOUSAND RINGGIT OR TO IMPRISONMENT FOR A TERM NOT EXCEEDING THREE MONTHS OR TO BOTH. ;

FORM D

[Rule 2]

RETURN OF THE PROPERTY MANAGER

(This form is to be submitted to the Director General on quarterly basis before the twenty fifth March, June, September and December of each year)

JPPH Reference :

(For Internal Use Only)

Year:

Quarter :	Q1: January - March	<input type="checkbox"/>	Q2: April - June	<input type="checkbox"/>
	Q3: July - September	<input type="checkbox"/>	Q4: October - December	<input type="checkbox"/>

[Please tick (√) in the appropriate box]

Section A : Data Provider Information

A1 Name of Property Manager / Owner:

A2 Address :

A3 Town :

A4 Postcode :

A5 State :

A6 Officer's Name :

A7 Telephone No. :

A8 Fax No. :

A9 E-mail Address. :

Section B : Property Address

B1 Project / Scheme Name:

B2 Lot No. :

B3 Title No:

B4 Building Name:

B5 Block :

B6 Address :

B7 Postcode :

B8 District:

B9 State:

Section C: Details of Property

C1 Property Usage: Purpose-Built Office Shopping Complex
 [Please tick (√) whichever is appropriate]

Property Type [Please (√) whichever is appropriate]

Sub-sector	Property Owner	Property Type
Purpose-Built Office	Privately-Owned	Detach
	Government: Federal	Semi-Detach
	Government: State	Terrace
	Government: Local Authority	Multi Storey Complex
	Statutory Body	
Shopping Complex	Privately-Owned	Arcade
	Government: Federal	Shopping Centre
	Government: State	Hypermarket
	Government: Local Authority	
	Statutory Body	

- (i) Block Name:
- (ii) No. of Floor:
- (iii) Date of Completion:
- (iv) Gross Built-Up Area:..... s.m.
- (v) Nett Lettable Area:.....s.m.
- (vi) No. of Basement Level:
- (vii) Shares Unit: Yes No [if yes, proceed to (viii)]
- (viii) Stratified Unit: (a) IndividuallyManaged:.....unit (b) Property Manager:.....unit

C2 Outgoings

- (i) Insurance : RMp.a.
- (ii) Quit Rent : RM.....p.a.
- (iii) Assessment : RM.....p.a.
- (iv) Repairs & Maintenance : RM.....p.a.
- (v) Others : RM.....p.a.

C3 Details of Parking

- (i) Total No. of Parking: Unit
- (ii) Free Parking :unit
- (iii) Seasonal Parking :unit Rate/ month : RM.....
- (iv) Daily Parking :unit RM...../ day
 RM...../ hour
 RM...../ entry

- (v) **Location of Parking:**
 Basement :unit
 Roof Top :unit
 Open Space :unit
 Multi-storey :unit

C4 Building Status

- (i) Green Building Yes No
- (ii) MSC Status Yes No

Section D: Rental Details																
Level	Unit No.	Name of the Occupier/ Tenant	Types of Main Business	Use of Floor Space	Nett Lettable Area (s.m.)	Monthly Rental				Monthly Service Charge	Term of Tenancy			Car Park Facilities		
						Rate (RM/s.m.)	Inclusive of (Please tick (√) whichever is appropriate)				RM/s.m.	Start (DD/MM/YY)	Expired (DD/MM/YY)	Rent Review Period (No. Of Year)	Free (No. of Unit)	Seasonal Parking (No. of Unit)
							Electricity Bill	Water Bill	Service Charge							
(01)	(02)	(03)	(04)	(05)	(06)	(07)	(08)	(09)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	
Total Space Occupied/ Rented: s.m./ %																
Total Vacant Space: s.m./ %																

I certify that the above information/ details are correct

Signature :

Name :

Designation :

Official Stamp:

Date :

NOTE:

ANY PERSON WHO REFUSES TO SUBMIT THE REQUIRED INFORMATION WITHIN THE PRESCRIBED PERIOD OR WILFULLY SUPPLIES ANY FALSE INFORMATION COMMITS AN OFFENCE UNDER SUBSECTION 6(3) OF THE VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS ACT 1981 AND SHALL, ON CONVICTION, BE LIABLE TO A FINE NOT EXCEEDING TEN THOUSAND RINGGIT OR TO IMPRISONMENT FOR A TERM NOT EXCEEDING THREE MONTHS OR TO BOTH. ;

FORM E

[Rule 2]

RETURN OF THE HOTEL /REST HOUSE/HOSTEL OWNER/OPERATOR

(This form is to be submitted to the Director General before or on the fifteenth of the following month)

JPPH Reference: _____

(For Internal Use Only*1)

Year:

Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A : Details of Hotel/Rest House /Hostel

- A1 Registered Name and Address
- (i) Registered Name of Hotel/ Rest House:
 - (ii) Address :
 - (iii) Postcode.....
 - (iv) District:
 - (v) State:

A2 Company Registration No.:

- A3 Registration No.:
- MOTOUR :
 - MAH:
 - MBHA:
 - MAHO:
 - Not Registered
- [Please tick (√) whichever is appropriate]

- A4 Holding Company
- (i) Name of Holding Company of Hotel/ Rest House (if different from above):
 - (ii) Address:
 - (iii) Postcode:
 - (iv) District:
 - (v) State:
 - (vi) Category of Operator:

Bumiputera	<input type="checkbox"/>
Non Bumiputera	<input type="checkbox"/>
Foreigner	<input type="checkbox"/>
- [Please tick (√) in the appropriate box]

A5 Name of Registered Building Owner

A6 Type of Property

A7 Hotel Information

	Hotel	Hotel Management
Tel. No.	:
Fax No.	:
Email Address	:
Website Address	:

A8 Property Details

Lot/ PT/ Plot No. *	Title No.	Title Type	State	District/ Division	Mukim	Section/ Block *	Land Area (Ha/ s.m.)*
(01)	(02)	(03)	(04)	(05)	(06)	(07)	(08)

(*Please choose whichever is appropriate)

A9 Hotel Location

City / Town	Beach	Hill	Others

[Please tick (√) in the appropriate box]

Section B: Hotel Classification

B1 Classification as approved by Ministry of Tourism Malaysia

(i) Star Rating

Hotel Star Rating					Orchid			Unrated Hotel
5	4	3	2	1	3	2	1	

Hotel Apartment Star Rating			Unrated Hotel Apartment	Rest House	Hostel
5	4	3			

[Please tick (√) in the appropriate box]

(ii) Building Concept

Green Hotel Concept: Yes No

[Please tick (√) in the appropriate box]

Section C: Hotel/ Rest House Accommodation and Facilities

C1 Number of Room (For Hotel and Rest House)

Accommodation Type		No. of Rooms
Standard Single		
Standard Double		
Deluxe Single		
Deluxe Double		
Superior Single		
Superior Double		
Single Suite		
Double Suite		
Executive Suite		
Chalets		
Cottage		
Cabin		
Others :	(a)	
	(b)	
	(c)	
Total		

C2 Facilities
[Please tick (√) in the appropriate box]

Room Facilities

Air-conditioning	
Telephone	
Pipe-in-music	
Colour TV	
In-House Video	
Cabel/Satelite TV (eg:Astro)	
Mini Bar/Refrigerator	
Coffee maker/Kettle	
Safety Deposit Box	
Hot/Cold Running Water	
Bath Tub	
Shower	
Baby Cot	
Facilities for the Disabled	
Amenities (eg. Bathrobe, slippers)	
Smoking/Non Smoking Room and Level	
Kiblat Sign	
Wifi / Broadband	
Hair Dryer	
Iron/Ironing Board	
Batik element	
Others (Please Specify):	
Others (Please Specify):	
Others (Please Specify):	

Food and Beverage

Restaurant	
Coffee House	
Bar / Cocktail Lounge	
Baby Chair	
Halal Certification	
Others (Please Specify):	
Others (Please Specify):	
Others (Please Specify):	

Recreation

Swimming Pool	
Tennis Court	
Squash Court	
Health Centre	
Water Sports	
Golf Course	
Bowling Alley	
Equestrian Facilities	
In-door Game	
Discotheque	
Karaoke	
Spa	
Others (Please Specify):	
Others (Please Specify):	
Others (Please Specify):	

Other Facilities

Conference / Function Room	
Banquet Hall	
Shopping Arcade	
Hair Dressing/Beauty Saloon	
Business Centre	
Credit Card Facilities	
Foreign Exchange Service	
Tourist Information Centre	
Car Rental/Limousine Service	
Laundry	
Mailing/Courier Service	
24 Hours Room Service	
24 Hours Security	
Parking	
Facilities for the Disabled	
Wifi / Broadband	
In-house Medical	
Prayer Room – Male	
Prayer Room – Female	
Public Phone	
Tour Desk	
Tourist Rack Info	
Internet / Website	
Wedding Package	
Childcare Centre	
Online Booking Facility	
Others (Please Specify):	
Others (Please Specify):	
Others (Please Specify):	

Section D: Tariff (Ringgit Malaysia)

D1

Room Tariff

(i) Rate Inclusive of Service Charge and Government Tax

Accommodation Type	Standard	Promotion
	(RM)	(RM)
Standard Single		
Standard Double		
Deluxe Single		
Deluxe Double		
Superior Single		
Superior Double		
Suite Single		
Suite Double		
Suite Executive		

Accommodation Type	Standard	Promotion
	(RM)	(RM)
Chalet		
Cabin		
Cottage		
Others (Please Specify):		
(a)		
(b)		
(c)		

Section E: Hotel/Rest House Occupancy

E1

Hotel Occupancy

Number	Month											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
No. of Rooms Checked-in by Domestic Guest												
No. of Rooms Checked-in by Foreign Guest												
No. of Rooms Night Sold by Domestic Guest												
No. of Rooms Night Sold by Foreign Guest												

E2

Number of Guests

(i) Domestic Guests According to State

State	No. of Guests	State	No. of Guests
(1)		(8)	
(2)		(9)	
(3)		(10)	
(4)		(11)	
(5)		(12)	
(6)		(13)	
(7)		(14)	
Total			

(ii) Foreign Guests According to Country of Residence

Country	No. of Guests	Country	No. of Guests
(1)		(8)	
(2)		(9)	
(3)		(10)	
(4)		(11)	
(5)		(12)	
(6)		(13)	
(7)		(14)	
Total			

Section F: Market Segment

F1	Number of Guests Based on Purpose of Stay in Hotel/ Rest House
----	--

Category	Domestic	Foreign
Free Independent Traveller		
1. Leisure		
2. Business		
3. Convention		
MICE – Government		
1. Meeting		
2. Incentive		
3. Convention		
4. Exhibition		
MICE - Corporate		
1. Meeting		
2. Incentive		
3. Convention		
4. Exhibition		
Business Traveller		
Tour Package		
Total		

Section G : Revenue, Expenditure And Number of Workers

(Sections G & H for Department of Statistics)

		Month											
		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
1.	Revenue												
1.1	Operating revenue / Turnover / Sales ₁ /	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.2	Other Income	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.3	Total Revenue [1.1 + 1.2]	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
1.4	If total revenue for current month increased or decreased at least 30% from the previous month, please provide reason for such differences												
2.	EXPENDITURE												
2.1	Operating Expenditure/Cost of Sales ₂ /	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
2.2	Other Expenditure	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
2.3	Total Salaries & Wages ₃ /	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM

2.4	TOTAL EXPENDITURE [2.1 + 2.2 + 2.3]	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM	RM
3.	Number of employment as at the end of the year												
	Total Number of Workers 4./												

Section H : Capital Expenditure

(Please complete the table below if this establishment has made any acquisition/assets sold during current month)

Item			YEAR :			
			MONTH :			
			Acquisition (RM)			
			New*	Used	Built/ Self-Product	Assets Sold/ Discarded
			01	02	03	04
(a)	Land	01				
(b)	Building and other construction	02				
(c)	Land Improvement	03				
(d)	Transport Equipment	04				
(e)	Computer (include hardware and software)	05				
(f)	Machinery and Equipment	06				
(g)	Furniture and Fittings	07				
(h)	Other assets (e.g: patent, goodwill, work-in progress, etc)	08				
	Total (a to h)	99				

- Refers to acquisitions of new assets including imports of fixed assets, whether new or used.

Section I : Human Resource *2

I1 Employee With Malaysian Citizenship

(i) Number of Permanent Staff

Ethnic	Top Management		Executive/ Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	
Malay									
Chinese									
Indian									
Bumiputera Sabah									
Bumiputera Sarawak									
Bumiputera									
Other Non Bumiputera									
GRAND TOTAL									

(ii) Number of Contract Staff

Ethnic	Top Management		Executive/ Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	
Malay									
Chinese									
Indian									
Bumiputera Sabah									
Bumiputera Sarawak									
Other Bumiputera									
Other Non Bumiputera									
GRAND TOTAL									

(iii) Number of Part-Time Staff

Ethnic	Top Management		Executive/ Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	
Malay									
Chinese									
Indian									
Bumiputera Sabah									
Bumiputera Sarawak									
Other Bumiputera									
Other Non Bumiputera									
GRAND TOTAL									

I2 Foreign Workers

(i) Number of Permanent Staff

Country	Top Management		Executive / Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	

(ii) Number of Contract Staff

Country	Top Management		Executive / Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	

(iii) Number of Part-Time Staff

Country	Top Management		Executive / Supervisor		Frontliners		Back of the House		Total
	Men	Women	Men	Women	Men	Women	Men	Women	

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

NOTE:

ANY PERSON WHO REFUSES TO SUBMIT THE REQUIRED INFORMATION WITHIN THE PRESCRIBED PERIOD OR WILFULLY SUPPLIES ANY FALSE INFORMATION SHALL BE GUILTY OF AN OFFENCE UNDER SUBSECTION 6(3) OF THE VALUERS, APPRAISERS, ESTATE AGENTS AND PROPERTY MANAGERS ACT 1981 AND SHALL, ON CONVICTION, BE LIABLE TO A FINE NOT EXCEEDING TEN THOUSAND RINGGIT OR TO IMPRISONMENT FOR A TERM NOT EXCEEDING THREE MONTHS OR TO BOTH. ;

Note:

- *1 JPPH Code is the UserID which will be provided to data provider of the NAPIC.
- *2 Explanation on Human Resource is as follows:

Top Management (Decision Makers)	Executive/ Supervisor (Operational Staff)	Frontliner (Direct Contact With Guests)	Backliner (Supporting Staff)
Owners	All Managers	Sales Staff	Restaurant
Board of Directors	All Executives	Customer Service Officer	Housekeeper
General Managers	All Supervisors	Receptionist	Clerks
Resident Manager / Executive Account Manager/ Resort Manager	Sous Chef	Concierge	Cleaners
Director of Finance / Financial Controller	Demi Chef	Front Office Desk	Security Guards
Chief Accountant	Chef De Partie	Cashiers	Painters
All Directors of Department	Food & Beverage Captain	Doormen	Electricians
Executive Chef		Bellboy	Commis
All Heads of Department		Waiters/Waitresses	Pastry Cooks
		Assistant Waiters/Waitress	Gardeners
		Bartender	Steward
		Porters	Laundry Attendants
		Roomservice	Drivers
			Secretaries
			Chambermaids
			Plumbers
			Carpenters

Explanatory Notes for Part G:

- 1_/ Exclude items such as interest from income, dividends, subsidies, government grants, donations, financial leasing, bad debts recovered, insurance claims, gain on sales of assets and foreign exchange transactions. These items should be reported under item 1.2.
- 2_/ Include items such as cost of materials for repairs and maintenance, complimentary goods (e.g: sugar, coffee, newspaper etc), expenditure on rent, utilities, advertising and travelling, legal fees, professional fees etc. Exclude depreciation, interest and taxes, bad debts, forex losses and other finance expenses which should be reported under item 2.2. Also exclude salaries and wages which are reported separately under item 2.3.
- 3_/ Covers such payments received by employees in cash or kind and before deductions for SOCSO, EPF, taxes, etc. Also included here are overtime pay, bonuses, allowances, paid leave, fees for working directors paid by the employer and minimal cost or free food and lodging for employees.
- 4_/ Include working proprietors and active business partners, unpaid family workers, full-time employees or part-time employees.;

FORM F

[Rule 2]

RETURN OF THE MALAYSIA INDUSTRIAL DEVELOPMENT AUTHORITY: APPROVAL OF PROJECT

(This form is to be submitted to the Director General before thirtieth Jul and Jan of each year)

Year:

Half Year (January – June)

Full Year (January – December)

[Please tick (√) in the appropriate box]

State	New					Expansion/Diversification					Total				
	No. of Project	No. of Employee	Domestic Investment (RM)	Foreign Investment (RM)	Total Investment (RM)	No. of Project	No. of Employee	Domestic Investment (RM)	Foreign Investment (RM)	Total Investment (RM)	No. of Project	No. of Employee	Domestic Investment (RM)	Foreign Investment (RM)	Total Investment (RM)
Total															

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

;

FORM H

[Rule 2]

RETURN OF THE STATE DEVELOPMENT CORPORATION: INFORMATION ON SALE OF PROPERTY

(This form is to be submitted together with Appendix H1 or H2, as the case may be, to the Director General within fourteen days from the date of launching or before twenty-fifth March, June, September and December)

JPPH Reference: _____
 (For Internal Use Only)

Year :

Quarter :	Q1: January - March	<input type="checkbox"/>	Q2: April - June	<input type="checkbox"/>
	Q3: July - September	<input type="checkbox"/>	Q4: October - December	<input type="checkbox"/>

[Please tick (√) in the appropriate box]

Section A: Details of Corporation

- Name of Corporation:
- Business Address:
- Postcode:
- State:
- Telephone No.:
- Fax No.:
- E-mail Address:
- Business Registration No.:
- Housing Developer's License No.:
- Correspondence Address:
 (If Different From Business Address)

Section B: Details of Development

- Name of Project:
- Project's Address:

Please fill in the following information:

No	Sub-sector : 1-Residential 2-Commercial 3- Industrial	Phase Number/ Name	Permit of Advertisement and Sales:		Date of Laun- ching (Sales)	Total Unit Launched		% of Development	Selling Price (RM)	Bumi- putera Discount (%)	Expected Date of Completi on
			Permit No.	Date of Approval		Bumi- putera Lots	Non- Bumi puter a Lots				
01	02	03	04	05	06	07	08	09	10	11	12

Note:

- Fill in Appendix H1 for information on sale of residential, shops and industrial properties.
- Fill in Appendix H2 for information on sale of retail/office units in purpose-built office building and shopping complex.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

Sale Information (Please tick (√) in the appropriate box)

Residential

Shop

Industry

No.	Phase No. Name	Unit No.	Lot No./Plot No./PT. No. *1	Title No.	Property/ Building Type *2	No. of Storey	Selling Price (RM)	Date of Agreement	Purchasers by Ethnic Group 1 - Bumiputera 2 - Chinese 3 - Indian 4 - Foreigner 5 - Others	Country of Origin (Foreign Purchase rs Only)	Bumiputera Unit (Please (√)
01	02	03	04	05	06	07	08	09	10	11	12

Note *1: List all the lots/plots in the development

*2: Ter = Terrace, SD = Semi-Detach, Det = Detach, TH = Townhouse, CL = Cluster, Flat = Apt, Apt = Apartment, Condo = Condominium, SA = Service Apartment, SOHO = SOHO, Whs = Warehouse

Sales Information of Retail/ Office Units (Please tick (√) in the appropriate box)

Purpose Built Office

Commercial Complex

No.	Phase No./ Name	Block No./ Name	Floor/ Level No.	Unit No. *1	Floor Area (s.m.)	Selling Price (RM)	Date of Agreement	Purchasers by Ethnic Group 1 - Bumiputera 2 - Chinese 3 - Indian 4 - Foreigner 5 - Others	Country of Origin (Foreign Purchasers Only)
01	02	03	04	05	06	07	08	09	10

Note *1: List all the units ;

FORM I

[Rule 2]

RETURN OF THE BANK NEGARA MALAYSIA

(This form is to be submitted to the Director General after the fourteenth day such report is released. Please state the period for which the information is submitted in this form)

Year :

Quarter :	Q1: January – March		Q2: April – June	
	Q3: July - September		Q4: October - December	

[Please tick (√) in the appropriate box]

Section A: Financing of Construction Sector		
	Commercial Bank (RM Million)	Merchant Bank (RM Million)
Civil Engineering		
Industrial Buildings and Factories		
Infrastructure		
Commercial Complexes		
Residential		
Others		

Section B: Purchase of Residential Property		
	Commercial Bank (RM Million)	Merchant Bank (RM Million)
≤ 25K		
>25K to 60K		
>60K to 100K		
>100K to 150K		
>150K to 250K		
>250K		

Section C: Purchase of Non-Residential Property		
	Commercial Bank (RM Million)	Merchant Bank (RM Million)
Industrial Buildings and Factories		
Land		
Commercial Complexes		
Shops		
Others		

Section D: Financing of Real Estate Sector		
	Commercial Bank (RM Million)	Merchant Bank (RM Million)
Real Estate		

Section E: Loan by Sector		
	Commercial Bank (RM Million)	Merchant Bank (RM Million)
Total Loans to All Sectors		
Total Loans to All Property Sectors		
Total Loans to Non-Property Sectors		
Housing Loans Sold to Cagamas		

I certify that the above information/details are correct.

Signature :
 Name :
 Designation :
 Date :
 Official Stamp : ;

FORM J

[Rule 2]

RETURN OF THE LOCAL AUTHORITY: PLANNING APPROVALS

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference: _____

(For Internal Use Only)

Year:

Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A: Data Provider Information

- Name of Local Authority:
- Address:
- Town:
- Postcode:
- State:
- Officer's Name:
- Telephone Number:

A8 Fax No.:
A9 E-mail Address:

Section B: Details of Project

B1 Project's Name:
B2 Applicant's Name:
B3 Registered Address:
B4 Postcode:
B5 Town / Mukim / Section:
B6 District:
B7 State:
B8 Local Authority / State Government's Reference:

Section C: Details of Developer

C1 Developer Company's Name:
C2 Address:
C3 Postcode:
C4 State:
C5 Telephone No.:
C6 Fax No.:
C7 E-mail Address:
C8 Business Registration No.:
C9 Housing Developer Licence No.:

Section D: Parent Lot

D1 Type of Title:
D2 Title No.:
D3 Type of Lot:
D4 Lot / PT / Plot No.:
D5 Mukim / Town / Section:
D6 District:
D7 State:

D8 Land Area: (ha / s.m.)

D9 Registered Land Owner

Section E: Proposed Development

E1 Sub-sector:

Residential Commercial Industrial Others

E2 Property Type:

E3 No. of Unit/ Plot:

E4 No. of Floor:

E5 Ratio of Plot/ Density:

E6 Date of Approval of Planning:

Note:

- (1) Please attach details of the project if the development consists of more than one project.
- (2) Please attach a copy of the approved layout plan and development order for every development stated in this form.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

;

FORM K

[Rule 2]

RETURN OF THE LOCAL AUTHORITY: APPROVALS OF NEW BUILDING PLAN

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference *1: _____

(For Internal Use Only)

Year :

Month :	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A: Details of Local Authority

- Name of Local Authority:
- Address:
- Town:
- Postcode:
- State:
- Telephone No:
- Fax No:
- Email Address:
- Officer's Name:

Section B: Details of Developer

- Name of Company/Owner:
- Address:
- Postcode:
- State:
- Telephone No:.....
- Fax No:
- Email Address:
- Business Registration No.:
- Housing Developer's License No:

Section D: Details of Parent Lot

- Type of Lot:
- Lot No:
- Type of Title:
- Title No.:
- Tenure Type:
- Tenure Period:
- Tenure Expiry Date:
- State:
- District:
- Mukim / Town / Section:
- Land Area:(ha / s.m.)

Section C: Details of Project

- Project Name:
- Phase Name:
- Name of the Applicant/ Company:
- Registered Address:
- Postcode:
- State:
- District:
- Mukim / Town / Section:
- Local Authority Reference:
- Date of Approval of the Building Plan:

Section E: Details of Sub-lot Property

E1. Residential

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Width (metre)	Land Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No.of Floor	Structutre Type	Date of Approval of the Building Plan	Date of Launching	Date of Sales Permit and Advertisement	No. of Sales Permit

No. of Bedroom	No. of Bathroom	Gross Built Up Area (s.m.)	Strata				
			Building Name	No. of Level Above Ground	No. of Level Below Ground	No. of Lift Zone	Gross Built Up Area (s.m.)

E2. Commercial (Shop/ Shopping Complex/ Purposed Built Office)

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No.of Floor	Building Name	Structutre Type	Date of Approval of the Building Plan	Date of Launching	Ownership (Government/ Statutory Body/ Private) • For Purpose-Built Office

Gross Built Up Area (s.m.)	No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Lift Zone	Nett Letable Area (s.m.)

Petrol Station Facilities (For Petrol Station Only)		
1.	No. of Petrol Nozzle unit
2.	No. of Diesel Nozzle unit
3.	No. of Gas LNG Nozzle unit
4.	Petrol Tank Capacity Litre
5.	Diesel Tank Capacity Litre
6.	Gas LNG Tank Capacity Litre
7.	Car Wash	Yes / No
8.	Workshop	Yes / No
9.	Convenience Store	Yes / No
10.	Fast Food	Yes / No
11.	24 hours	Yes / No
12.	Others (Please Specify)	

E3. Industrial

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Lot Width (metre)	Lot Length (metre)	Restriction of the Land	Type of Tenure	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building Name	Date of Approval of the Building Plan	Date of Launching

Span (metre)	Height (metre)	Gross Built Up Area (s.m.)	Strata					Gross Built Up Area (s.m.)
			No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Lift Zone	No. of Loading Lift	

E4. Leisure

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building Name	Structure Type	Date of Approval of the Building Plan	Launching Date

Gross Built Up Area (s.m.)	No. of Level Above Ground	No. of Level Below Ground	Strata				Golf	
			Hotel Rating	Total No. of Rooms	No. of Room by Room Types		Hotel Location	No. of Holes
					Room Type	Room No.		

Note : Attach a copy of the approved building plan for every development stated in this form.

I certify that the above information/details are correct.

Signature :
 Name :
 Designation :
 Date :
 Official Stamp : ;

FORM L

[Rule 2]

RETURN OF THE LOCAL AUTHORITY: APPROVAL FOR THE COMMENCEMENT OF WORK

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference *1 : _____
 (For Internal Use Only)
 Year :

Month :

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Please tick (√) in the appropriate box]

Section A: Details of Local Authority

- Name of Local Authority:
- Address:
- Town:
- Postcode:
- State:
- Telephone No:
- Fax No:
- Email Address:
- Officer's Name:

Section B: Details of Developer

- Name of Company/Owner:
- Address:
- Postcode:
- State:
- Telephone No.:
- Fax No.:
- Email Address:
- Business Registration No.:
- Housing Developer's License No. :

Section C: Details of Project

- Project Name:
- Phase Name:
- Name of the Applicant/ Company:.....
- Registered Address:
- Postcode:
- State:
- District:
- Mukim / Town / Section:
- Local Authority Reference:

Section D: Details of Parent Lot

- Type of Lot:
- Lot No.:
- Type of Title:
- Title No.:
- Tenure Type:

D6	Tenure Period:
D7	Tenure Expiry Date:
D8	State:
D9	District:
D10	Mukim/Town/Section:
D11	Land Area:..... (ha/s.m.)

Section E: Details of Sub-lot Property

E1. Residential

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Width (metre)	Land Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Structure Type	Date of Approval of the Building Plan	Date of Commencement of Work	Date of Launching	Date of Sales Permit and Advertisement	Number of Sales Permit

No. of Bedroom	No. of Bathroom	Gross Built Up Area (s.m.)	Strata				
			Building/ Block Name	No. of Level Above Ground	No. of Level Below Ground	No. of Lift Zone	Gross Built Up Area (s.m.)

E2. Commercial (Shop/ Shopping Complex/ Purposed Built Office)

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building/ Block Name	Structutre Type	Date of Approval of the Building Plan	Date of Commencement of Work	Date of Launching	Ownership (Government/ Statutory Body/ Private) • For Purpose-Built Office

Gross Built Up Area (s.m.)	Strata					
	No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Unloading Lift	No. of Lift Zone	Nett Letable Area (s.m.)

Petrol Station Facilities (For Petrol Station Only)		
1.	No. of Petrol Nozzle unit
2.	No. of Diesel Nozzle unit
3.	No. of Gas LNG Nozzle unit
4.	Petrol Tank Capacity Litre
5.	Diesel Tank Capacity Litre
6.	Gas LNG Tank Capacity Litre
7.	Car Wash	Yes / No
8.	Workshop	Yes / No
9.	Convenience Store	Yes / No
10.	Fast Food	Yes / No
11.	24 hours	Yes / No
12.	Others (Please Specify)	

E3. Industrial

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Lot Width (metre)	Lot Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building/ Block Name	Date of Approval of the Building Plan	Date of Commencement of Work	Date of Launching

Span (metre)	Height (metre)	Gross Built Up Area (s.m.)	Strata					Gross Built Up Area (s.m.)
			No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Lift Zone	No. of Unloading Lift	

E4. Leisure

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building Name	Structure Type	Building Plan Approval Date	Commencement of Work Date	Launching Date

Gross Built Up Area (s.m.)	No. of Level Above Ground	No. of Level Below Ground	Hotel/ Service Apartment Detail				Golf	
			Hotel Rating	Total No. of Rooms	No. of Room by Room Types		Hotel Location	No. of Holes
					Room Type	Room No.		

Note: Please attach a copy of the Letter of Commencement of Work for every development stated in this form.

I certify that the above information/details are correct.

Signature :
 Name :
 Designation :
 Date :
 Official Stamp : ;

FORM M

[Rule 2]

RETURN OF THE LOCAL AUTHORITY: ISSUANCE OF CERTIFICATE OF FITNESS

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference *1: _____

(For Internal Use Only)

Year:

Month :

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please (√) in the appropriate box]

Section A: Details of Local Authority

- A1 Name of Local Authority:
- A2 Address:
- A3 Town:
- A4 Postcode:
- A5 State:
- A6 Telephone No.:
- A7 Fax No.:
- A8 E-mail Address:
- A9 Officer's Name:

Section B: Details of Developer

- B1 Name of Company/Owner:
- B2 Address:
- B3 Postcode:
- B4 State:
- B5 Telephone No:
- B6 Fax No:
- B7 E-mail Address:
- B8 Business Registration No.:
- B9 Housing Developer's License No.:

Section C: Details of Project

- C1 Project Name:
- C2 Phase Name:
- C3 Name of the Applicant/ Company:
- C4 Registered Address:
- C5 Postcode:
- C6 State:
- C7 District:
- C8 Mukim / Town / Section:
- C9 Local Authority Reference:

Section D: Details of Parent Lot

- D1 Type of Lot:
- D2 Lot No.:
- D3 Type of Title:
- D4 Title No.:
- D5 Tenure Type:

D6	Tenure Period:
D7	Tenure Expiry Date:
D8	State:
D9	District:.....
D10	Mukim/ Town / Section:
D11	Land Area:..... (ha / s.m.)

Section E: Details of Sub-lot Property

E1. Residential

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Width (metre)	Land Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Structure Type	Year of Completion	Building Condition	Date of Approval of Building Plan	Date of Commencement of Work	Date of CCC/CF Issued	Type of CCC/CF Issued	Date of Launching	Date of Sales Permit and Advertisement	Sales Permit No.

No. of Bedroom	No. of Bathroom	Gross Built Up Area (s.m.)	Strata					
			Building/ Block Name	No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Lift Zone	Gross Built Up Area (s.m.)

E2. Commercial (Shop/ Shopping Complex/ Purposed Built Office)

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Building/ Block Name	Structure Type	Year of Completion	Building Condition	Date of Approval of Building Plan	Date of Commencement of Work	Date of CCC/CF Issued	Type of CCC/ CF Issued	Date of Launching	Ownership (Government/ Statutory Body/ Private) • For Purpose-Built Office

Gross Built Up Area (s.m.)	Strata						
	No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Unloading Lift	No. of Lift Zone	Nett Letable Area (s.m.)	Nett Built Up Area (s.m.)

Petrol Station Facilities (For Petrol Station Only)		
1.	No. of Petrol Nozzleunit
2.	No. of Diesel Nozzleunit
3.	No. of Gas LNG Nozzleunit
4.	Petrol Tank Capacity Litre
5.	Diesel Tank Capacity Litre
6.	Gas LNG Tank Capacity Litre
7.	Car Wash	Yes / No
8.	Workshop	Yes / No
9.	Convenience Store	Yes / No
10.	Fast Food	Yes / No
11.	24 hours	Yes / No
12.	Others (Please Specify)	

E3. Industrial

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Lot Width (metre)	Lot Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Structure Type	Year of Completion	Building Condition	Date of Approval of Building Plan	Date of Commencement of Work	Date of CCC/CF Issued	Type of CCC/CF Issued	Date of Launching	Date Sales Permit and Advertisement	Sales Permit No.

Span (metre)	Height (metre)	Gross Built Up Area (s.m.)	Strata						
			No. of Level Above Ground	No. of Level Below Ground	No. of Lift	No. of Lift Zone	No. of Unloading Lift	Gross Built Up Area (s.m.)	

E4. Leisure

No.	Lot Type	Lot No.	Title Type	Title No.	Block No.	Unit No.	State	District	Mukim/ Town	Section	Address	Land Area (s.m.)	Lot Width (metre)	Lot Length (metre)	Land Restriction	Tenure Type	Selling Price (RM)

Property Type	Building Usage	No. of Floor	Structutre Type	Year of Completion	Building Condition	Date of Approval of Building Plan	Date of Commencement of Work	Date of CCC/CF Issued	Type of CCC/ CF Issued	Date of Launching

Gross Built Up Area (s.m.)	No. of Level Above Ground	No. of Level Below Ground	Hotel/ Service Apartment Detail					Golf	
			Hotel Rating	Total No. of Rooms	No. of Room by Room Types		Hotel Location	No. of Holes	
					Room Type	Room No.			

Note : Please attach a copy of the CCC/CF Approval Letter for every development stated in this form.

I certify that the above information/details are correct.

Signature :
 Name :
 Designation :
 Date :
 Official Stamp : ;

FORM N

[Rule 2]

RETURN OF THE GENERAL DIRECTOR OF LANDS AND MINES/LAND OFFICE: APPROVAL FOR THE CHANGE IN THE CATEGORY OF LAND USE

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference: _____
 (For Internal Use Only)

Year:

Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A: Data Provider Information

- Name of Land Office:
- Address:
- Town:
- Postcode:
- State:
- Name of Officer:.....
- Telephone No:
- Fax No.:

A9 E-mail Address:

Section B: Details of Project

B1 Project Name:

B2 Name of Applicant:

B3 Registered Address:

B4 Postcode:

B5 Mukim/ Town / Section:

B6 District:

B7 State:

B8 Land Office Reference:

Section C: Details of Parent Lot

C1 Type of Title:

C2 Title No.:

C3 Type of Lot:

C4 Lot / PT / Plot No.:

C5 Mukim/ Town / Section:

C6 District:

C7 State:

C8 Land Area: (ha/s.m.)

C9 Registered Land Owner:

Section D: Change of Category of Land Use

D1 Existing category:

D2 New category:

Note:

- (1) Please attach details of the project if the development consists of more than one project.
- (2) Please attach a copy of the approved layout plan and development order for every development stated in this form.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp : ;

FORM O

[Rule 2]

RETURN OF THE GENERAL DIRECTOR OF LANDS AND MINES/LAND OFFICE: APPROVAL FOR THE CHANGE OF THE EXPRESS CONDITION

(This form is to be submitted to the Director General before twenty-fifth of each month. This form applies to land use relating to Building and Industry land use category only)

JPPH Reference: _____
(For Internal Use Only)

Year:

Month:

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

[Please tick (√) in the appropriate box]

Section A: Information of Data Provider

- A1 Name of Land Office:
- A2 Address:
- A3 Town:
- A4 Postcode:
- A5 State:
- A6 Officer's Name:
- A7 Telephone No.:
- A8 Fax No.:
- A9 E-mail Address:

Section B: Details of Project

- B1 Project Name:
- B2 Name of Applicant:
- B3 Registered Address:
- B4 Postcode:
- B5 Mukim/Town/Section:
- B6 District:
- B7 State:
- B8 Land Office's Reference:

Section C: Details of Parent Lot

C1 Type of Title:

C2 Title No.:

C3 Type of Lot:

C4 Lot / PT/ Plot No.:

C5 Mukim/ Town/ Section:

C6 District:

C7 State:

C8 Land Area: (ha/s.m.)

C9 Registered Land Owner:

Section D: Change of Express Condition

D1 Existing Express Condition:

D2 Existing Property Type:

D3 New Express Condition:

D4 New Property Type:

Note:

- (1) Please attach details of the project if the development consists of more than one project.
- (2) Please attach a copy of the approved layout plan and development order for every development stated in this form.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

FORM P

[Rule 2]

RETURN OF THE GENERAL DIRECTOR OF LANDS AND MINES/LAND OFFICE: APPROVAL FOR
SUBDIVISION OF LAND

(This form is to be submitted to the Director General before twenty-fifth of each month. This form applies to land use relating to Building and Industry land use category only)

JPPH Reference: _____

(For Internal Use Only)

Year:

Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A: Information of Data Provider

A1 Name of Land Office:

A2 Address:

A3 Town:

A4 Postcode:

A5 State:

A6 Name of Officer:

A7 Telephone No.:

A8 Fax No.:

A9 E-mail Address:

Section B: Details of Project

B1 Project Name:

B2 Name of Applicant:

B3 Registered Address:

B4 Postcode:

B5 Mukim/ Town/ Section:

B6 District:

B7 State:

B8 Land Office's Reference:

Section C: Details of Parent Lot

- Type of Title:
- Title No.:
- Type of Lot:
- Lot / PT / Plot No.:
- Mukim/ Town/ Section:
- District:
- State:
- Land Area: (ha/s.m.)
- Registered Land Owner:

Section D: Subdivision

- Category of Land Use:
- Property Type:
- No of Unit/Block:
- Total Area: (ha/s.m.)

Note:

- (1) Please attach details of the project if the development consists of more than one project.
- (2) Please attach a copy of the approved layout plan and development order for every development stated in this form.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp : ; and

FORM Q

[Rule 2]

RETURN OF THE DIRECTOR OF LANDS AND MINES/LAND OFFICE: APPROVAL FOR SURRENDER AND RE-ALIENATION OF LAND

(This form is to be submitted to the Director General before twenty-fifth of each month)

JPPH Reference: _____

(For Internal Use Only)

Year:

Month:	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

[Please tick (√) in the appropriate box]

Section A: Information of Data Provider

A1 Name of Land Office:

A2 Address:

A3 Town:

A4 Postcode:

A5 State:

A6 Name of Officer:

A7 Telephone No.:

A8 Fax No.:

A9 E-mail Address:

Section B: Details of Project

B1 Project Name:

B2 Name of Applicant:

B3 Registered Address:

B4 Postcode:

B5 Mukim/ Town/ Section:

B6 District:

B7 State:

B8 Land Office's Reference:

Section C: Details of Parent Lot

Type of Title:

Title No.:

Type of Lot:

Lot / PT / Plot No:

Mukim/ Town/ Section:

District:

State:

Land Area: (ha /s.m.)

Registered Land Owner:

Section D: Details of Land Re-Alienation

Category of Land Use:

Property Type:

No of Unit/Block:

Total Area: (ha /s.m.)

Note:

- (1) Please attach details of the project if the development consists of more than one project.
- (2) Please attach a copy of the approved layout plan and development order for every development stated in this form.

I certify that the above information/details are correct.

Signature :

Name :

Designation :

Date :

Official Stamp :

Made 31 Mei 2018

[JPPH: IP BP175/493/1/1; MOF(S)100-1/2/17; PN(PU2)379/VIII]

LIM GUAN ENG
Minister of Finance